

# Ordinary Council Meeting

Minutes for Monday 22 February 2016

**UNCONFIRMED**



**shire of  
kalamunda**

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## MINUTES

### 1.0 OFFICIAL OPENING

- 1.1 The Presiding Member opened the meeting at 6.35pm and welcomed Councillors, Staff, Members of the Public Gallery and the Press.

*The Presiding Member advised that following public question time he would move to suspend standing orders and bring forward the three items he believed the majority of those in the gallery had come to hear.*

### 2.0 ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE PREVIOUSLY APPROVED

#### 2.1 Attendance

##### Councillors

Andrew Waddell JP	(Shire President) (Presiding Member)	North West Ward
Sara Lohmeyer		North West Ward
Dylan O'Connor		North West Ward
Tracy Destree		North Ward
Simon Di Rosso		North Ward
Michael Fernie		South East Ward
John Giardina		South East Ward
Geoff Stallard		South East Ward
Allan Morton		South West Ward
Brooke O'Donnell		South West Ward
Noreen Townsend		South West Ward

##### Members of Staff

Rhonda Hardy		Chief Executive Officer
Warwick Carter		Director Development Services
Dennis Blair		Director Infrastructure Services
Rajesh Malde		Acting Director Corporate Services
Darrell Forrest		Manager Governance & PR
Andrew Fowler-Tutt		Manager Development Services
Donna McPherson	Executive Research Officer to	Chief Executive Officer
Nicole O'Neill		Public Relations Coordinator
Meri Comber		Governance Officer

**Members of the Public** 111

**Members of the Press** 2

#### 2.2 Apologies

##### Councillors

Sue Bilich North Ward

##### Staff

Gary Ticehurst Director Corporate Services

**2.3 Leave of Absence Previously Approved** Nil

### 3.0 PUBLIC QUESTION TIME

A period of not less than 15 minutes is provided to allow questions from the gallery on matters relating to the functions of Council. For the purposes of Minuting, these questions and answers are summarised.

*The Presiding Member noted that when he suspends Standing Orders he will allow comment and deputations to be made regarding the three items being dealt with – ie Wattle Grove Boundary Change, Retrospective Application for Chalets, Stables and Rural Pursuits – Lot 2 (664) Pickering Brook Road, Pickering Brook and the Location of the Optus Mobile Phone Tower.*

#### 3.1 Regina Eckardt-Cheong, 61 McCorkill Road, Pickering Brook

- Q. Regarding the 50mtr NBN Tower for fixed wireless service - what possessed someone to want to place a tower where it's proposed to be placed in Pickering Brook?
- A. The Presiding Member indicated that this question would need to be directed to NBN, however, on the Agenda this evening there is a motion regarding public consultation in relation to a tower in Gooseberry Hill. The Director of Development Services indicated the Pickering Brook application is coming up for public comment; objections are anticipated and it is likely to come to Council in the coming months. He further noted that State Government Planning Policies require that Councils consider telecommunications in every zone, so the Shire does not have the powers to say that it will not be considered in that location – each application must be considered.

### Suspension of Standing Orders

<b>Voting Requirements: Simple Majority</b>
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#### RESOLVED OCM 01/2016

1. That in accordance with Clause 17.1 of the Standing Orders all clauses in the Standing Orders be suspended to allow for immediate consideration of Items 11.4 – Proposed Boundary Change, 10.3.4 – Retrospective Application for Chalets, Stables and Rural Pursuits and 11.5 Location of Optus Mobile Phone Tower, in that order.

Moved: **Cr Andrew Waddell**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Standing Orders were suspended at 6.42pm

**The following three items were then considered.**

## 11.4 **Cr Andrew Waddell – Proposed Boundary Change**

### Rationale:

Since writing to the community, alerting the affected residents to the proposal, the Shire and councillors have been inundated with people opposed to the change. Affected residents will likely face rate increases of 7% and the Shire will suffer a revenue loss that will translate to the need for further rate rises for the remainder of the Shire.

### Officer Comment:

The Shire Administration accepts the expression of opposition to the proposed transfer of part of Wattle Grove to the City of Gosnells as proposed to the Local Government Advisory Board.

Preliminary analysis indicates that there is likely to be an adverse impact on current and future rate levels. The Shire Administration concurs with the likely impact on residents of a 7% rate increase, with future rate revenue losses estimated at more than 2.5%pa.

### ***Deputations***

#### *Dick Lovegrove, Wattle Grove, representing the "No" Group.*

*Dick Lovegrove asked if there was anyone present with the authority to withdraw the application to the Local Government Advisory Board (LGAB). The Chief Executive Officer explained that under the Local Government Act 1995, once a proposal has been submitted to the LGAB it has to go through the full process of investigation even if the proponents were to ask for a withdrawal it is not possible, it will go out to consultation and the LGAB will make a recommendation to the Minister for Local Government. There were no Councillor questions.*

#### *Charles Dornan, Wattle Grove*

*Charles Dornan spoke against Wattle Grove being ceded to the City of Gosnells.*

#### *Richard Grunwell, Wattle Grove*

*Concurs with the previous two speakers*

*The Presiding Member spoke to his motion noting he had been overwhelmed by the response indicating they wish to stay with the Shire of Kalamunda.*

*The seconder confirmed that she too had heard from a large number of residents wishing to ensure they stay in the Shire of Kalamunda.*

*Two further Councillors spoke in favour of the motion.*

**Voting Requirements: Simple Majority**

RESOLVED OCM 02/2016

That Council:

1. Oppose the proposed change of boundaries to cede parts of Wattle Grove to the City of Gosnells. Further that the Shire President is authorised to communicate the Shire's opposition to the proposal to the Local Government Advisory Board (LGAB) and the community at large.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (11/0)**

*The meeting was adjourned for 3 minutes whilst those who had come for only this item left. The next item brought forward was then considered.*

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.  
*Cr Michael Fernie declared an interest affecting impartiality.*

**10.3.4 Retrospective Application for Chalets, Stables and Rural Pursuit  
- Lot 2 (664) Pickering Brook Road, Pickering Brook**

Previous Items	Nil
Responsible Officer	Director Development Services
Service Area	Development Services
File Reference	PC-01/664
Applicant	Define Creations Design and Drafting
Owner	Margaret Thomas and Frank Pinner
Attachment 1	Site Plan
Attachment 2	Floor Plans
Attachment 3	Elevation Plans
Attachment 4	Submission Table and Map

**The full report is shown in number sequence in these Minutes**

*Cr Michael Fernie declared an Interest Affecting Impartiality as he is friends with the daughter of the adjoining neighbour.*

Petition – Oppose Development 664 Pickering Brook Road

A Petition opposing the development and subsequent application for approval of 664 Pickering Brook Road, Pickering Brook containing 20 names was received.

*A Deputation was received from Peter Arasi with questions, which were responded to by the Director Development Services. Peter Arasi also asked questions on behalf of Rob Hebden who had been unable to attend the meeting and Director Development Services responded.*

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- Q1. Who is doing the impact testing on the water catchment and environment and will the neighbouring properties be notified by these departments?*
- A1. If the application is approved a condition will be applied which will require the applicant/owner to engage a consultant to prepare a water management plan. The Shire is not aware of any water impact studies to date.*
- Q2. Water Quality Protection Note 88: Rural accommodation (DoW, 2012) states that occupancy should be of equivalent size to a single dwelling household (less than ten people). If you take the main house out of the equation you have the cottage which would accommodate four people, the manager's office- two and four chalets with eight. This gives a total of 14 which is way over the recommendation. How is this going to be rectified?*
- A2. It is understood that in a Priority 2 Public Drinking Water Source Area chalets are compatible with conditions and the number of dwellings occupants would depend on factors such as the carrying capacity of the land for effluent disposal and the distance from sensitive water resources. It is expected that a water management plan will provide appropriate information and/or recommendations regarding the disposal of waste water from the dwellings on site. It is noted that the Water Quality Protection Note makes reference that each septic tank waste water disposal system is considered to deal with normal waste of up to ten people; the number of people could be increased based on the details of the waste water system proposed. The findings of the water management plan will determine whether alternative treatment units will be required to accommodate the proposal.*
- Q3. Why is it that ten horses are being considered for this application when the Environmental Guidelines for Horse Facilities and Activities states that only one horse per hectare is allowed in priority two water catchment land?*
- A3. If the application is approved a condition will require the applicant/owner to prepare an equine management plan, the plan will provide information as to the appropriate stocking rates to the site. If it is found that the appropriate stocking rates are less than ten horses the applicant/owner will be required to comply with the management plan.*
- Q4. How many dwellings are allowed on a 5.9 hectare site zoned rural agriculture?*
- A4. Based on current requirements of the Shire's Local Planning Scheme one principle dwelling is permitted on a site which is zone rural agriculture, it is noted however that the existing dwelling and cottage have been on the subject property for in excess of 50 years prior to the current Scheme requirement.*
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- Q5. The Department of Water understands that rural zoned land generally supports only one dwelling per lot with additional dwellings only supported for workers accommodation (ie relating to accommodation for workers employed for agricultural activities on that holding). There is no agricultural activity on this land nor is there a tourist venture as the owner has stated on more than one occasion it was solely for personal use. So why is this owner allowed six residences plus one manager's office which is permanently live in?*
- A5. While the case study is noted it is general in nature and does not inform, however, a chalet is considered to be the most appropriate use mentioned based on the information provided and can be considered under Local Planning Scheme No.3.*
- Q6. Has there been a nitrogen load calculation test done?*
- A6. Not to date.*
- Q7. How is the Shire going to monitor the dust, flies and odours with ten horses agisted on this property?*
- A7. An equine management plan will be required to address these matters.*
- Q8. How can it be unlikely to contaminate the water source when there are seven residences with the potential to accommodate 20 people and the agistment of ten horses?*
- A8. The action strategy referenced for this risk is predicated on measures to ensure the risk is unlikely.*
- Q9. Why is an application for approval to operate a Lodging House needed if it is for personal use only?*
- A9. The proposal for the chalets under the Health Act and the Shire of Kalamunda Local Laws is classified as a lodging house due to its commercial nature.*
- Q10. Is there some hidden agenda that this may become a tourism or commercial venture?*
- A10. There is no hidden agenda, the applicants have withdrawn components of the application related to tours, horse clinics and functions.*
- Q11. If this application is approved does it mean the owners of land in priority two water catchment are allowed to develop their land in the same manner?*
- A11. All applications for approval are assessed on a case by case basis against the objectives of the Local Planning Scheme No.3 and relevant policies.*
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*Peter Arasi then read questions on behalf of Roy Hebden*

- Q1. Given that I own a 5.9 hectare rural agricultural zoned block in an area zoned P2 (water catchment), if I was to apply to council to build a second home (180m<sup>2</sup>) would it be approved, if not what restrictions will be applied to me to get approval?*
- Q2. If I had an office on my property (in addition to my second home) can I get approval to rent it out for accommodation?*
- Q3. Subsequently if I was then to apply for four chalets would they be approved?*
- Q4. So if I had the two houses, an inhabited office, 4 dongas/chalets if I then applied to keep 10 horses would that be approved given the stocking rates of P2 land?*
- Q5. Then if I wanted to build the four chalets for private use only could I still get approval from the Council?*
- Q6. Given that I now have two houses, plus a set of 4 chalets and an office that are all rented out or available to be rented out does this then fall under the heading of "grouped dwellings"? Can I still get approval on my rural agricultural zoned block for this set up?*
- Q7. If I place four chalets on my property are they considered to be a commercial enterprise, if so is it not an offence to use the ablutions before inspections and approvals. The owner has admitted to the Shire that they have people/friends stay in the dongas/chalets prior to approval (notwithstanding the permanent occupant in the quarters). Was any action taken by the Council regarding this matter?*
- Q8. If the dongas/chalets are not used for tourism (the owners words as stated at the a Council Meeting on 8 February 2016, not mine) do they still meet the definition of "chalets" ?*
- Q9. If the dongas/chalets are not used for tourism what are they going to be used for?*
- Q10. Has the council considered the application in a global sense? For example, the two existing houses, the managers officer (which has been used for accommodation) and four dongas/chalets plus a minimum of ten horses agisted on the property?*
- Q11. Considering the activities that have occurred at this property in the past (horse riding tours, overnight trail-riding stays etc) has the Shire tested the ground water for contamination? As most of the community south of the Pickering Brook Primary School depends on ground water as our primary or secondary source of water and 664 Pickering Brook Road will have two houses, four dongas/chalets and an office that has been occupied in the past, how did the Shire come to the conclusion that contamination of the ground water is risk assessed as "unlikely" and what plans does the Shire have in place should we discover our (and our neighbours) water has been contaminated?*

- Q12. The Council has determined that the amenity and privacy of my home has not been affected by this development, how was this conclusion reached? No Shire Officer visited our house or property to see it from our perspective. Please explain how this decision is even fair or objective given that there will be seven residences on this property and when we have already experienced the occupant of the dongas/chalets scrutinise our movements on our property whilst out on the veranda?*
- Q13. Given that the owners of this property are an ex Kalamunda Shire Councillor and a registered builder who stated at the last meeting that the only reason he put in an application for retrospective approval was because we put in a complaint when we were alarmed by the level of development that was taking place on this block. What faith can we place in the owners complying the Shire's recommendations should the Council decide to approve this application and the Shire's commitment to enforcing their own recommendations?*
- A. Director Development Services responded - Council can consider these applications on a case by case basis and would do so if Roy Hebden should make an application.*

*There were no Councillor questions.*

*A mover and seconder were found, the mover indicated he had been out to the property and was happy there were no problems with the application. The seconder foreshadowed an amendment to add a point 3. This was detailed and was acceptable to the mover and became part of the substantive motion.*

*A Councillor queried if a time-frame should be added for the Report to come to Council. The Director Development Services indicated this could be presented to the Ordinary Council Meeting in April 2016, the Mover and Secunder confirmed this could be added to the amendment.*

*A Councillor indicated he was disappointed that a resident who was in a position to know all the rules for submitting planning approvals did not do so, and also believed that, as per a website, there is an intention to run a business from the property.*

*The Presiding Member noted that he had circulated to Councillors an amendment he had proposed to put forward to add to the substantive motion requesting that a prosecution for the breach should take place, however the Chief Executive Officer has informed that a double jeopardy situation may arise due to the triple fee applied to the retrospective application. Therefore this will not be moved at this time, however legal advice is being sought and the Presiding Member gave notice that in the event there is not a double jeopardy situation he will move a motion to give effect to this clause at a future Ordinary Council Meeting.*

*A Councillor asked for clarification as to what would happen if the applicants did not comply with the conditions set out in the approval. The Director Development Services indicated that if there were a breach of the conditions there would also be a breach of the planning approval, therefore action could be taken under the Planning and Development Act.*

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<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 03/2016

That Council:

1. Notes the objections received.
2. Approves the application dated 14 August 2015 for proposed chalets, stables and rural pursuit at Lot 2 (664) Pickering Brook Road, Pickering Brook, subject to the following conditions:
  - a) A detailed Equine Management Plan shall be submitted to, and approved by, the Shire of Kalamunda within 30 days of the approval. All activities on-site relating to the keeping and agisting of horses shall be in accordance with the approved Equine Management Plan to the satisfaction of the Shire of Kalamunda.
  - b) A detailed Water Management Plan shall be submitted to, and approved by, the Shire of Kalamunda within 30 days of the date of approval. For the purposes of this condition, the following information will be required:
    - a. A site plan showing the location of all waste water disposal systems on the property;
    - b. Details of the management of wastewater from the chalets, dwellings, stables and other buildings; and
    - c. Details of stormwater management from all hardstand areas.

Water management shall be upgraded in accordance with the approved Water Management Plan to the satisfaction of the Shire of Kalamunda.

- c) The waste water disposal system for the chalets, and any other system located in close proximity to the chalets, are to be exposed and viewed by the Shire (septic tanks and ends of leach drains) within 30 days of the date of approval, to the satisfaction of the Shire of Kalamunda.
- d) The approved chalets shall be used only in accordance with the Local Planning Scheme No. 3, as follows:

*"chalet means an individual self-contained unit usually comprising cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guests, forming part of a tourism facility and where occupation by any person is limited to a maximum of three months in any 12-month period."*
- e) The construction and siting of the chalets is to be in accordance with the requirements of the approved Bushfire Attack Level Assessment and in accordance with Australian Standard 3959.
- f) An application for approval to operate a Lodging House shall be submitted to, and approved by, the Shire of Kalamunda, in accordance with the provisions of the *Shire of Kalamunda Health Local Laws 2011*, within 30 days of the date of this approval.

- g) Vehicle parking, manoeuvring and circulation areas shall be suitably constructed and drained to the specification and satisfaction of the Shire of Kalamunda.
- h) Any redundant septic sewer systems including all tanks, pipes and associated drainage systems (soakwells or leach drains) are to be decommissioned, removed, filled with clean sand and compacted.

3. **Requests the Chief Executive Officer to prepare a report that outlines the development of a policy for properties with non-compliant developments allowing for an amnesty for those properties who self-report and specifying an appropriate penalty frame-work for those properties which are discovered by the Shire to be non-compliant following the end of the amnesty period. The report to be presented to the April OCM.**

Moved: **Cr John Giardina**

Seconded: **Cr Dylan O'Connor**

Vote: **For**  
**Cr John Giardina**  
**Cr Geoff Stallard**  
**Cr Allan Morton**  
**Cr Noreen Townsend**  
**Cr Dylan O'Connor**  
**Cr Simon Di Rosso**

**Against**  
**Cr Michael Fernie**  
**Cr Brooke O'Donnell**  
**Cr Sara Lohmeyer**  
**Cr Tracy Destree**  
**Cr Andrew Waddell**

**CARRIED 6/5**

*The final motion brought forward in the Agenda was then discussed.*

#### **11.5 Cr Simon Di Rosso – Location of Optus Mobile Phone Tower**

*The Presiding Member invited Cr Simon Di Rosso to speak to his motion; a seconder to the Motion was found.*

*The Presiding Member indicated he had circulated an amendment to all Councillors to include Telstra, NBN and Vodafone in the community consultation. He asked the mover if this addition was acceptable. The mover was concerned this could dilute the original intention and therefore chose not to accept the amendment.*

*The Presiding Member indicated this would be considered separately but first gave members of the public gallery the opportunity to speak on the issue.*

*Emma Kallarn, Gooseberry Hill*

*Spoke in favour of the motion, but indicated her preference not to invite other carriers to the community consultation.*

Sue & John Blair, Gooseberry Hill

*Asked a number of questions.*

- *What consultation is planned by Council in the process of the Development Application (DA) for an Optus Mobile Phone Tower?*
- *How can a Kalamunda Shire reserve zoned for Recreation use become an Industrial Site?*
- *How can our Home in the Forest become an Industrial Site, with bush destruction, 20mtr setbacks on the tower site, firebreaks required, service buildings and many vehicles using the site in the building process as well as later?*
- *What action will be taken to stop the Jarrah Dieback from spreading into the natural bush and into the revegetated bush planted by the friends of Ledger Road Reserve 25 years ago?*
- *Will Optus brush their shoes or wash-down vehicles before they enter the reserve? Since when did a DA become a change of zoning?*
- *How will the Shire's community consultation be advertised?*

*The Director Development Services noted that the State Government has planning powers and policies that permit telecommunications infrastructure to be installed on any land irrespective of its zoning. A Council cannot simply prohibit it. The West Australian Planning Commission will be the decision maker on this particular application, and the Shire will provide comments to them. There is a 28 day period to provide comments and this will limit the amount of public consultation possible. Staff are currently setting up for a 14 day consultation period in order to gather comments, collate them and take them back to Council. If the comments are not submitted within 28 days the State Government does not have to accept them.*

*With respect the environmental, heritage aspect of the application, State Planning Policy 5.2 Telecommunications, Clause 5.1.1 part (c) indicates environmental and cultural heritage needs to be taken into account.*

*The Director Development Services indicated that typically the Shire would write to land owners by express post, have a sign on site, website and social media.*

Kathy Burbridge, Gooseberry Hill

*Kathy Burbridge is a resident of Gooseberry Hill and the President of Gooseberry Hill Primary Schools P&C, she brought her son Greg along to impress upon Council those who currently cannot vote but will be impacted by a tower close to their school.*

Lucy Dreyer, Lesmurdie

*What about the aspect of contamination by radiation? The Australian Government is currently putting a lot of funds into the research of the effects of mobile phone towers. Can the aspect of contamination be included in the Shire's submission to the State Government? Why did the Council withdraw the limit of the boundary from 500mtrs?*

*The Presiding Member indicated that the State Government have modified the regulations and the Shire is specifically prohibited from considering EMR in its comments. This is why the policy was withdrawn as the regulations would have overridden it.*

*Sonia Bell, Kalamunda*

*Because mobile phone towers are a known lightning draw and fire risk in themselves, and the Gooseberry Hill Primary School is situated on two no through roads in a bushfire prone area, will Council be inviting the relevant Optus representatives to provide information on lightning protection and fire risk mitigation to the consultation meeting? I am advised that in previous meetings with Optus they have not answered any technical questions because no engineer has been present. Also will Council conduct an independent fire assessment as part of considerations?*

*The Director Development Services took the question on notice. He noted Bushfire attack levels as currently written refer to residential dwellings so other uses under the BCA would have their own building standards and he is not familiar with the building standard for phone towers; he will investigate and provide further information to Councillors.*

*Emma Kallarn, Gooseberry Hill*

*Are you aware you have ten days in which to amend Optus' consultation plans where they intend to meet the community and do you intend to do that? The Director Development Services indicated he was not aware of the specifics regarding this but he will investigate.*

*The seconder spoke to the motion.*

*A Councillor was given confirmation that there was no conflict of interest as his daughter attends the Gooseberry Hill Primary School.*

*A seconder was found for the amendment. Councillors went into debate.*

*A Councillor noted he had received a call from the President of Pickering Brook Sports Club that day indicating they would be happy to have the tower on their facilities.*

*The vote was taken on the amendment, it was carried and became part of the substantive motion which was subsequently carried.*

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<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 04/2016

That Council:

1. In addition a request be forwarded to Telstra, NBN and Vodafone to also attend the community consultation meeting to outline their expansion plans within the Shire.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Michael Fernie**

Vote: **For**  
**Cr Michael Fernie**  
**Cr John Giardina**  
**Cr Geoff Stallard**  
**Cr Allan Morton**  
**Cr Brooke O'Donnell**  
**Cr Noreen Townsend**  
**Cr Dylan O'Connor**  
**Cr Sara Lohmeyer**  
**Cr Tracy Destree**  
**Cr Andrew Waddell**

**Against**  
**Cr Simon Di Rosso**

**CARRIED (10/1)**

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Voting Requirements: Simple Majority
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RESOLVED OCM 05/2016

That the Council requests the Chief Executive Officer to write to Optus to request that:

1. by, or before 29 February 2016, Optus provide the Council with the detailed summary of all sites that it considered in its determination of a preferred site for a proposed mobile phone tower in Gooseberry Hill (Summary);
2. the Summary include particularised reasons for Optus' selection of its preferred option (Reasons); and
3. Optus agree to attend a community consultation meeting to be arranged by the Shire of Kalamunda and held at a date to be fixed in March 2016, during which Optus present the Summary and Reasons to the community members in attendance and at the conclusion of this presentation, Optus actively engage in a community question and answer forum.
4. **In addition a request be forwarded to Telstra, NBN and Vodafone to also attend the community consultation meeting to outline their expansion plans within the Shire.**

Moved: **Cr Simon Di Rosso**

Seconded: **Cr Tracy Destree**

Vote: **CARRIED UNANIMOUSLY (11/0)**



## Resumption of Standing Orders

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 06/2016

1. That in accordance with Clause 17.1 of the Standing Orders all clauses in the Standing Orders be resumed.

Moved: **Cr Allan Morton**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (11/0)**

Standing Orders resumed at 8.25pm.

### **4.0 PETITIONS/DEPUTATIONS**

#### **4.1 Petition – Save Alan Anderson Park**

A petition containing 300 names has been received.

#### **4.2 Deputation – David Downing Development Contribution Payments**

David Downing, High Wycombe presented a deputation regarding point 10.2.6, D&I 05 Request for Staged Developer Contribution Payments – Retrospective Planning Approval for Storage, Transport Depot and Incidental Office – Lot 17 (287) Berkshire Road, High Wycombe.

*David Downing indicated he believed the calculation for the contribution was incorrect and that the property spans more than one block. He asked why it has taken more than four years since operations commenced on the site and three years since rezoning before a retrospective planning application was approved. Why was this only for one property? If condition one of the May approval was payment to the contribution scheme why was no invoice sent until November. Why are other landowners, especially those who have already paid their contribution, effectively subsidising a large company with financial security?*

*A Councillor requested confirmation of the two figures quoted by David Downing, \$312,230 is the correct amount by his calculation, \$312,273 was charged. The Director Development Services noted round up figures are used and this is the reason for the difference. The Director Development Services also noted that the delay between the approval and the invoice is often because there is a condition which has a triggering event, in many applications this is a building licence. The Director Development Services indicated the applicant is consolidating their operations onto one of the blocks.*

### **5.0 APPLICATIONS FOR LEAVE OF ABSENCE**

- 5.1 Nil.

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## 6.0 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

### 6.1 RESOLVED OCM 07/2016

That the Minutes of the Ordinary Council Meeting held on 21 December 2015, as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY**

## 7.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

7.1 A Citizenship Ceremony is to be held on 2 March 2016, could Councillors please advise staff if you are able to attend.

7.2 A meeting of the Audit & Risk Committee has been scheduled for 6pm, Tuesday 8 March 2016.

## 8.0 MATTERS FOR WHICH MEETING MAY BE CLOSED

### 8.1 **10.2.16 D&I 15. CONFIDENTIAL ITEM - Consideration of Tenders – Morrison Oval Re-Development Project – Earthworks, Irrigation and Turf Installation (RFT 1602)**

Reason for Confidentiality: *Local Government Act 1995 S5.23 (d) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

### 8.2 **10.3.9 CONFIDENTIAL ITEM – Consideration of Quotes for Community Perceptions Survey and Strategic Marketing and Communications Plan**

Reason for Confidentiality *Local Government Act 1995 S5.23 (d) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

## 9.0 DISCLOSURE OF INTERESTS

### 9.1 Disclosure of Financial and Proximity Interests

- a. Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*.)
- b. Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)

9.1.1 Nil.

**9.2 Disclosure of Interest Affecting Impartiality**

- a. Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

9.2.1 Cr Michael Fernie declared an interest affecting impartiality with regard to Item 10.2.4, D&I 03 – Retrospective Application for Chalets, Stables and Rural Pursuit - Lot 2 (644) Pickering Brook Road, Pickering Brook as he is friends with the daughter of the adjoin neighbour.

9.2.2 Cr Michael Fernie declared an interest affecting impartiality with regard to Item 10.2.8, D&I 07 Proposed Restaurant and Cidery – Lot 7 (660) Canning Road, Carmel as he is an account holder with the applicant's alternate business, A Giumelli and Sons (business relationship).

**10.0 REPORTS TO COUNCIL**

Please Note: declaration of financial/conflict of interests to be recorded prior to dealing with each item.

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Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**10.1 Corporate & Community Services Committee Report**

**10.1.1 Adoption of Corporate & Community Services Committee Report**

RESOLVED OCM 08/2016

<b>Voting Requirements: Simple Majority</b>
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That the recommendations C&C 01 to C&C 08 inclusive, contained in the Corporate & Community Services Committee Report of 8 February 2016 except withdrawn items C&C 06 and C&C 07, be adopted by Council en bloc.

Moved: **Cr Noreen Townsend**

Seconded: **Cr Tracy Destree**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.1.2 C&C 01 Debtors and Creditors Report for the Period Ended 31 December 2015**

EN BLOC RESOLUTION OCM 08/2016

That Council:

2. Receives the list of payments made from the Municipal Accounts in December 2015 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. Receives the list of payments made from the Trust Accounts in December 2015 as noted in point 12 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
4. Receives the outstanding debtors (Attachment 2) and creditors (Attachment 3) reports for the month of December 2015.

**10.1.3 C&C 02 Rates Debtors Report for the Period Ended 31 December 2015**

EN BLOC RESOLUTION OCM 08/2016

That Council:

1. Receives the rates debtors report for the period ended 31 December 2015 (Attachment 1).

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**10.1.4 C&C 03 Draft Monthly Financial Statements to 31 December 2015**

EN BLOC RESOLUTION OCM 08/2016

That Council:

1. Receives the draft Monthly Statutory Financial Statements for the month to 31 December 2015, which comprises:
  - Statement of Financial Activity (Nature or Type).
  - Statement of Financial Activity (Statutory Reporting Program).
  - Net Current Funding Position, note to financial statement.

**10.1.5 C&C 04 Community Care Quarterly Report October to December 2015**

EN BLOC RESOLUTION OCM 08/2016

That Council:

1. Receives the Community Care Quarterly Report – October to December 2015.
2. Notes the results of the Community Care Satisfaction Survey.

**10.1.6 C&C 05 Quarterly Progress Report – October to December 2015**

EN BLOC RESOLUTION OCM 08/2016

That Council:

1. Receives the Quarterly Progress Report for October to December 2015.

**10.1.7 C&C 08 CONFIDENTIAL REPORT: Enterprise Bargaining Agreement (Operations Employees) August 2015 – 30 June 2018**

*Reason for confidentiality. Local Government Act s 5.23(d) (c) " a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.*

EN BLOC RESOLUTION OCM 08/2016

That Council:

1. Adjourn this item to the Corporate and Community Services Committee Meeting to be held on 14 March 2016 to allow full consideration of the terms of the agreement.

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**Withdrawn for separate consideration**

The following two items were withdrawn for separate consideration as an Absolute Majority vote was required for each.

**10.1.8 C&C 06 Appointment of Deputy Community Representatives to Scott Reserve Advisory Committee**

RESOLVED OCM 09/2016

That Council:

1. Appoints the nominees, Mr Greg Geier and Mr Aaron Savory, to the Scott Reserve Advisory Committee to represent High Wycombe Junior Football Club and the High Wycombe Cricket Club as deputy members.

Moved: **Cr Dylan O'Connor**

Seconded: **Cr Sara Lohmeyer**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY**

**10.1.9 C&C 07 Appointment of Community Representatives to Hartfield Park Advisory Committee**

RESOLVED OCM 10/2016

That Council:

1. Appoints the nominee, Mr Jeff Tillemans, to the Hartfield Park Advisory Committee to represent Forrestfield Districts Bowls Club as a member.

Moved: **Cr Allan Morton**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY**

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**10.2 Development & Infrastructure Services Committee Report**

**10.2.1 Adoption of Development & Infrastructure Services Committee Report**

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 11/2016

That recommendations D&I 01 to D&I 15 inclusive, contained in the Development & Infrastructure Services Committee Report of 8 February 2016 be adopted by Council en bloc.

Moved: **Cr John Giardina**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**10.2.2 D&I 01 Draft Planning Policy – Ancillary Dwellings**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Pursuant to clause 2.2 and 2.4.1 of Local Planning Scheme No.3, adopt the proposed draft Local Planning Policy – Ancillary Dwellings for the purpose of advertising for a period of 21 days:

**10.2.3 D&I 02 Amendment to Local Planning Scheme No. 3 – Lot 1188 (34) Carinyah Road, Pickering Brook – Amendment No. 72 Additional Use (Storage and Light Industry)**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Notes the submission received.
2. Pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, supports the Amendment 72 to Local Planning Scheme No. 3 with proposed modifications (Attachment 1).
3. Pursuant to Regulation 53(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, forwards to the Western Australian Planning Commission:
  - a) The Amendment documentation as at Attachment 1; and
  - b) The summary of submissions as at Attachment 2.

**10.2.4 D&I 03 Retrospective Application for Chalets, Stables and Rural Pursuit - Lot 2 (664) Pickering Brook Road, Pickering Brook**

EN BLOC RESOLUTION OCM 11/2016

1. Defer consideration until Ordinary Council Meeting 22 February 2016 in order that Council may seek further information.

*This item is presented again at 10.3.4 of this Agenda.*

**10.2.5 D&I 04 Amendment to Local Planning Scheme No. 3 - Lot 109 (182) Canning Road, Kalamunda - Amendment No.77 Additional Use (Consulting Rooms)**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, supports Amendment 77 to Local Planning Scheme No. 3 (Attachment 1).
2. Pursuant to Regulation 53(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, forwards to the Western Australian Planning Commission:
  - (i) The Amendment documentation as at Attachment 1;
  - (ii) The summary of submissions as at Attachment 2.
3. Duly executes the Amendment documents and forwards them to the Minister for Planning requesting final approval be granted.

**10.2.6 D&I 05 Request for Staged Developer Contribution Payments – Retrospective Planning Approval for Storage, Transport Depot and Incidental Office – Lot 17 (287) Berkshire Road, High Wycombe**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Refuse the applicant/owner's request for staged developer contribution payments required for an approved storage area, transport depot and incidental office at Lot 17 (287) Berkshire Road, High Wycombe.



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**10.2.7 D&I 06 Proposed 13 Aged/Dependent Persons Dwellings – Lot 256 (53) Maida Vale Road, Maida Vale**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Notes the submissions received during advertising of this application.
2. Approves the application dated 23 September 2015 for proposed 13 aged/dependent persons' dwellings at Lot 256 (53) Maida Vale Road, Maida Vale, subject to the following conditions:
  - a) A notification, pursuant to Section 70A of the *Transfer of Land Act 1893* is to be placed on the certificate(s) of title of the lot, or future lots, prior to the occupation of the development. Notice of this notification is to be included on the diagram or plan or survey, and state as follows:

*"At least one (1) occupant is to be an aged person (over 55), or a disabled or physically dependant person, or the surviving spouse of such a person, and the owner of the land."*
  - b) Additional articulation being applied to the Maida Vale Road and Pinker Crescent façades of the proposed development. Details of the external finishes, colours, textures and materials of the proposed aged/dependent persons' dwellings being provided to, and approved by the Shire of Kalamunda prior to the commencement of building works.
  - c) A detailed landscaping and reticulation plan for the subject site shall be submitted to and approved by the Shire of Kalamunda, prior to the commencement of building works. For the purposes of this condition, additional landscaping areas are required in the common access way of the development.

Landscaping shall be completed in accordance with the approved detailed landscape plan prior to occupation of the development and thereafter maintained to the satisfaction of the Shire of Kalamunda.
  - d) A Construction Management Plan shall be submitted to and approved by the Shire of Kalamunda, prior to the lodgement of a building permit application. For the purposes of this condition, the following will be required to the satisfaction of the Shire of Kalamunda:
    - a. Construction Workers' Parking;
    - b. Material's Delivery and Storage; and
    - c. Worker's Toilets.

- 
- e) A plan showing appropriate verge improvements shall be submitted to and approved by the Shire of Kalamunda, prior to the commencement of building works. For the purposes of this condition, the following will be required:
    - a. Two (2) street trees are required on both Maida Vale Road and Pinker Crescent verges;
    - b. 20 bin pads (1m x 1m) are to be located along the verge of Maida Vale Road to service Units 1-10; and
    - c. Footpath and verge landscaping may be required on both Maida Vale Road and Pinker Crescent verges;

Verge improvements shall be completed in accordance with the approved verge improvements plan prior to occupation of the development and thereafter maintained to the satisfaction of the Shire of Kalamunda.

- f) The construction and siting of the proposed aged/dependent persons' dwellings are to be in accordance with the requirements of the approved Bushfire Attack Level Assessment and in accordance with Australian Standard 3959.
- g) Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, line marked and drained to the specification and satisfaction of the Shire of Kalamunda, prior to occupation of the development.
- h) Crossovers shall be designed and constructed to the specification and satisfaction of the Shire of Kalamunda.
- i) Stormwater shall be contained on-site, or appropriately treated and connected to the local drainage system to the satisfaction of the Shire of Kalamunda.
- j) A geotechnical report is to be submitted prior to the lodgement of a building permit application. For the purposes of this condition, the geotechnical report is required to detail site conditions, particularly in respect to soil and groundwater and stormwater disposal by soakage (Clearance, quantity, soil permeability and location and size of soakwells).
- k) The development shall be connected to reticulated sewer.
- l) All septic sewer systems including all tanks, pipes and associated drainage systems (soakwells or leach drains) are to be decommissioned, removed, filled with clean sand and compacted. The applicant must provide a statutory declaration to the Shire of Kalamunda stating that the site has been inspected and all effluent disposal systems have been removed. A pro-forma for this declaration is available from the Shire of Kalamunda.

**10.2.8 D&I 07 Proposed Restaurant and Cidery - Lot 7 (660) Canning Road, Carmel**

EN BLOC RESOLUTION OCM 11/2016

1. This item be deferred to the Ordinary Council Meeting 22 February 2016.

*This item is presented again at 10.3.5 of this Agenda.*

**10.2.9 D&I 08 Amendment to Local Planning Scheme No. 3 – Lot 503 (105) Watsonia Road, Maida Vale –Amendment No. 79 Special Use (Reception Centre, Place of Worship and Caretakers Dwelling)**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Notes the submissions and petitions received.
2. Pursuant to Regulation 50(3) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, supports Amendment 79 to Local Planning Scheme No. 3 (Attachment 4).
3. Pursuant to Regulation 53(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, forwards to the Western Australian Planning Commission:
  - (i) The Amendment documentation as at Attachment 1
  - (ii) The summary of submissions as at Attachment 2
  - (iii) The submitted petition as at Attachment 3
4. Duly executes the Amendment documents and forwards them to the Minister for Planning requesting final approval be granted.

**10.2.10 D&I 09 Amendment to Local Planning Scheme No. 3 – Advisory Committees**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Pursuant to Regulation 35 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to prepare Amendment No. 84 to Local Planning Scheme No. 3 (Attachment 1).
2. Pursuant to Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, prepares a notice to the Western Australian Planning Commission advising of the Amendment, and formally advertises the amendment for 42 days.

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**10.2.11 D&I 10 Shire of Kalamunda Fencing Local Law**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Repeals the current Fencing Local Law
2. Gives state-wide and local public notice that it proposed to make a new Local Law, the Shire of Kalamunda Fencing Local Law 2016 as per (Attachment 1).
3. Notes that the Purpose and effect of the proposed Local Law is as follows:
  - (1) The purpose of this local law is to prescribe a sufficient fence and the standard for the construction of fences throughout the district.
  - (2) The effect of this local law is to establish the minimum requirements for fencing within the district.

**10.2.12 D&I 11 Adelaide Street, High Wycombe – Community Consultation Outcomes on Proposed Traffic Management Treatments**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Notes the outcome of the community consultation on the proposed traffic treatment options for Adelaide Street, High Wycombe.
2. Endorses Concept 2 as shown on Drawing No. 4098-410-02-02/0 – Installation of two chicane island traffic treatments in Adelaide Street, High Wycombe for detailed design and documentation.
3. Lists an amount of \$160,000 (excluding overhead charges) for consideration in the draft 2016/2017 Road Renewal Capital Works Program for the implementation of Concept 2 traffic treatments in Adelaide Street, High Wycombe.
4. Approves further community feedback to advise residents as follows:
  - The final design of the Local Area Traffic Management for Adelaide Street.
  - The Implementation Program.
  - The monitoring and assessment to be undertaken following installation of the traffic treatment.

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**10.2.13 D&I 12 Wandoo Road, Forrestfield – Community Consultation Outcomes on Proposed Traffic Management Treatments**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Notes the outcome of the community consultation on the proposed traffic treatment options for Wandoo Road, Forrestfield.
2. Endorses Concept 3 as shown on Drawing No. 4073-003-003/A – Installation of a new 2.0m wide path and three chicane island traffic treatments for detailed design and documentation.
3. Approves further community feedback to advise residents as follows:
  - The final design of the Local Area Traffic Management for Wandoo Road.
  - The Implementation Program planned for the 2016/17 financial year.
  - The ongoing monitoring and assessment for 12 months from completion of the works.

**10.2.14 D&I 13 Forrestfield Skate Park—Additional Infrastructure Proposals**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Notes that the requested pedestrian crossing on Hale Road adjacent to the roundabout was immediately implemented as part of the 2015/2016 Capital Works budget given pedestrian safety concerns at this location.
2. Supports the provision of area lighting, CCTV Security System and toilet block facilities at the Forrestfield Skate Park.
3. Notes that an application has been submitted through the Community Crime Prevention Fund program for \$25,000 funding towards the provision of area lighting at the Forrestfield Skate Park, with a total estimated cost of \$88,700.
4. Notes that an expression of interest has been submitted through the State CCTV Strategy Infrastructure Fund for funding towards the installation of four identified crime hot spots being, Woolworths Drive Precinct – (Woolworths Drive), Hartfield Park Precinct (adjoining Forrestfield Skate Park), High Wycombe Precinct (Kalamunda Road and Kalamunda Town Centre Precinct (Haynes Street), with the estimated cost of works for the Hartfield Park Precinct being \$50,000.

5. Lists for consideration in the draft 2016/2017 budget funding for the following projects at the Forrestfield Skate Park, noting that the breakdown between Grant and Municipal funds will be dependent on the outcomes of the Shire's grant submissions.

(a)	Lighting	\$ 88,700
(b)	CCTV Security System	\$ 50,000
(c)	Toilet Block Facility	\$200,000

**10.2.15 D&I 14 20 Bedford Crescent, Forrestfield – Road Closure**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Approve the initiation of the process for the proposed closure of the Webster Road and Bedford Crescent road reserves, Forrestfield (as shown on Attachment 1) in accordance with Section 58 of the *Land Administration Act 1997*.
2. Notes that a further report will be presented for consideration following completion of the required community consultation in accordance with Section 58 of the *Land Administration Act 1997*.

**10.2.16 D&I 15 CONFIDENTIAL REPORT – Consideration of Tenders – Morrison Oval Re-Development Project – Earthworks, Irrigation and Turf Installation (RFT 1602)**

EN BLOC RESOLUTION OCM 11/2016

That Council:

1. Accepts the recommendation of the Tender Assessment Panel to appoint Le Grove Landscaping for the provision of the Morrison Oval Re-Development Project – Earthworks, Irrigation & Turf Installation (RFT 1602) for its tendered lump sum price of \$598,293.51 (excluding GST).
2. Notes the reallocation of \$100,000 from the grant funded Hartfield Park Project - Develop three new hockey fields, hockey clubrooms and parking (Budget Code 4415) to the Hartfield Park Project - Playing field space at Morrison Oval (Budget Code 4422) to partially cover the proposed project expenditure arising from award of tender for the Morrison Oval Re-Development Project – Earthworks, Irrigation & Turf Installation (RFT 1602).

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## 10.3 CHIEF EXECUTIVE OFFICER REPORTS

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

### 10.3.1. Debtors and Creditors Report for the Period Ended 31 January 2016

Previous Items	N/A
Responsible Officer	Director Corporate & Community Services
Service Area	Finance
File Reference	FI-CRS-002
Applicant	N/A
Owner	N/A
Attachment 1	Creditors Payment Listing for the month of January 2016
Attachment 2	Summary of Debtors for the month of January 2016
Attachment 3	Summary of Creditors for the month of January 2016

#### PURPOSE

1. To receive the monthly report on creditors payment listings for the month of January 2016 (Attachment 1).
2. To receive the monthly report on debtors and creditors (Attachments 2 and 3).

#### BACKGROUND

3. Council has requested reports detailing outstanding debtors and creditors on a monthly basis.

#### DETAILS

##### Debtors

4. Sundry debtors as of 31 January 2016 was \$1,046,105 of which \$439,521 was made up of current debtors and \$3,593 unallocated credits (excess or overpayments).
5. Invoices over 30 days total \$11,538, debts of significance are:
  - Shire of Corrigin, \$3,241, building services; and
  - Zig Zag Café, \$2,686, lease/operating expenses.
6. Invoices over 60 days total \$318,254, debts of significance are:
  - PJ Dujmovic Pty Ltd, \$312,273, developer contribution; and
  - Zig Zag Café, \$2,947, lease/operating expenses.
7. Invoices over 90 days total \$280,384, debts of significance are:
  - DA Letizia, \$258,931, developer contribution;
  - Food Marque, \$1,286, hall hire;
  - Kalamunda & Districts Football Club, \$2,606, operating expenses;

- Kalamunda & Canning Rugby League Club, \$4,772, operating expenses;
- Markham Brother's Haulage, \$4,308, private works diesel spillage; and
- Zig Zag Café, \$2,933, lease/operating expenses.

### Creditors

8. Payments totalling \$3,321,828.66 were made during the month of January 2016. Standard payment terms are 30 days from the end of the month, with local businesses and contractors on 14 day terms.
9. Significant Municipal payments made in the month were:

Supplier	Purpose	\$
Eastern Metropolitan Regional Council	Domestic/Waste Charges and disposal fees	372,404
Perth Waste Pty Ltd	Weekly collection and disposal of waste services	329,772
Datacom Systems (WA) Pty Ltd	IT software agreement renewal for 2016	214,031
Australian Tax Office	PAYG payments	335,521
Total Eden Pty Ltd	Kostera Oval re-development – progress claim	137,500
Synergy	Power charges – various locations	136,850
WA Local Government Superannuation Plan	Superannuation contributions	191,852
Western Australian Treasury Corporation	Loan 221 – loan instalment repayment	96,590
Kalamunda Electrics	Electronic repairs – various locations.	56,024

These payments total \$1,870,544 and represent 56% of all payments for the month.

### Payroll

10. Salaries are paid in fortnightly cycles. A total of \$1,119,587.93 was paid in net salaries for the month of January 2016.
11. Details are provided in (Attachment 1) after the creditor's payment listing.

### Trust Account Payments

12. The Trust Accounts maintained by the Shire relate to the following types:
- CELL 9 Trust
  - POS Trust
  - BCITF Levy
  - Building Licence Levy
  - Unclaimed Monies



13. The following payments were made from the Trust Accounts in the month of January 2016.

BCITF Levy		Amount (\$)
Date	Description	
5/01/2016	Building and Construction Industry – payment for December 2015	28,978
POS		Amount (\$)
Date	Description	
13/01/2016	Reimbursement of expenses - Forrestfield Skate Park	220,000
Building Licence Levy		Amount (\$)
Date	Description	
12/01/2016	Building Commission – Building Levy December 2015	7,162

#### **STATUTORY AND LEGAL CONSIDERATIONS**

14. In accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 13)* a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented in the manner required as per the Regulation.

#### **POLICY CONSIDERATIONS**

15. Nil.

#### **COMMUNITY ENGAGEMENT REQUIREMENTS**

16. Nil.

#### **FINANCIAL CONSIDERATIONS**

17. Nil.

#### **STRATEGIC COMMUNITY PLAN**

##### **Strategic Planning Alignment**

18. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 - To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## SUSTAINABILITY

### Social Implications

19. Nil.

### Economic Implications

20. Nil.

### Environmental Implications

21. Nil.

## RISK MANAGEMENT CONSIDERATIONS

### Debtors

22.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The Shire is exposed to the potential risk of the debtor failing to make payments resulting in the disruption of cash flow.	Possible	Minor	Medium	Ensure debt collections is rigorously managed.

### Creditors

23.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Adverse credit records due to the Shire defaulting on creditor.	Possible	Minor	Medium	Ensure all disputes are resolved in a timely manner.

## OFFICER COMMENT

24. Nil.

**Voting Requirements: Simple Majority**

RESOLVED OCM 12/2016

That Council:

1. Receives the list of payments made from the Municipal Accounts in January 2016 (Attachment 1) in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.

2. Receives the list of payments made from the Trust Accounts in January 2016 as noted in point 12 above in accordance with the requirements of the *Local Government (Financial Management) Regulations 1996 (Regulation 12)*.
3. Receives the outstanding debtors (Attachment 2) and creditors (Attachment 3) reports for the month of January 2016.

Moved: **Cr Michael Fernie**

Seconded: **Cr Geoff Stallard**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**Attachment 1**

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
916	05/01/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 226 FIXED COMPONENT	43026.44
917	06/01/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	3466.53
918	08/01/2016	LES MILLS ASIA PACIFIC INDUSTRIES	MONTHLY LICENCE FEE FOR RECREATION CENTRE	1248.00
919	11/01/2016	IINET TECHNOLOGIES PTY LTD	INTERNET ACCESS	695.99
920	11/01/2016	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	6723.15
921	13/01/2016	AUSTRALIAN TAXATION OFFICE	TAXATION	168341.11
922	15/01/2016	COMMONWEALTH BANK - BUSINESS CARD	BUSINESS CORPORATE CARD - VARIOUS COSTS	21954.82
			HACC ACTIVITY OFFICER - \$206.05	
			LIBRARY SERVICES TEAM LEADER - \$2388.92	
			HACC ACTIVITY OFFICER - \$550.00	
			HACC ACTIVITY OFFICER - \$576.00	
			BUILDING MAINTENANCE OFFICER - \$61.95	
			HACC ACTIVITY OFFICER - \$320.50	
			ART GALLERY & EVENTS CO-ORDINATOR - \$450.43	
			FUNCTIONS CO-ORDINATOR - \$5109.05	
			CO-ORDINATOR PROCUREMENTS - \$9864.78	
			EVENTS OFFICER - \$372.90	
			HACC ACTIVITY OFFICER - \$556.94	
			HACC ACTIVITY OFFICER - \$361.00	
			MANAGER HR - \$601.70	
			SENIOR RANGER - \$429.60	
			DAY CENTRE CO-ORDINATOR - \$105.00	
923	18/01/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 222 FIXED COMPONENT	33950.58
924	18/01/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 221 FIXED COMPONENT	96590.44
925	18/01/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	LOAN NO 220 FIXED COMPONENT	1290.12
926	18/01/2016	SG FLEET AUSTRALIA PTY LTD	MONTHLY LEASE FEES	3877.03
927	27/01/2016	AUSTRALIAN TAXATION OFFICE	TAXATION	167180.03

Chq/EFT	Date	Name	Description	Amount
928	27/01/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	3466.53
EFT47182	13/01/2016	WEX AUSTRALIA PTY LTD - WRIGHT EXPRESS FUEL CARDS AUSTRALIA LTD	FUEL - PERIODS ENDING 28/12/15 & 11/01/16	8482.59
EFT47183	13/01/2016	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1287.10
EFT47184	13/01/2016	FREESTYLE NOW	SUPPLY OF SKATEPARK COACHING WORKSHOP AT FORRESTFIELD SKATEPARK	363.00
EFT47185	13/01/2016	CABCHARGE AUSTRALIA LIMITED	CABCHARGE FEES	6.00
EFT47186	13/01/2016	NEVERFAIL SPRINGWATERLTD (FORRESTFIELD LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	39.25
EFT47187	13/01/2016	PICTON PRESS	PRINTING OF BROCHURES FOR VARIOUS EVENTS	3866.50
EFT47188	13/01/2016	ID CONSULTING PTY LTD (INFORMED DECISIONS)	PROFILE.ID, ATLAS.ID & FORECAST.ID QUARTERLY SUBSCRIPTION FEE FOR - JANUARY TO MARCH 2016	7755.00
EFT47189	13/01/2016	DOT ULIJN (DOT BLASZCZAK)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	21.00
EFT47190	13/01/2016	ALL EARTH GROUP PTY LTD	PROGRESS PAYMENT FOR KOSTERA OVAL RE-DEVELOPMENT PROJECT	42509.97
EFT47191	13/01/2016	BEES HIRE & SALES	SUPPLY, ERECTION & REMOVAL OF SCAFFOLD / EDGE PROTECTION FOR ROOF RESTORATION PROJECT AT THE SANDERSON ROAD CENTRE	5205.60
EFT47192	13/01/2016	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	3972.00
EFT47193	13/01/2016	CLEVERPATCH PTY LTD	ARTS AND CRAFTS SUPPLIES	363.99
EFT47194	13/01/2016	KOORI KIDS PTY LTD	CONTRIBUTION TO NAIDOC WEEK SCHOOL COMPETITION INITIATIVE (COMMENTARY)	495.00
EFT47195	13/01/2016	CARMEL ADVENTIST COLLEGE	BOND REFUND FOR THE USE OF THE SEMINAR ROOM AT THE ZIG ZAG CULTURAL CENTRE	200.00
EFT47196	13/01/2016	WENDY ANNE PEARCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	53.20
EFT47197	13/01/2016	CHURCH OF CHRIST IN WA (CRAIG LITTLE)	BUILDING APPLICATION FEE REFUND	95.00
EFT47198	13/01/2016	ROBYN BEARDSSELL	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	42.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47199	13/01/2016	CAROL ANNE CRUTE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	14.70
EFT47200	13/01/2016	DAPHNE LEMKE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT47201	13/01/2016	ANDREW CODE	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT47202	13/01/2016	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	82.00
EFT47203	13/01/2016	MARGIT ELSE ALTMANN	TRAVEL COMMUNITY VISITORS SCHEME REFUND	144.00
EFT47204	13/01/2016	AVERIL ANNE BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	115.50
EFT47205	13/01/2016	GILL BAXTER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	21.00
EFT47206	13/01/2016	EDMUND P PARRAVICINI & JANNINE E RIVALLAND	FOOTPATH DEPOSIT REFUND	1550.00
EFT47207	13/01/2016	GIUSEPPE CARONE	FOOTPATH DEPOSIT REFUND	2000.00
EFT47208	13/01/2016	LEO J & THERESE OUWENDYK	WASTE TIP DROP OFF FEE REFUND	54.90
EFT47209	13/01/2016	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	434.87
EFT47210	13/01/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	589.14
EFT47211	13/01/2016	AUSTRALIA POST	POSTAL EXPENSES / COUNTER BILLPAY TRANSACTION FEES	6373.32
EFT47212	13/01/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	981.39
EFT47213	13/01/2016	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1313.40
EFT47214	13/01/2016	LANDGATE	LAND ENQUIRIES FOR VARIOUS LOCATIONS	49.20
EFT47215	13/01/2016	KALAMUNDA AUTO ELECTRICS	PLANT / VEHICLE PARTS	1984.10
EFT47216	13/01/2016	KALAMUNDA TOYOTA	PLANT / VEHICLE PARTS	266.22
EFT47217	13/01/2016	WA LOCAL GOVERNMENT ASSOCIATION	EVALUATION, SUPPLIER SELECTION AND CONTRACT ESTABLISHMENT ONSITE TRAINING	6820.00
EFT47218	13/01/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	8672.76
EFT47219	13/01/2016	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	1680.00
EFT47220	13/01/2016	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	90.53
EFT47221	13/01/2016	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	41766.57
EFT47222	13/01/2016	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	1409.05

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47223	13/01/2016	3 VODAFONE HUTCHISON AUSTRALIA PTY LTD	COMMUNICATION EXPENSES FOR EMERGENCY SERVICES - JANUARY 2016	3302.57
EFT47224	13/01/2016	FASTA COURIERS	COURIER FEES	76.04
EFT47225	13/01/2016	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	1700.10
EFT47226	13/01/2016	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	599.59
EFT47227	13/01/2016	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	82.97
EFT47228	13/01/2016	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	1247.82
EFT47229	13/01/2016	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1072.78
EFT47230	13/01/2016	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	286.00
EFT47231	13/01/2016	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	3616.59
EFT47232	13/01/2016	STEWART & HEATON CLOTHING CO PTY LTD	FIRE PROTECTION WEAR / SUPPLIES	670.12
EFT47233	13/01/2016	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5801.44
EFT47234	13/01/2016	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	865.51
EFT47235	13/01/2016	HILL TOP TROPHIES (MILPRO WA)	SUPPLY OF NAME BADGES	63.25
EFT47236	13/01/2016	OWEN MCGRATH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	49.00
EFT47237	13/01/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR HACC SERVICES	914.68
EFT47238	13/01/2016	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	6175.16
EFT47239	13/01/2016	MARKETFORCE PTY LTD	ADVERTISING FOR VARIOUS JOBS / EVENTS	3187.78
EFT47240	13/01/2016	KALAMUNDA & DISTRICTS JUNIOR FOOTBALL CLUB	COMMUNITY FUNDING GRANT	500.00
EFT47241	13/01/2016	WESTERN AUSTRALIAN TREASURY CORPORATION	GOVERNMENT GUARANTEE FEE FOR PERIOD ENDING 31/12/15	23040.32
EFT47242	13/01/2016	GLENN SWIFT ENTERTAINMENT	STORYTELLING EVENT AT LESMURDIE COMMUNITY LIBRARY	660.00
EFT47243	13/01/2016	GREEN SKILLS (ECOJOBS)	LABOUR ASSISTANCE FOR TREE PLANTING	759.00
EFT47244	13/01/2016	AIR LIQUIDE WA PTY LTD	GAS BOTTLE FACILITY FEE	229.22

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47245	13/01/2016	GILFORD BUILDING SERVICES	FOOTPATH DEPOSIT REFUND	2500.00
EFT47246	13/01/2016	LOVEGROVE TURF SERVICES	TURF MAINTENANCE / SERVICES AT VARIOUS LOCATIONS	11840.00
EFT47247	13/01/2016	KALAMUNDA & DISTRICTS HISTORICAL SOCIETY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	105.70
EFT47248	13/01/2016	M I SINGH FAMILY TRUST	CONSULTANCY SERVICES FOR AUGUST AND SEPTEMBER 2015	6500.00
EFT47249	13/01/2016	FORRESTFIELD BULLS AMATEUR BOXING CLUB	COMMUNITY FUNDING GRANT	600.00
EFT47250	13/01/2016	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR OPERATIONS CENTRE AND CATERING	482.07
EFT47251	13/01/2016	KALAMUNDA DISTRICTS HOCKEY CLUB (INC)	COMMUNITY FUNDING GRANT - INTRO TO HOCKEY PROGRAM	400.00
EFT47252	13/01/2016	DALE ALCOCK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	2000.00
EFT47253	13/01/2016	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	47.27
EFT47254	13/01/2016	WATTLE GROVE VETERINARY HOSPITAL	VETERINARY FEES	220.00
EFT47255	13/01/2016	KALAMUNDA CAROLS BY CANDELIGHT INC	CONTRIBUTION TOWARDS CAROLS BY CANDELIGHT 2015	4244.00
EFT47256	13/01/2016	PLUNKETT HOMES (1903) PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT47257	13/01/2016	HELEN ARMSTRONG & ASSOCIATES (T/AS WAXING LYRICAL CANDLES)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	17.50
EFT47258	13/01/2016	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	14.80
EFT47259	13/01/2016	SWAN EVENT HIRE	EQUIPMENT HIRE FOR SENIORS WEEK 2015	5342.30
EFT47260	13/01/2016	TOTAL EDEN PTY LTD	PROGRESS PAYMENT FOR THE KOSTERA OVAL RESERVE RE-DEVELOPMENT PROJECT – IRRIGATION AND TURF WORKS	137500.00
EFT47261	13/01/2016	NOISE & VIBRATION MEASUREMENT SYSTEMS PTY LTD	12 MONTH SUBSCRIPTION FEE RENEWAL	475.70
EFT47262	13/01/2016	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS	75.00
EFT47263	13/01/2016	KALAMUNDA & DISTRICTS BASKETBALL ASSOCIATION INC	REIMBURSEMENT FOR SAFETY MATTING AT RAY OWEN SPORTS CENTRE	2154.13



<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47264	13/01/2016	GHD PTY LTD	ENGINEERING, ARCHITECTURE & ENVIRONMENTAL CONSULTING SERVICES FOR STREET LIGHTING AUDIT	11220.00
EFT47265	13/01/2016	ANNA HAMERSLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	10.50
EFT47266	13/01/2016	SEAN K & BROOKE SANDERSON	FOOTPATH DEPOSIT REFUND	2000.00
EFT47267	13/01/2016	AMEREX FIRE (WA) (E FIRE AND SAFETY)	FIRE EQUIPMENT MAINTENANCE FOR VARIOUS LOCATIONS	275.00
EFT47268	13/01/2016	HILL TOP GROUP PTY	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	15965.34
EFT47269	13/01/2016	PETER WATSON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	162.00
EFT47270	13/01/2016	KALAMUNDA PERFORMERS	KEY BOND REFUND	50.00
EFT47271	13/01/2016	MOIRA A COURT	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	4.90
EFT47272	13/01/2016	TRILOGY SERVICING PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	849.99
EFT47273	13/01/2016	STAGE & STUDIO PRODUCTIONS	SUPPLY OF TWO PROPS FOR SENIORS WEEK SUPPER CLUB 2015	110.00
EFT47274	13/01/2016	DEBBIE JOSE JEWELLERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	17.50
EFT47275	13/01/2016	LG NET	WEBSITE ADVERTISING EMPLOYMENT	165.00
EFT47276	13/01/2016	WEST AUSTRALIAN NEWSPAPERS HOLDINGS LTD	BALANCE AND RENEW FOR 12 WEEKS OF WEST AUSTRALIAN NEWSPAPERS TO PETER ANDERTON CENTRE	105.60
EFT47277	13/01/2016	KANYANA WILDLIFE REHABILITATION CENTRE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	272.00
EFT47278	13/01/2016	KRISTIE MOILER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	1.75
EFT47279	13/01/2016	PERRY ENVIRONMENTAL CONTRACTING	WEED CONTROL AT VARIOUS LOCATIONS	5587.00
EFT47280	13/01/2016	BIG W (AR W1.C3.U.07)	GYM TOWELS FOR RESALE AT RECREATION CENTRE	98.00
EFT47281	13/01/2016	FOOD TECHNOLOGY SERVICES PTY LTD	HIRE OF TEMPORARY STAFF FOR HEALTH DEPARTMENT	1958.83

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47282	13/01/2016	BGC RESIDENTIAL PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT47283	13/01/2016	LES MILLS ASIA PACIFIC INDUSTRIES	GYM EQUIPMENT SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	213.45
EFT47284	13/01/2016	CONFECT - EXPRESS	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	499.15
EFT47285	13/01/2016	STEVEN HUGH ORR	CROSSOVER CONTRIBUTION	400.00
EFT47286	13/01/2016	ROSEMARY MILLER & MARK LUDERMAN	FOOTPATH DEPOSIT REFUND	1500.00
EFT47287	13/01/2016	AROUND THE CORNER	CATERING SUPPLIES FOR FUNCTIONS	149.50
EFT47288	13/01/2016	BEVERLY T A ALLEN	FOOTPATH DEPOSIT REFUND	1500.00
EFT47289	13/01/2016	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	33.00
EFT47290	13/01/2016	DONNA GAHAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	59.50
EFT47291	13/01/2016	LINDA V NAPIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	21.00
EFT47292	13/01/2016	KALAMUNDA DISTRICTS TOY LIBRARY	COMMUNITY FUNDING GRANT	500.00
EFT47293	13/01/2016	WOOLWORTHS LIMITED	GROCERY SUPPLIES FOR HARTFIELD PARK AND FUNCTIONS	277.84
EFT47294	13/01/2016	FORRESTFIELD TENNIS CLUB (INC)	CLUB FUNDRAISING GRANT & FORRESTFIELD TENNIS CLUB HIRE FEES FROM HARTFIELD PARK RECREATION CENTRE - 01/12/15 - 31/12/15	307.00
EFT47295	13/01/2016	MAIDA VALE DELIVERY ROUND	PAPER AND MAGAZINES DELIVERIES FOR HIGH WYCOMBE LIBRARY	33.40
EFT47296	13/01/2016	EASTERN REGION SECURITY	SECURITY SERVICES TO VARIOUS SHIRE BUILDINGS	6104.06
EFT47297	13/01/2016	SECURE TRAFFIC	TRAFFIC MANAGEMENT FOR VARIOUS LOCATIONS	6365.70
EFT47298	13/01/2016	CASTLEDINE & CASTLEDINE DESIGNERS	DESIGN/ARTWORK & PRINTING MATERIAL FOR MAJOR FREIGHT PROJECTS IN PERTH'S EASTERN REGION	1650.00
EFT47299	13/01/2016	EASIFLEET MANAGEMENT	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASES	7284.42
EFT47300	13/01/2016	SCOTT I BROADHURST	FOOTPATH DEPOSIT REFUND	1000.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47301	13/01/2016	ANTHONY G & ANNELI MADDEN	FOOTPATH DEPOSIT REFUND	1550.00
EFT47302	13/01/2016	ADD A SPLASH POOLS	FOOTPATH DEPOSIT REFUND	1550.00
EFT47303	13/01/2016	DANTHONIA DESIGNS	FINAL PAYMENT - 3D ENTRANCE SIGN FOR FORRESTFIELD SKATE PARK	7658.75
EFT47304	13/01/2016	SHIRLEY SPENCER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	382.90
EFT47305	13/01/2016	BEST CONSULTANTS PTY LTD	ELECTRICAL CONSULTING SERVICES - MAIDA VALE RESERVE	4345.00
EFT47306	13/01/2016	GREGORY JOHN HOWELL	FOOTPATH DEPOSIT REFUND	1500.00
EFT47307	13/01/2016	ANDREW WADDELL	REFUND OF COUNCILLOR PAYMENT	200.00
EFT47308	13/01/2016	LINDA CHRISTINE RAPHAEL	RATES REFUND	138.21
EFT47309	13/01/2016	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	93.05
EFT47310	13/01/2016	CARL O & CHRISTINE M SCARLETT	FOOTPATH DEPOSIT REFUND	1500.00
EFT47311	13/01/2016	BEVERLEY DUFF	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT47312	13/01/2016	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	40.85
EFT47313	13/01/2016	SWITCH HOMES FOR LIVING (PINDAN PROJECT HOMES)	FOOTPATH DEPOSIT REFUND	2000.00
EFT47314	13/01/2016	PH CONCRETE (WA) PTY LTD	FOOTPATH MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	1333.50
EFT47315	13/01/2016	FORRESTFIELD TEEBALL/SOFTBALL ASSOCIATION INC	CLUB FUNDRAISING GRANT	442.00
EFT47316	13/01/2016	JORGE'S CONTRACTING SERVICES	CLEANING SERVICES PETER ANDERTON CENTRE	1804.00
EFT47317	13/01/2016	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	1100.00
EFT47318	13/01/2016	METROSTRATA DEVELOPMENTS PTY LTD T/A MYGEN HOMES	FOOTPATH DEPOSIT REFUND	1500.00
EFT47319	13/01/2016	NANCY GILLESPIE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	7.00
EFT47320	13/01/2016	RICHARD WIBBERLEY	CROSSOVER CONTRIBUTION	400.00

Chq/EFT	Date	Name	Description	Amount
EFT47321	13/01/2016	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	13236.11
EFT47322	13/01/2016	WEST-SURE GROUP PTY LTD	CASH IN TRANSIT SERVICES - DECEMBER 2015	1542.59
EFT47323	13/01/2016	PATRICIA MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	19.60
EFT47324	13/01/2016	RYLAN PTY LTD	SUPPLY OF KERBING AT VARIOUS LOCATIONS	1917.30
EFT47325	13/01/2016	SEWING AND CRAFT WITH MEMA	DRY CLEANING / WASHING SERVICES FOR HARTFIELD PARK RECREATION CENTRE	50.00
EFT47326	13/01/2016	BRIAN AND ANGELA CLARK	FOOTPATH DEPOSIT REFUND	1550.00
EFT47327	13/01/2016	KARIN HOTCHKIN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	47.60
EFT47328	13/01/2016	SIMSAI CONSTRUCTION GROUP PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT47329	13/01/2016	FIRE 4 HIRE	VERGE / RESERVE MAINTENANCE AT VARIOUS LOCATIONS	690.25
EFT47330	13/01/2016	JENNIFER DE YOUNG	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	358.00
EFT47331	13/01/2016	ANGELA CANCI	PODIATRY SERVICES AT JACK HEALEY SERVICES	1240.79
EFT47332	13/01/2016	STRATEGEN ENVIRONMENTAL CONSULTANTS	ENVIRONMENTAL CONSULTING SERVICES FOR VARIOUS LOCATIONS	11854.14
EFT47333	13/01/2016	CLAIRE O'NEILL - CLAIRE'S EMBROIDERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	58.80
EFT47334	13/01/2016	LINDA STONES	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	86.80
EFT47335	13/01/2016	IAN MOSS	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	126.00
EFT47336	13/01/2016	AROUNDABOUT GARDENING SERVICES	VERGE / GARDEN MAINTENANCE FOR VARIOUS LOCATIONS	607.20
EFT47337	13/01/2016	EYEZON PTY LTD ( WHAT'S ON )	ADVERTISING 2015/16 - WHAT'S ON	449.00
EFT47338	13/01/2016	DEL BOTANICS	VEGETATION & TREE ASSESSMENT AT PICKERING BROOK FLORA	2298.00
EFT47339	13/01/2016	PETER FALCONER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	45.50

Chq/EFT	Date	Name	Description	Amount
EFT47340	13/01/2016	DIDEN HOUSE JEWELLERY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	84.00
EFT47341	13/01/2016	CITY OF STIRLING	MEALS ON WHEELS PROGRAM - NOVEMBER 2015	4361.26
EFT47342	13/01/2016	JOSHUA W BARNES	FOOTPATH DEPOSIT REFUND	1550.00
EFT47343	13/01/2016	SAFE T CARD AUSTRALIA PTY LTD	MONTHLY MONITORING CHARGES FOR VARIOUS LOCATIONS	33.00
EFT47344	13/01/2016	TOURISM COUNCIL WA	NOMINATION FEE FOR 2015 WA TOURISM AWARDS ENTRY	145.00
EFT47345	13/01/2016	MARY FORWARD	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	5.95
EFT47346	13/01/2016	FOXTEL	MONTHLY SUBSCRIPTION FEE FOR HARTFIELD PARK	210.00
EFT47347	13/01/2016	MACQUARIE EQUIPMENT RENTALS PTY LTD	HARTFIELD PARK RECREATION CENTRE - CARDIO EQUIPMENT LEASE 01/02/16 - 30/04/16	6157.74
EFT47348	13/01/2016	HANS SCHWALB	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	21.56
EFT47349	13/01/2016	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	56023.76
EFT47350	13/01/2016	THE ARTFUL FLOWE - FELICIA LOWE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	56.00
EFT47351	13/01/2016	DAVID GREEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	41.79
EFT47352	13/01/2016	CALLUM A & KERRIE A ROWE	FOOTPATH DEPOSIT REFUND	1550.00
EFT47353	13/01/2016	MAX OGRADY - PROJECT PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	10.50
EFT47354	13/01/2016	FIREPLAN WA	BUSH FIRE HAZARD ASSESSMENT FOR THE FORRESTFIELD HIGH WYCOMBE MRS AMENDMENT	1200.00
EFT47355	13/01/2016	DMC CLEANING	CLEANING SERVICES FOR VARIOUS LOCATIONS	40639.07
EFT47356	13/01/2016	NICHOLAS TAYLOR PHOTOGRAPHY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	21.00
EFT47357	13/01/2016	SILK ON SILK (ROSEMARY LONSDALE)	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	486.50

Chq/EFT	Date	Name	Description	Amount
EFT47358	13/01/2016	CUROST MILK SUPPLY	MILK SUPPLY FOR ADMINISTRATION CENTRE AND DEPOT	273.86
EFT47359	13/01/2016	DFP RECRUITMENT SERVICES PTY LTD	HIRE OF TEMPORARY STAFF CUSTOMER SERVICE OFFICERS	8254.13
EFT47360	13/01/2016	MAVIS PASKULICH	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	241.50
EFT47361	13/01/2016	HIGH WYCOMBE LITTLE ATHLETICS	CLUB FUNDRAISING GRANT	500.00
EFT47362	13/01/2016	SHALOM COMMUNITY CHURCH INC	KEY BOND REFUND	50.00
EFT47363	13/01/2016	FLOORGUARD	RECOAT COURTS 1,2,3,4 AT RAY OWEN BASKETBALL CENTRE	10133.64
EFT47364	13/01/2016	TIERRA ECOLOGIA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	34.30
EFT47365	13/01/2016	MPK TREE SERVICES	TREE REMOVAL / BRANCH PRUNING AT VARIOUS LOCATIONS	36233.25
EFT47366	13/01/2016	SAWYERS VALLEY PRIMARY SCHOOL	HALL AND KEY BOND REFUND	355.00
EFT47367	13/01/2016	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	189.00
EFT47368	13/01/2016	OFF PEN PUBLISHING - BETH BAKER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	51.80
EFT47369	13/01/2016	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	2700.50
EFT47370	13/01/2016	WEST RISE BASKETBALL	CLUB FUNDRAISING AND COMMUNITY FUNDING GRANT	1000.00
EFT47371	13/01/2016	GRAHAM STIMSON	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	231.00
EFT47372	13/01/2016	BALLIGART - HELEN LOCK	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	11.20
EFT47373	13/01/2016	FLEETCARE PTY LTD	STAFF CONTRIBUTIONS TO NOVATED / OPERATING LEASING	9386.40
EFT47374	13/01/2016	ENVIRO SWEEP	SWEEPING SERVICES AT VARIOUS LOCATIONS	21981.99
EFT47375	13/01/2016	INSITE SURFACING	SUPPLY AND INSTALL RUBBER MATTING UNDER SLIDE AT STIRK PARK	7452.00
EFT47376	13/01/2016	PARKLYN CONSTRUCTIONS	FOOTPATH DEPOSIT REFUND	1500.00
EFT47377		EFT PAYMENT CANCELLED		

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47378	13/01/2016	JANETTE WOODLAND	TRAVEL COMMUNITY VISITORS SCHEME REFUND	75.00
EFT47379	13/01/2016	DARLING RANGE CONNECT INC	COMMUNITY FUNDING GRANT	500.00
EFT47380	13/01/2016	WESTERN TECHNICAL SERVICES PTY LTD	SUPPLY AND INSTALL AIR CONDITIONER TO JACK HEALY CENTRE	7689.00
EFT47381	13/01/2016	LINDAS BOOKS / ROLEYSTONE COURIER	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	18.90
EFT47382	13/01/2016	IRENE YOUNG	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	25.20
EFT47383	13/01/2016	KALAMUNDA MOUNTAIN BIKE COLLECTIVE	COMMUNITY FUNDING GRANT	1000.00
EFT47384	13/01/2016	RANGINUKU NIKORA	KITCHEN BOND REFUND AT HIGH WYCOMBE RECREATION CENTRE	200.00
EFT47385	13/01/2016	LINDA RAPHAEL	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	72.80
EFT47386	13/01/2016	WAITAWHILE ART	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	27.30
EFT47387	13/01/2016	CATHERINE BROWN	KEY BOND REFUND	50.00
EFT47388	13/01/2016	OPTUM HEALTH & TECHNOLOGY (AUSTRALIA) PTY LTD	PROFESSIONAL SERVICES IN RELATION TO ORGANISATIONAL DEVELOPMENT	1485.00
EFT47389	13/01/2016	RONALD PENDAL	VOLUNTEER TRANSPORT REIMBURSEMENT REFUND	50.00
EFT47390	13/01/2016	URBANECO GARDENS	HOME MAINTENANCE SERVICES FOR HACC CLIENTS	4175.00
EFT47391	13/01/2016	NICKY WINTER - KASZAZZ IN KALAMUNDA	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	67.13
EFT47392	13/01/2016	KOSMIC SOUND	SUPPLY OF SOUND EQUIPMENT TO KALAMUNDA PERFORMING ARTS CENTRE	87.00
EFT47393	13/01/2016	ELIZABETH (BETH) CRAIG	TRAVEL COMMUNITY VISITORS SCHEME REFUND	96.00
EFT47394	13/01/2016	HERB & ESSENCE	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	15.40
EFT47395	13/01/2016	WOW GROUP (WA) PTY LTD (WOW HOMES)	FOOTPATH DEPOSIT REFUND	2000.00
EFT47396	13/01/2016	ITA GILSENAN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	24.50
EFT47397	13/01/2016	2TONE MOTOR TRIMMING	SEAT AND CANVAS REPAIRS TO COMMUNITY BUS	220.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47398	13/01/2016	VICTORIA MIZEN	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	23.66
EFT47399	13/01/2016	DELTAWEST TRAINING	FIRST AID TRAINING & OHS SAFETY REPRESENTATIVE COURSE FOR VARIOUS STAFF	2500.00
EFT47400	13/01/2016	MALINDA KANONGATAA	TRAVEL COMMUNITY VISITORS SCHEME REFUND	60.00
EFT47401	13/01/2016	LINDA STANLEY	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	12.25
EFT47402	13/01/2016	ABERNETHY LINEMARKING	SUPPLY OF LINE MARKING AT VARIOUS LOCATIONS	275.00
EFT47403	13/01/2016	WATERLINK	ADDITIONAL ELECTRICAL SERVICES FOR THE PICKERING BROOK IRRIGATION PROJECT	242.00
EFT47404	13/01/2016	NEXTRA PAPER PLACE	SUPPLY OF VARIOUS MAGAZINES AND COMICS	29.95
EFT47405	13/01/2016	METATTUDE	EXECUTIVE COACHING FOR MANAGERS AND DIRECTORS	3267.00
EFT47406	13/01/2016	RAYMOND & CARMEN WINNER	KEY BOND REFUND	50.00
EFT47407	13/01/2016	DAVID S & JULIE HUGHES	FOOTPATH DEPOSIT REFUND	1550.00
EFT47408	13/01/2016	BEDFORD ROOF RESTORATION	FINAL PAYMENT FOR THE COMPLETION OF THE HARTFIELD PARK ROOF INSULATION COATING	22836.00
EFT47409	13/01/2016	THE RARE FLOWER	TEMPORARY FOOD STALL EVENT REFUND	52.00
EFT47410	13/01/2016	RONAN LANE (REDUCTIVE SIGNAL)	BOND REFUND FOR THE USE OF THE GALLERY AT THE ZIG ZAG CULTURAL CENTRE	500.00
EFT47411	13/01/2016	SANDIE SCHRODER - ARTIST SALES ONLY	SALE OF ARTWORK - BURNT OFFERINGS EXHIBITION	9114.00
EFT47412	13/01/2016	VANESSA TYLER	FOOTPATH DEPOSIT REFUND	1500.00
EFT47413	13/01/2016	PACHAMAMA EARLY EDUCATION & CHILDCARE	KEY BOND REFUND	50.00
EFT47414	13/01/2016	JENNIFER SMITH	KEY BOND REFUND MINUS ADDITIONAL HOURS FOR THE HIRE OF THE JACK HEALY CENTRE	41.75
EFT47415	13/01/2016	LEAH OLA	HALL AND KEY BOND REFUND	1050.00
EFT47416	14/01/2016	CRITTERS UP CLOSE	SPECIAL SHOW FOR KNIGHT OWL QUEST MEMBERS	580.00
EFT47417	21/01/2016	ZIPFORM PTY LTD	PRODUCTION & DISTRIBUTION COSTS FOR FOURTH RATES INSTALEMENT NOTICES 2015/2016	9265.13
EFT47418	27/01/2016	KALAMUNDA ACCIDENT REPAIR CENTRE	INSURANCE EXCESS FOR REPAIRS TO VEHICLE	1000.00



Chq/EFT	Date	Name	Description	Amount
EFT47419	27/01/2016	STYLECORP CORPORATE WEAR	SUPPLY OF UNIFORM FOR VARIOUS STAFF MEMBERS	22944.59
EFT47420	27/01/2016	PERTH AIRPORTS MUNICIPALITIES GROUP INC	ANNUAL SUBSCRIPTION FEE FOR MEMBERSHIP FOR 2015/2016	500.00
EFT47421	27/01/2016	VISION IDZ	OFFICE EQUIPMENT / SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	176.00
EFT47422	27/01/2016	NEVERFAIL SPRINGWATER LTD (KALA LIB)	BOTTLED WATER SUPPLIES / MAINTENANCE	16.45
EFT47423	27/01/2016	KALAMUNDA GLASS & WINDSCREENS ON WHEELS	GLASS REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	1325.00
EFT47424	27/01/2016	CARDNO (WA) PTY LTD	DESIGN STAGE ROAD SAFETY AUDIT - PARKLETS ON HAYNES STREET	3245.00
EFT47425	27/01/2016	FIRE AND SAFETY WA	FIRE PROTECTION WEAR / SUPPLIES	365.20
EFT47426	27/01/2016	COMMUNITYWEST (INC)	REGISTRATION FOR 1 STAFF TO ATTEND ASKING BETTER QUESTIONS WORKSHOP	27.14
EFT47427	27/01/2016	COLLECTOR OF PUBLIC MONIES (CENTRELINK)	2015/16 CENTREPAY	85.14
EFT47428	27/01/2016	A CLASS DISPLAYS	OFFICE SUPPLIES	290.80
EFT47429	27/01/2016	OCLC (UK) LTD	ANNUAL AMLIB MAINTENANCE 28/02/2016 - 27/02/2017	15456.87
EFT47430	27/01/2016	CAFE CORPORATE	SUPPLIES / MAINTENANCE FOR COFFEE MACHINE AT OPERATIONS CENTRE	171.60
EFT47431	27/01/2016	GREENLINE AG PTY LTD	PLANT / VEHICLE PARTS	273.35
EFT47432	27/01/2016	SYRINX ENVIRONMENTAL P/L	WEED CONTROL AT VARIOUS LOCATIONS	728.75
EFT47433	27/01/2016	VIP CARPET AND UPHOLSTERY CLEANING SERVICE	CARPET CLEANING AT VARIOUS LOCATIONS	1509.00
EFT47434	27/01/2016	BIDVEST FOODSERVICE	GROCERY SUPPLIES FOR PETER ANDERTON CENTRE	1126.36
EFT47435	27/01/2016	TOTALLY WORKWEAR MIDLAND	SUPPLY OF PROTECTIVE CLOTHING	1076.59
EFT47436	27/01/2016	CADGROUP AUSTRALIA PTY LTD	ANNUAL MAINTENANCE SUBSCRIPTION RENEWAL FOR AUTOCAD	8761.50
EFT47437	27/01/2016	WATS MANAGEMENT PTY LTD T/A AUSTRAFFIC WA	UNDERTAKE AUTOMATIC TRAFFIC COUNTS CLASSIFICATION ON KALAMUNDA ROAD BETWEEN ST EMILIES ROAD & DAVIES CRESCENT	1089.00
EFT47438	27/01/2016	LINDA MARY JONES	PEOPLE'S PRIZE - SENIOR RESIDENT ART EXHIBITION	100.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47439	27/01/2016	GERALDINE SUSAN SMAILES	CAKE FOR THANK A VOLUNTEER DAY 2015	100.00
EFT47440	27/01/2016	LESCHEN JOY WATSON	TRAVEL COMMUNITY VISITORS SCHEME REFUND	40.00
EFT47441	27/01/2016	MARIA PERKINS	TRAVEL COMMUNITY VISITORS SCHEME REFUND	30.00
EFT47442	27/01/2016	ALLAN MORTON	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47443	27/01/2016	BENJAMIN THACKRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	124.00
EFT47444	27/01/2016	PETER AND DANIELA BERANEK	CROSSOVER CONTRIBUTION	410.00
EFT47445	27/01/2016	GERALDINE ROSS	HALL AND KEY BOND REFUND	550.00
EFT47446	27/01/2016	SHIRE OF KALAMUNDA STAFF SOCIAL CLUB	PAYROLL DEDUCTIONS	796.37
EFT47447	27/01/2016	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	589.14
EFT47448	27/01/2016	BUNNINGS BUILDING SUPPLIES	HARDWARE SUPPLIES FOR VARIOUS LOCATIONS	108.98
EFT47449	27/01/2016	COVS PARTS PTY LTD	PLANT / VEHICLE PARTS	1325.25
EFT47450	27/01/2016	MCLEODS BARRISTERS & SOLICITORS	LEGAL EXPENSES	4012.84
EFT47451	27/01/2016	STATE LIBRARY OF W.A.	LOST AND DAMAGED BOOKS FOR VARIOUS LIBRARIES	135.30
EFT47452	27/01/2016	LANDGATE - VALUATIONS	VALUATIONS FOR VARIOUS LOCATIONS	826.30
EFT47453	27/01/2016	WALKERS HARDWARE (MITRE 10)	HARDWARE SUPPLIES	105.13
EFT47454	27/01/2016	ECHO NEWSPAPER	ADVERTISING FOR VARIOUS JOBS / EVENTS	1760.00
EFT47455	27/01/2016	MCKAY EARTHMOVING PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	11423.50
EFT47456	27/01/2016	EASTERN METROPOLITAN REGIONAL COUNCIL	DOMESTIC / WASTE CHARGES - RED HILL TIP & 2015/2016 ANNUAL CONTRIBUTION TO CATERING, REFRESHMENTS AND ASSOCIATED CHARGES	372403.90
EFT47457	27/01/2016	BORAL CONSTRUCTION MATERIALS GROUP	ROAD MATERIALS FOR VARIOUS LOCATIONS	518.54
EFT47458	27/01/2016	A & S HILL	ELECTRICIAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	984.50
EFT47459	27/01/2016	ZIPFORM PTY LTD	MAIL PRINTING AND DELIVERY FOR AMENDMENT 82 TO LOCAL PLANNING SCHEME 3	9412.03
EFT47460	27/01/2016	FASTA COURIERS	COURIER FEES FOR VARIOUS DEPARTMENTS	149.33
EFT47461	27/01/2016	THE WATERSHED WATER SYSTEMS	RETICULATION PARTS FOR VARIOUS RESERVES	1609.10
EFT47462	27/01/2016	RAECO	STATIONERY / OFFICE SUPPLIES	265.00
EFT47463	27/01/2016	MCINTOSH & SON	PLANT / VEHICLE PARTS	1789.01

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47464	27/01/2016	SONIC HEALTHPLUS (KINETIC HEALTH GROUP LTD)	PREPLACEMENT MEDICALS / BASELINE HEARING TESTS	445.50
EFT47465	27/01/2016	SG ENVIRO	SEPTIC / GREASE TANK CLEAN OUT SERVICES AT VARIOUS LOCATIONS	231.00
EFT47466	27/01/2016	MAJOR MOTORS PTY LTD	PLANT / VEHICLE PARTS	208.09
EFT47467	27/01/2016	ALSCO LINEN SERVICE	LINEN HIRE / LAUNDRY SERVICES	357.49
EFT47468	27/01/2016	BRADOCK PODIATRY SERVICES PTY LTD	PODIATRY SERVICES AT JACK HEALEY CENTRE	1072.78
EFT47469	27/01/2016	DAYNITE TOWING SERVICE (WA) PTY LTD (FORMERLEY MOBITOW PTY LTD)	TOWING SERVICES	1111.00
EFT47470	27/01/2016	LINDLEY CONTRACTING	PLUMBING REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	4521.00
EFT47471	27/01/2016	KALA BOB KATS PTY LTD	PLANT EQUIPMENT AND OPERATOR HIRE FOR VARIOUS LOCATIONS	2286.90
EFT47472	27/01/2016	ACTIMED AUSTRALIA PTY LTD	MEDICAL SUPPLIES FOR PODIARTIST	530.92
EFT47473	27/01/2016	GRIMES CONTRACTING PTY LTD	CONTRACTOR BUILDING MAINTENANCE FOR VARIOUS BUILDINGS	5413.71
EFT47474	27/01/2016	DORMA AUTOMATICS PTY LTD	DOOR MAINTENANCE TO HARTFIELD PARK RECREATION CENTRE	345.40
EFT47475	27/01/2016	WA LIMESTONE COMPANY	ROAD MATERIALS FOR VARIOUS LOCATIONS	1245.47
EFT47476	27/01/2016	WESTSIDE FIRE SERVICES	TESTING AND INSPECTION OF FIRE EQUIPMENT / SUPPLIES	104.50
EFT47477	27/01/2016	STAPLES AUSTRALIA PTY LTD(CORPORATE EXPRESS AUSTRALIA LTD)	STATIONERY / OFFICE SUPPLIES	602.68
EFT47478	27/01/2016	BLADON WA PTY LTD	MEMORABILIA SUPPLIES FOR ZIG ZAG CULTURAL CENTRE	470.18
EFT47479	27/01/2016	JOHN GIARDINA	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	3471.67
EFT47480	27/01/2016	GEOFF STALLARD	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47481	27/01/2016	FOODWORKS FRESH FORRESTFIELD	GROCERY SUPPLIES FOR HACC SERVICES	1550.27
EFT47482	27/01/2016	AUSTRALASIAN PERFORMING RIGHTS ASSOCIATION	LICENCE FEE FOR THE USE OF COPYRIGHT MUSIC	184.47
EFT47483	27/01/2016	BUCHER MUNICIPAL PTY LTD	PLANT / VEHICLE PARTS	289.70
EFT47484	27/01/2016	BRIDGESTONE AUSTRALIA LTD	PLANT / VEHICLE PARTS	1271.02

Chq/EFT	Date	Name	Description	Amount
EFT47485	27/01/2016	HOSEMASTERS	PLANT / VEHICLE PARTS	188.76
EFT47486	27/01/2016	WORK CLOBBER (MIDLAND)	PROTECTIVE CLOTHING SUPPLIES	353.70
EFT47487	27/01/2016	J BLACKWOOD & SON LIMITED	PROTECTIVE WEAR / SUPPLIES	5156.90
EFT47488	27/01/2016	COURIER AUSTRALIA	COURIER CHARGES FOR VARIOUS DEPARTMENTS	7.02
EFT47489	27/01/2016	SUMMIT HOMES GROUP	FOOTPATH DEPOSIT REFUND	1550.00
EFT47490	27/01/2016	CRABBS KALAMUNDA (IGA)	GROCERY SUPPLIES FOR FUNCTIONS	25.19
EFT47491	27/01/2016	KALAMUNDA VOLUNTEER BUSHFIRE BRIGADE	REIMBURSEMENT COSTS FOR VOLUNTEER BUSHFIRE BRIGADE	2378.88
EFT47492	27/01/2016	BIBBULMUN TRACK FOUNDATION	BIBBULMUN TRACK DAY WALK PACK (DARLING RANGE)	180.00
EFT47493	27/01/2016	HILLS BMX CLUB (INC)	RAY OWEN TRACK MAINTENANCE MOU AGREEMENT & CONTRIBUTION FOR SPONSORSHIP FOR 2016 HILLS BMX CLUB HEALTHWAY TRI SERIES	5783.00
EFT47494	27/01/2016	GCS SERVICES	PLUMBING SERVICES TO VARIOUS LOCATIONS	371.25
EFT47495	27/01/2016	ST JOHN AMBULANCE AUSTRALIA (WA) INC	SUPPLY OF MEDICAL STAFF, EQUIPMENT, VEHICLES AND MEDICATIONS FOR SENIORS WEEK PICNIC AT HISTORY VILLAGE	268.40
EFT47496	27/01/2016	COMMISSIONER OF POLICE	VOLUNTEER POLICE CHECKS	14.80
EFT47497	27/01/2016	SWAN EVENT HIRE	EQUIPMENT HIRE FOR VARIOUS EVENTS	286.25
EFT47498	27/01/2016	BAILEYS FERTILISERS	GARDEN / RESERVE SUPPLIES	1394.80
EFT47499	27/01/2016	WILD SEASONS FLOWERS PTY LTD	FLOWER ARRANGEMENTS – BEREAVEMENT X2 AND CITIZENSHIP DISPLAY	225.00
EFT47500	27/01/2016	TOTAL PACKAGING (WA) PTY LTD	SUPPLY OF DOG LITTER BAGS	858.00
EFT47501	27/01/2016	LPNLC PTY LTD T/A KELYN TRAINING SERVICES	REGISTRATION FOR STAFF TO ATTEND BASIC WORKSITE TRAFFIC MANAGMENT & TRAFFIC CONTROLLER TRAINING	559.00
EFT47502	27/01/2016	AABEL LINE MARKING	LINE MARKING FOR VARIOUS LOCATIONS	1914.00
EFT47503	27/01/2016	WA HINO SALES & SERVICE	PLANT / VEHICLE PARTS	1104.75
EFT47504	27/01/2016	DEPARTMENT OF FIRE AND EMERGENCY SERVICES (DFES)	50% COST SHARING FOR THE COMMUNITY FIRE MANAGER FOR THE PERIOD 25/09/15 - 31/12/15 AS	21864.07

Chq/EFT	Date	Name	Description	Amount
			PER THE MOU BETWEEN DFES AND THE SHIRE OF KALAMUNDA	
EFT47505	27/01/2016	ICON-SEPTECH	DRAINAGE SUPPLIES FOR VARIOUS LOCATIONS	1658.80
EFT47506	27/01/2016	CHAMBER OF COMMERCE & INDUSTRY OF WA	CONSULTING SERVICES IN RELATION TO EMPLOYEE RELATION MATTERS	1786.40
EFT47507	27/01/2016	ORBIT HEALTH & FITNESS SOLUTIONS	GYM EQUIPMENT SUPPLIES	603.85
EFT47508	27/01/2016	THE FARM SHOP	GARDEN / RESERVE SUPPLIES	137.50
EFT47509	27/01/2016	B & J CATALANO PTY LTD	ROAD MATERIALS FOR VARIOUS LOCATIONS	11763.41
EFT47510	27/01/2016	TRILOGY SERVICING PTY LTD	AIRCONDITIONING MAINTENANCE / REPAIRS FOR VARIOUS LOCATIONS	6197.85
EFT47511	27/01/2016	QUICK CORPORATE AUST PTY LTD	STATIONERY & OFFICE SUPPLIES	2422.01
EFT47512	27/01/2016	SUSAN BILICH	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47513	27/01/2016	CRAIG J & EMMA J PIROZEK	FOOTPATH DEPOSIT REFUND	1550.00
EFT47514	27/01/2016	KALAMUNDA CHAMBER OF COMMERCE INC	CONSIGNMENT SUPPLIER - ZIG ZAG CULTURAL CENTRE - 01/12/15 - 31/12/15	7.70
EFT47515	27/01/2016	COMMUNITY NEWSPAPER GROUP LTD	ADVERTISING FOR VARIOUS JOBS AND EVENTS	2446.41
EFT47516	27/01/2016	BIG W (AR W1.C3.U.07)	LIBRARY SUPPLIES - BOOKS, DVDS AND OTHER ITEMS	380.96
EFT47517	27/01/2016	BROOKE O'DONNELL	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47518	27/01/2016	DUN & BRADSTREET ( AUSTRALIA ) PTY LTD	DEBT COLLECTION FEES FOR RATES	5218.85
EFT47519	27/01/2016	LARISA TURNER	TRAVEL COMMUNITY VISITORS SCHEME REFUND	67.50
EFT47520	27/01/2016	ATI-MIRAGE TRAINING SOLUTIONS	REGISTRATION FOR 1 STAFF TO ATTEND STRESS MANAGEMENT COURSE	338.25
EFT47521	27/01/2016	MICHAEL ANDREW FERNIE	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47522	27/01/2016	CANNON HYGIENE AUSTRALIA PTY LTD	HYGIENE SERVICES FOR VARIOUS LOCATIONS	3505.49
EFT47523	27/01/2016	COCA-COLA AMATIL (AUST) PTY LTD	KIOSK SUPPLIES FOR HARTFIELD RECREATION CENTRE	177.52
EFT47524	27/01/2016	G FORCE PRINTING	SUPPLY OF PRINTED STATIONERY STOCK	264.66
EFT47525	27/01/2016	T-QUIP	PLANT / VEHICLE PARTS	144.25
EFT47526	27/01/2016	HYDROQUIP PUMPS	MAINTENANCE OF PUMPING INSTALLATIONS	10685.40

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47527	27/01/2016	SPECIALISED SECURITY SHREDDING	SECURE DOCUMENT DISPOSAL BIN REMOVAL AND REPLACEMENT	176.00
EFT47528	27/01/2016	GEMMILL HOMES	FOOTPATH DEPOSIT REFUNDS	8500.00
EFT47529	27/01/2016	GREENWAY ENTERPRISES	GARDEN / RESERVE SUPPLIES	402.47
EFT47530	27/01/2016	RECORDS AND INFORMATION MANAGEMENT PROFESSIONALS AUSTRALASIA	MEMBERSHIP RENEWAL FEES - CORPORATE MEMBER - 2016	165.00
EFT47531	27/01/2016	WESTRAC PTY LTD	PLANT / VEHICLE PARTS	3396.18
EFT47532	27/01/2016	SARA LOHMEYER	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47533	27/01/2016	CABLE LOCATES & CONSULTING	LOCATION SERVICES FOR VARIOUS AREAS	16918.83
EFT47534	27/01/2016	PORTER CONSULTING ENGINEERS	ENGINEERING CONSULTING SERVICES FOR PATTERSON ROAD PICKERING BROOK UPGRADE	17613.75
EFT47535	27/01/2016	BGC CEMENT BAGGED PRODUCTS	ROAD MATERIALS SUPPLIES	400.49
EFT47536	27/01/2016	INSIGHT CCS PTY LTD	AFTER HOURS ANSWERING SERVICES FOR NOVEMBER 2015	3183.90
EFT47537	27/01/2016	NOREEN TOWNSEND	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47538	27/01/2016	MODERN TEACHING AIDS	CHILDREN ACTIVITY SUPPLIES	388.20
EFT47539	27/01/2016	METROPOLIS PLUMBING AND GAS PTY LTD T/A BEAUTIFUL PLUMBING	PLUMBING MAINTENANCE SERVICES / SUPPLIES FOR VARIOUS LOCATIONS	577.50
EFT47540	27/01/2016	WOOLWORTHS LIMITED	GROCERY SUPPLIES FOR CITIZENSHIP CEREMONY AND KIDS COOKING CLUB PROGRAMS	611.89
EFT47541	27/01/2016	SNAP PRINTING - MIDLAND	PRINTING OF BUSINESS CARDS FOR VARIOUS STAFF	312.00
EFT47542	27/01/2016	SIMON DI ROSSO	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47543	27/01/2016	GLENDA DAWN CHARLTON (PODIATRY)	PODIATRY SERVICES AT JACK HEALEY CENTRE	1057.50
EFT47544	27/01/2016	WEBSITE WEED & PEST PTY LTD	WEED CONTROL AT VARIOUS LOCATIONS	41120.40
EFT47545	27/01/2016	CASTLEDINE & CASTLEDINE DESIGNERS	DESIGN / ARTWORK & PRINTING OF VARIOUS ITEMS	385.00
EFT47546	27/01/2016	PRO-LAMPS PTY LTD	SUPPLY LIGHTING ACCESSORIES AND GLOBES AS SELECTED	361.79
EFT47547	27/01/2016	BOYA EQUIPMENT PTY LTD	PLANT / VEHICLE PARTS	199.20
EFT47548	27/01/2016	AGED & COMMUNITY SERVICES WA INC	REGISTRATION FOR 3 STAFF TO ATTEND COMMUNITY CARE HOT TOPIC BRIEFING	135.00

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47549	27/01/2016	OVEN SPARKLE PTY LTD	OVEN CLEANING SERVICES FOR VARIOUS LOCATIONS	528.00
EFT47550	27/01/2016	ROAD SIGNS AUSTRALIA (ALLPACK SIGNS )	TRAFFIC PROTECTION PRODUCTS / SIGNAGE	1341.78
EFT47551	27/01/2016	REDINK HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT47552	27/01/2016	MULTILEC ENGINEERING	QUARTERLY SERVICING & TESTING OF LIFTS	1949.20
EFT47553	27/01/2016	HARVEY NORMAN ELECTRICS MIDLAND	ELECTRICAL SUPPLIES FOR ENVIRONMENTAL HEALTH	834.00
EFT47554	27/01/2016	CHRISTOPHER GALVIN	CROSSOVER CONTRIBUTION	410.00
EFT47555	27/01/2016	ANDREW WADDELL	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	7977.92
EFT47556	27/01/2016	RESIDENTIAL BUILDING WA PTY LTD	FOOTPATH DEPOSIT REFUND	1500.00
EFT47557	27/01/2016	DRAINFLOW SERVICES PTY LTD	CLEANING / MAINTAINING STORM WATER DRAINS	8545.90
EFT47558	27/01/2016	NEVERFAIL SPRINGWATER LTD (PETER ANDERTON CEN)	BOTTLED WATER SUPPLIES / MAINTENANCE	30.40
EFT47559	27/01/2016	WEST COAST SHADE PTY LTD ATF THE WEST COAST SHADE TRUST	INSTALLATION AND SUPPLIES OF SHADE SAILS AT VARIOUS LOCATIONS	9603.00
EFT47560	27/01/2016	NEVERFAIL SPRINGWATER LTD (ZZCC)	BOTTLED WATER SUPPLIES / MAINTENANCE	311.35
EFT47561	27/01/2016	SWITCH HOMES FOR LIVING (PINDAN PROJECT HOMES)	PART BUILDING APPLICATION FEE REFUND	756.61
EFT47562	27/01/2016	DYLAN O'CONNOR	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47563	27/01/2016	VERA MURRAY	TRAVEL COMMUNITY VISITORS SCHEME REFUND	45.00
EFT47564	27/01/2016	BOWDEN TREE CONSULTANCY	ARBORICULTURAL CONSULTANCY	792.00
EFT47565	27/01/2016	LIBERTY OIL WESTERN AUSTRALIA PTY LTD	SUPPLY OF FUEL	19221.13
EFT47566	27/01/2016	COMMARINE	PLANT / VEHICLE PARTS	2349.64
EFT47567	27/01/2016	KOTT GUNNING LAWYERS	LEGAL EXPENSES	570.24
EFT47568	27/01/2016	BENCHMARK MAINTENANCE SERVICES	CONTRACTOR BUILDING MAINTENANCE VARIOUS BUILDINGS	704.00
EFT47569	27/01/2016	ARMADILLO GROUP PTY LTD	PLANT / VEHICLE PARTS	1907.99
EFT47570	27/01/2016	BEAVER TREE SERVICES	TREE REMOVAL / PRUNING FOR VARIOUS LOCATIONS	37860.30
EFT47571	27/01/2016	FIRST HOME BUYERS DIRECT	FOOTPATH DEPOSIT REFUND	1500.00
EFT47572	27/01/2016	CENTURION TEMPORARY FENCING	TEMPORARY FENCING HIRE FEES	1148.13

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47573	27/01/2016	ROCKWAY PTY LTD	LOT 123 (20) HARDEY EAST ROAD WATTLE GROVE - WAPC 140805 - RETURN OF MAINTENANCE BOND	17050.00
EFT47574	27/01/2016	ACCESS OFFICE INDUSTRIES	LIBRARY SUPPLIES	1739.59
EFT47575	27/01/2016	VITAL PACKAGING	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	996.29
EFT47576	27/01/2016	THE GOOD GUYS	ELECTRICAL SUPPLIES FOR HARTFIELD PARK RECREATION CENTRE	1341.05
EFT47577	27/01/2016	FUJI XEROX AUSTRALIA PTY LTD	PHOTOCOPYING CHARGES	1512.65
EFT47578	27/01/2016	MSD WHOLESALE PTY LTD T/A MCLERNONS EVERYTHING BUSINESS	SUPPLY OF OFFICE FURNITURE AND EQUIPMENT FOR VARIOUS LOCATIONS	704.20
EFT47579	27/01/2016	MIKE BESHARA	PLANNING APPLICATION FEE REFUND	147.00
EFT47580	27/01/2016	ANGELA CANCI	PODIATRY SERVICES AT JACK HEALEY SERVICES	452.37
EFT47581	27/01/2016	A PLUS TRAINING SOLUTIONS PTY LTD	PPE PRESENTATION FOR HOME AND COMMUNITY CARE EMPLOYEES & CONTRACTORS AT PETER ANDERTON CENTRE	385.00
EFT47582	27/01/2016	ANJA ANNA HODGES	FOOTPATH DEPOSIT REFUND	1500.00
EFT47583	27/01/2016	EMERGE ENVIRONMENTAL SERVICES PTY LTD	DEVELOPMENT OF A MANAGEMENT PLAN WHICH ADDRESSES THE ASSOCIATED IMPACTS LISTED BY THE DEPARTMENT OF ENVIRONMENT AND REGULATION IN RELATION TO A CLEARING PERMIT NO 6636/1 FOR HARTFIELD PARK, LOT 3000 FORRESTFIELD	6160.00
EFT47584	27/01/2016	CAPTIVATE GLOBAL (DIGITAL MARKETING ATC MPH UNIT TRUST)	HALF YEARLY CHARGE FOR MESSAGES ON HOLD JANUARY - JUNE 2016	1313.40
EFT47585	27/01/2016	MD RAHIS UDDIN	HALL AND KEY BOND REFUND	550.00
EFT47586	27/01/2016	DONALD VEAL CONSULTANTS	CONSULTING FEES FOR FORRESTFIELD NORTH DISTRICT STRUCTURE PLAN CAR PARKING REQUIREMENT REVIEW ANALYSIS	6270.00
EFT47587	27/01/2016	KALAMUNDA ELECTRICS	ELECTRICAL REPAIRS / MAINTENANCE FOR VARIOUS LOCATIONS	4625.78
EFT47588	27/01/2016	ROCKWATER PTY LTD	ASSISTANCE WITH PROJECT MONITORING BORE - HARTFIELD MAR PROJECT	571.73



Chq/EFT	Date	Name	Description	Amount
EFT47589	27/01/2016	TRACY L DESTREE-THOMPSON	COUNCILLOR ALLOWANCE - 01/01/16 - 31/01/16	2184.17
EFT47590	27/01/2016	EXECUTIVE MEDIA PTY LTD	ADVERTISING - CARAVANNING AUSTRALIA - AUTUMN 2016	750.00
EFT47591	27/01/2016	CUROST MILK SUPPLY	MILK SUPPLY FOR DEPOT	133.74
EFT47592	27/01/2016	MPK TREE SERVICES	TREE REMOVAL / BRANCH PRUNING AT VARIOUS LOCATIONS	20351.00
EFT47593	27/01/2016	FORRESTFIELD JUNIOR CRICKET CLUB	KIDSPORT FUNDING VARIOUS PLAYERS	190.00
EFT47594	27/01/2016	OLIVER AND ANETA BROWN	RATES REFUND	471.31
EFT47595	27/01/2016	TURFWORKS WA PTY LTD	RESERVE MOWING AT VARIOUS LOCATIONS	9755.04
EFT47596	27/01/2016	A1 TROJAN PEST CONTROL	PEST CONTROL SERVICES FOR VARIOUS LOCATIONS	1778.54
EFT47597	27/01/2016	NEVERFAIL SPRINGWATER LTD (ADMIN OFFICE)	BOTTLED WATER SUPPLIES / MAINTENANCE	27.65
EFT47598	27/01/2016	STAN THE TYRE MAN ( STAN'S TYRE SERVICE WA )	PLANT / VEHICLE PARTS	231.00
EFT47599	27/01/2016	DATAKOM SYSTEMS (WA) PTY LTD	IT SOFTWARE AGREEMENT FOR 2016	214030.88
EFT47600	27/01/2016	PERTH WASTE PTY LTD	DOMESTIC / RECYCLING RUBBISH SERVICES & BIN CHARGES	329771.82
EFT47601	27/01/2016	FORT KNOX RECORDS MANAGEMENT	MONTHLY OFFSITE STORAGE FEES	337.81
EFT47602	27/01/2016	CRAFT ARTS INTERNATIONAL	1/2 PAGE COLOUR ADVERTISEMENT	715.00
EFT47603	27/01/2016	ANGELA GILES	TRAVEL COMMUNITY VISITORS SCHEME REFUND	48.00
EFT47604	27/01/2016	AMAZING CLEAN BLINDS LESMURDIE	WINDOW BLIND CLEANING REPAIRS AND REPLACEMENT SERVICES AT VARIOUS LOCATIONS	1088.00
EFT47605	27/01/2016	DAYTONE PRINTING PTY LTD	PRINTING OF BROCHURES / INVITES FOR ZIG ZAG GALLERY EXHIBITIONS	138.09
EFT47606	27/01/2016	CMA ECOCYCLE PTY LTD	RECYCLING OF GLOBES - WALLISTON TRANSFER STATION	1377.74
EFT47607	27/01/2016	DAVIDSON TRAHAIRE CORPSYCH	EMPLOYEE ASSITANCE PROGRAMME	2475.00
EFT47608	27/01/2016	WEST TIP WASTE CONTROL PTY LTD	COLLECTION AND RETURN OF HOOKLIFT BINS FROM WALLISTON TRANSFER STATION	13045.73
EFT47609	27/01/2016	URBANECO GARDENS	HOME MAINTENANCE SERVICES	3400.00
EFT47610	27/01/2016	WML CONSULTANTS PTY LTD	DESIGN AND SPECIFICATION FOR GUARD RAILING AT FALLS ROAD	2439.25

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
EFT47611	27/01/2016	THE LUCKY CHARM	NEWSPAPERS / MAGAZINES SUPPLIES FOR VARIOUS LOCATIONS	28.20
EFT47612	27/01/2016	HISCONFÉ	KITCHEN / CATERING SUPPLIES FOR PETER ANDERTON CENTRE	37.22
EFT47613	27/01/2016	WKC SPATIAL	SURVEY OF SPORTS OVALS IDENTIFIED BY LIGHTING AUDIT AT VARIOUS RESERVES	5698.00
EFT47614	27/01/2016	SEATADVISOR PTY LTD	TICKETING CONTRACT SHORTFALL OF 814 TICKETS 01/01/15 - 31/12/15	761.09
EFT47615	27/01/2016	NARGIS SULTANA	FOOTPATH DEPOSIT REFUND	2000.00
EFT47616	27/01/2016	BEACON HOMES PTY LTD	FOOTPATH DEPOSIT REFUND	1000.00
EFT47617	27/01/2016	DELTAWEST TRAINING	SUPPLY OF VARIOUS TRAINING COURSES FOR STAFF	2300.00
EFT47618	27/01/2016	DANIEL RIDGEWAY LE-GRESLEY	FOOTPATH DEPOSIT REFUND	1500.00
EFT47619	27/01/2016	THE LINEN PRESS	MERCHANDISE SUPPLIES FOR RESALE AT THE ZIG ZAG CULTURAL CENTRE	82.50
EFT47620	27/01/2016	POSTER PASSION	DESIGN / PRINTING SERVICES	1586.75
EFT47621	27/01/2016	THE PLATINUM ZONE	HALL AND KEY BOND REFUND	455.00
EFT47622	27/01/2016	TELSTRA SNP MONITORING PTY LTD	SUPPLY SECURITY MONITORING AND REPAIR SERVICES	4728.52
EFT47623	27/01/2016	QUALITY PRESS	SUPPLY PRINTED FORMS FOR DFES	239.80
EFT47624	27/01/2016	VARIDESK AU PTY LTD	OFFICE FURNITURE SUPPLIES	641.00
EFT47625	27/01/2016	METATTUDE	COMPLETION OF SESSIONS FOR EXECUTIVE COACHING - MANAGERS AND DIRECTORS	6732.00
EFT47626	27/01/2016	WORLEYPARSONS SERVICES PTY LTD	PROGRESS CLAIM - DESIGN OF WIRE ROPE SAFETY BARRIER FOR WELSHPOOL RD EAST BLACKSPOT FUNDED PROJECT	4245.05
EFT47627	27/01/2016	PREMIER GLASS & MIRRORS	GLASS AND DOOR REPAIRS	1322.86
EFT47628	27/01/2016	MORLEY BULLDOGS JUNIOR FOOTBALL CLUB	KIDSPORT FUNDING FOR VARIOUS PLAYERS	200.00
EFT47629	27/01/2016	HOMELESS AND ABUSED ANIMAL RESCUE TEAM	FUNDRAISING DONATION	79.85
EFT47630	27/01/2016	MARKET CREATIONS	BUSINESS CONTINUITY FOR SYNERGYSOFT	7477.29
EFT47631	27/01/2016	WORKING MANAGEMENT PTY LTD	DEPOSIT FOR PERFORMANCE BY BOBBY FOX - 4 SEASONS IN 1 NIGHT - 15 APRIL 2016	3135.00

Chq/EFT	Date	Name	Description	Amount
EFT47632	27/01/2016	FIONA L POPE	MEMBERSHIP REFUND DURING 48 HOUR COOLING OFF PERIOD AT HARTFIELD PARK RECREATION CENTRE	66.50
EFT47633	27/01/2016	GLENN RENTON	HALL AND KEY BOND REFUND	455.00
EFT47634	27/01/2016	SOUTHERN DISTRICTS BAND INC - TOWN OF VIC PARK BRASS BAND	HALL AND KEY BOND REFUND	455.00
69221	13/01/2016	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	361.65
69222	13/01/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	177.40
69223	13/01/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	861.02
69224	13/01/2016	TELSTRA CORPORATION	TELEPHONE EXPENSES	29561.35
69225	13/01/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	1895.14
69226	13/01/2016	BCITF	LEVY FEE - DECEMBER 2015	28755.35
69227	13/01/2016	SYNERGY	POWER CHARGES	136850.30
69228	13/01/2016	ALINTA ENERGY	GAS CHARGES	267.15
69229	13/01/2016	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	COMMUNICATIONS LICENSE	461.00
69230	13/01/2016	BUILDING COMMISSION	BUILDING LEVY - DECEMBER 2015	6711.66
69231	13/01/2016	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	234.41
69232	13/01/2016	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	221.95
69233	13/01/2016	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	642.40
69234	13/01/2016	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	362.95
69235	13/01/2016	CASH - ZIG ZAG CULTURAL CENTRE	PETTY CASH REIMBURSEMENT	45.85
69236	15/01/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	1538.52
69237	27/01/2016	HOSPITAL BENEFIT FUND OF WA	PAYROLL DEDUCTIONS	361.65
69238	27/01/2016	AUSTRALIAN SERVICES UNION	PAYROLL DEDUCTIONS	177.40
69239	27/01/2016	MUNICIPAL EMPLOYEES UNION	PAYROLL DEDUCTIONS	861.02
69240	27/01/2016	WATER CORPORATION	WATER USE AND SERVICE CHARGE FEES	26135.05
69241	27/01/2016	SYNERGY	POWER CHARGES	9124.35
69242	27/01/2016	ALINTA ENERGY	GAS CHARGES	14.25
69243	27/01/2016	RAC	ROADSIDE ASSISTANCE	285.00

Chq/EFT	Date	Name	Description	Amount
69244	27/01/2016	AIBS WA CHAPTER	REGISTRATION FOR 1 STAFF TO ATTEND WA NON-CONFORMING PRODUCTS WORKSHOP	360.00
69245	27/01/2016	CASH - ADMIN	PETTY CASH REIMBURSEMENT	556.25
69246	27/01/2016	CASH - KALAMUNDA LIBRARY	PETTY CASH REIMBURSEMENT	203.82
69247	27/01/2016	CASH - HARTFIELD PARK	PETTY CASH REIMBURSEMENT	105.40
69248	27/01/2016	CASH - MEALS ON WHEELS	PETTY CASH REIMBURSEMENT	320.00
69249	27/01/2016	CASH - KALAMUNDA HACC	PETTY CASH REIMBURSEMENT	173.60
69250	27/01/2016	CASH - KPAC	PETTY CASH REIMBURSEMENT	95.85
69251	27/01/2016	ALINTA ENERGY	GAS CHARGES	20.10
DD32678.1	12/01/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	95069.70
DD32678.2	12/01/2016	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	353.51
DD32678.3	12/01/2016	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	240.45
DD32678.4	12/01/2016	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	762.79
DD32678.5	12/01/2016	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	230.84
DD32678.6	12/01/2016	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	93.27
DD32678.7	12/01/2016	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	97.74
DD32678.8	12/01/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	273.16
DD32678.9	12/01/2016	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	142.93
DD32778.1	26/01/2016	WA LOCAL GOVERNMENT SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	96781.90
DD32778.2	26/01/2016	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	224.04
DD32778.3	26/01/2016	AMPLIFE LIMITED	SUPERANNUATION CONTRIBUTIONS	377.02
DD32778.4	26/01/2016	ANZ SMART CHOICE SUPER	SUPERANNUATION CONTRIBUTIONS	240.45
DD32778.5	26/01/2016	HESTA SUPER FUND	SUPERANNUATION CONTRIBUTIONS	726.25
DD32778.6	26/01/2016	AMP RETIREMENT SAVINGS ACCOUNT	SUPERANNUATION CONTRIBUTIONS	333.31
DD32778.7	26/01/2016	COGNET NOMINEES PTY LTD ACF MAP SUPER FUND	SUPERANNUATION CONTRIBUTIONS	99.63
DD32778.8	26/01/2016	G ROSS SUPERANNUATION PTY LTD ATF BINDALE SUPER FUND	SUPERANNUATION CONTRIBUTIONS	106.70
DD32778.9	26/01/2016	AMP SUPER LEADER	SUPERANNUATION CONTRIBUTIONS	113.47
DD32678.10	12/01/2016	NORTH PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	97.63
DD32678.11	12/01/2016	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	102.60

<b>Chq/EFT</b>	<b>Date</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
DD32678.12	12/01/2016	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	933.53
DD32678.13	12/01/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	255.61
DD32678.14	12/01/2016	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	293.35
DD32678.15	12/01/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	527.77
DD32678.16	12/01/2016	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	483.63
DD32678.17	12/01/2016	AUSTRALIAN ETHICAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	173.37
DD32678.18	12/01/2016	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	834.93
DD32678.19	12/01/2016	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	239.86
DD32678.20	12/01/2016	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	216.39
DD32678.21	12/01/2016	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	203.88
DD32678.22	12/01/2016	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	199.86
DD32678.23	12/01/2016	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	870.94
DD32678.24	12/01/2016	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	146.59
DD32678.25	12/01/2016	CHRISTIAN SUPER	SUPERANNUATION CONTRIBUTION	251.90
DD32678.26	12/01/2016	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	178.82
DD32678.27	12/01/2016	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD32678.28	12/01/2016	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	837.11
DD32678.29	12/01/2016	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2208.00
DD32678.30	12/01/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	507.03
DD32678.31	12/01/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	1961.07
DD32678.32	12/01/2016	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	267.55
DD32778.10	26/01/2016	ONE PATH LIFE LTD	SUPERANNUATION CONTRIBUTIONS	69.58
DD32778.11	26/01/2016	WATER CORPORATION SUPERANNUATION PLAN	SUPERANNUATION CONTRIBUTIONS	273.16
DD32778.12	26/01/2016	PETER TUCATS SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	933.53
DD32778.13	26/01/2016	ASGARD & WRAP ALLOCATED PENSION	SUPERANNUATION CONTRIBUTIONS	158.45
DD32778.14	26/01/2016	IOOF PORTFOLIO SERVICE PERSONAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	102.60
DD32778.15	26/01/2016	AUSTRALIAN CATHOLIC SUPERANNUATION & RETIREMENT FUND (ACSRF)	SUPERANNUATION CONTRIBUTIONS	255.61

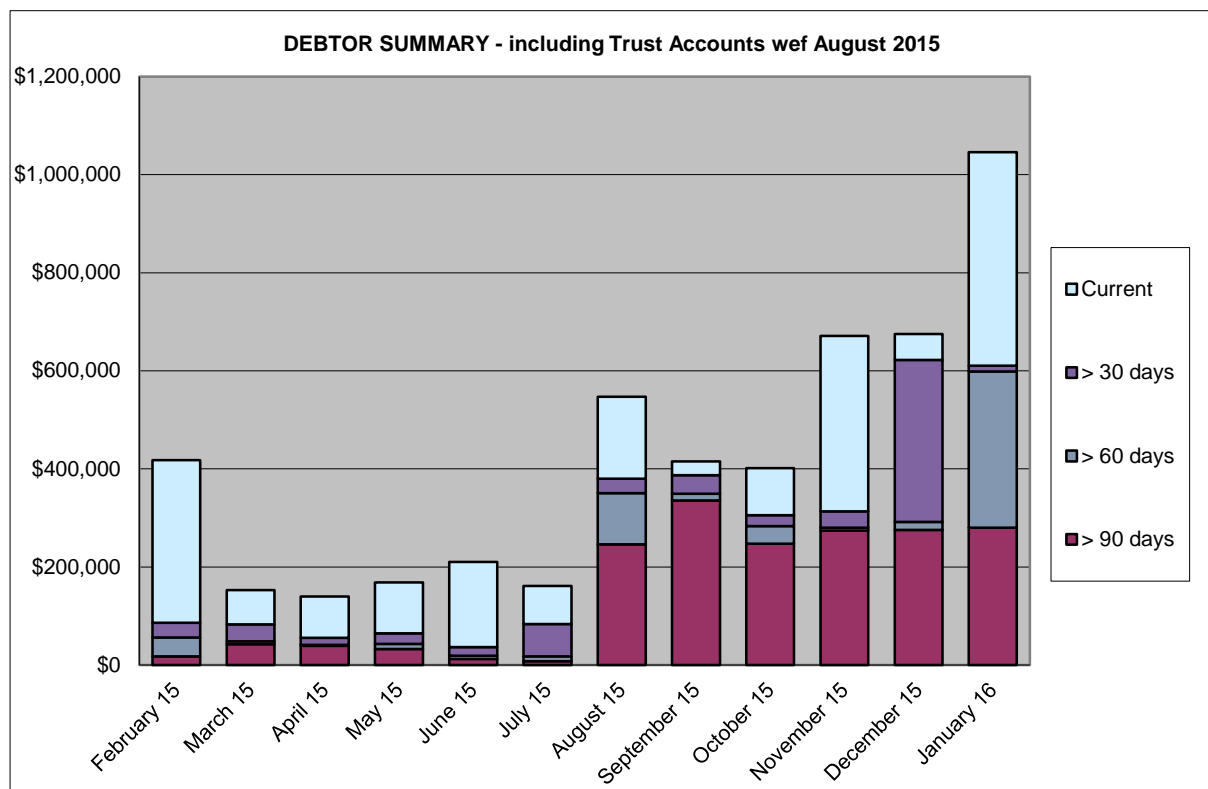
Chq/EFT	Date	Name	Description	Amount
DD32778.16	26/01/2016	POWERWRAP MASTER PLAN	SUPERANNUATION CONTRIBUTIONS	293.35
DD32778.17	26/01/2016	HOSTPLUS PTY LTD	SUPERANNUATION CONTRIBUTIONS	550.74
DD32778.18	26/01/2016	CBUS SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	525.71
DD32778.19	26/01/2016	AUSTRALIAN ETHICAL SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	160.37
DD32778.20	26/01/2016	VISION SUPER PTY LTD	SUPERANNUATION CONTRIBUTIONS	824.14
DD32778.21	26/01/2016	ONEPATH MASTERFUND	SUPERANNUATION CONTRIBUTIONS	229.46
DD32778.22	26/01/2016	ANZ SUPER ADVANTAGE	SUPERANNUATION CONTRIBUTIONS	216.39
DD32778.23	26/01/2016	REST SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2105.47
DD32778.24	26/01/2016	KINETIC SUPERANNUATION LTD	SUPERANNUATION CONTRIBUTIONS	203.88
DD32778.25	26/01/2016	MLC MASTERKEY SUPER GOLD STAR VERSION ACCOUNT	SUPERANNUATION CONTRIBUTIONS	199.86
DD32778.26	26/01/2016	TWU SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	214.26
DD32778.27	26/01/2016	CHRISTIAN SUPER	SUPERANNUATION CONTRIBUTION	251.90
DD32778.28	26/01/2016	BWMT SUPERANNUATION FUND	SUPERANNUATION CONTRIBUTIONS	168.31
DD32778.29	26/01/2016	COLONIAL 1ST STATE SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	844.37
DD32778.30	26/01/2016	AUSTRALIAN SUPERANNUATION	SUPERANNUATION CONTRIBUTIONS	2256.92
DD32778.31	26/01/2016	MPJ (WA) PTY LTD	SUPERANNUATION CONTRIBUTIONS	553.09
DD32778.32	26/01/2016	MACQUARIE WRAP	SUPERANNUATION CONTRIBUTIONS	676.11
DD32778.33	26/01/2016	BT SUPER FOR LIFE	SUPERANNUATION CONTRIBUTIONS	567.70
DD32778.34	26/01/2016	BENDIGO SMART START PERSONAL SUPER	SUPERANNUATION CONTRIBUTIONS	267.55
				<b>3321828.66</b>
<b>Payroll Payments</b>				
F601139426390	12/01/2016	SHIRE OF KALAMUNDA PAYROLL	FOR THE PERIOD TO 12 JANUARY 2016 – VARIOUS AWARDS	558545.76
F601279991976	26/01/2016	SHIRE OF KALAMUNDA PAYROLL	FOR THE PERIOD TO 26 JANUARY 2016 – VARIOUS AWARDS	561042.17
				<b>1119587.93</b>

**Attachment 2**

**SHIRE OF KALAMUNDA  
 SUMMARY OF DEBTORS  
 FOR THE PERIOD ENDED 31 JANUARY 2016**

**Sundry Debtors Trial Balance - Summary Aged Listing**

	> 90 days	> 60 days	> 30 days	Current	Total
February 15	\$17,884	\$38,295	\$29,893	\$332,021	\$418,092
March 15	\$42,362	\$6,134	\$34,711	\$69,419	\$152,626
April 15	\$39,128	\$2,100	\$14,226	\$84,112	\$139,566
May 15	\$32,601	\$10,401	\$21,704	\$103,860	\$168,565
June 15	\$12,559	\$6,161	\$17,913	\$173,414	\$210,047
July 15	\$8,043	\$9,817	\$65,469	\$77,801	\$161,131
August 15	\$246,364	\$104,261	\$29,134	\$167,088	\$546,847
September 15	\$335,324	\$14,115	\$37,678	\$28,153	\$415,271
October 15	\$247,565	\$35,554	\$22,318	\$96,175	\$401,613
November 15	\$274,360	\$5,966	\$33,194	\$357,662	\$671,182
December 15	\$275,527	\$16,493	\$329,987	\$52,899	\$674,907
January 16	\$280,384	\$318,254	\$11,538	\$435,928	\$1,046,105



<b>SHIRE OF KALAMUNDA</b>			
<b>SUMMARY OF DEBTORS FOR THE PERIOD ENDED 31 JANUARY 2016</b>			
<b>AMOUNT</b>	<b>DEBTOR</b>	<b>DETAILS</b>	<b>STATUS</b>
<b>&gt; 90 days</b>			
\$258,930.49	DA Letizia	Developer Contribution	The Shire is monitoring account
\$1,285.60	Food Marque	Hall Hire	Debtor in contact - asked for additional time to pay - paying instalments
\$2,605.71	Kalamunda & Districts Football Club*	Operating Expenses	Queried payment made - to check accounts
\$4,772.21	Kalamunda & Canning Rugby League Club*	Operating Expenses	Club has been in contact regarding payment
\$4,307.82	Markham Brother's Haulage	Private Works - Diesel Spillage	Queried charge - had used another company to clean spill
\$2,932.55	Zig Zag Café ^	Lease / Operating Expenses	Direct Debit Payment
\$5,549.52	90+ Days Debts consisting of amounts under \$1,000.00.		Debtors to be contacted to advise debt recovery action pending / final notices issued / debt with D&B or possible write-off of debt pending
<b>\$280,383.90</b>	<b>Total Debts 90+ Days</b>		
<b>&gt; 60 days</b>			
\$2,355.79	Forrestfield United Soccer Club ^	Loan 214	Direct Debit Payment
\$312,273.00	PJ Dujmovic Pty Ltd	Developers Contribution	The Shire is monitoring account
\$2,497.48	Zig Zag Café ^	Lease / Operating Expenses	Direct Debit Payment
\$1,128.04	60+ Days Debts consisting of amounts under \$1,000.00.		All debtors to be contacted by telephone / email - copy invoices mailed as required
<b>\$318,254.31</b>	<b>Total Debts 60+ Days</b>		
<b>&gt; 30 days</b>			
\$3,240.75	Shire of Corrigin	Building Services	Reminder invoice to be sent
\$2,685.53	Zig Zag Café ^	Lease / Operating Expenses	Direct Debit Payment



\$5,612.15	30+ Days Debts consisting of amounts under \$1,000.00.		Reminder invoices to be sent
<b>\$11,538.43</b>	<b>Total Debts 30+ Days</b>		
<b>&lt; 30 days</b>			
<b>\$439,521.31</b>	<b>Total of Current Debts</b>		
<b>\$3,593.00</b>	<b>Total of Accounts in Credit</b>		
<b>\$1,046,104.95</b>	<b>Total - Debtors Trial Balance</b>		
<p><b>FOOTNOTES</b></p> <p>* Denotes currently in negotiation of invoice amount and details</p> <p>^ Denotes payment arrangement in place</p>			

**Attachment 3**

**SHIRE OF KALAMUNDA  
SUMMARY OF CREDITORS  
FOR THE PERIOD ENDED 31 JANUARY 2016**

**Sundry Creditors Trial Balance - Summary Aged Listing**

Month End	> 90 days	> 60 days	> 30 days	Current	Total
31/07/2014	\$9,347	\$1,978	\$27,392	\$449,082	\$487,799
31/08/2014	\$1,000	\$208,043	\$15,978	\$601,439	\$826,460
30/09/2014	\$11,865	\$62,484	\$62,683	\$908,456	\$1,045,488
31/10/2014	\$2,955	\$3,399	\$76,354	\$1,209,519	\$1,292,227
30/11/2014	\$6,311	\$15,497	\$89,340	\$1,137,344	\$1,248,492
31/12/2014	\$16,026	\$3,890	\$42,960	\$837,074	\$899,950
31/01/2015	\$5,137	\$407,117	\$4,182	\$292,502	\$708,938
28/02/2015	\$0	\$0	\$81,137	\$511,560	\$592,697
31/03/2015	\$13,318	\$1,430	\$17,916	\$406,194	\$438,858
30/04/2015	\$3,023	\$8,397	\$182,562	\$526,209	\$720,191
31/05/2015	\$11,955	\$13,047	\$34,358	\$1,538,190	\$1,597,551
30/06/2015	\$6,259	\$16,998	\$91,434	\$3,391,506	\$3,506,197
31/07/2015	\$1,100	\$2,200	\$81,330	\$570,084	\$654,714
31/08/2015	\$3,787	\$7,093	\$297,295	\$2,823,505	\$3,131,680
30/09/2015	\$20,875	\$24,891	\$91,014	\$621,133	\$757,913
31/10/2015	\$10,874	\$26,568	\$61,935	\$2,471,516	\$2,570,893
30/11/2015	\$13,246	\$1,716	\$38,818	\$531,081	\$584,862
31/12/2015	\$1,499	\$495	\$38,339	\$479,424	\$519,757
31/01/2016	\$0	\$142	\$4,604	\$266,856	\$271,602

**Comment**

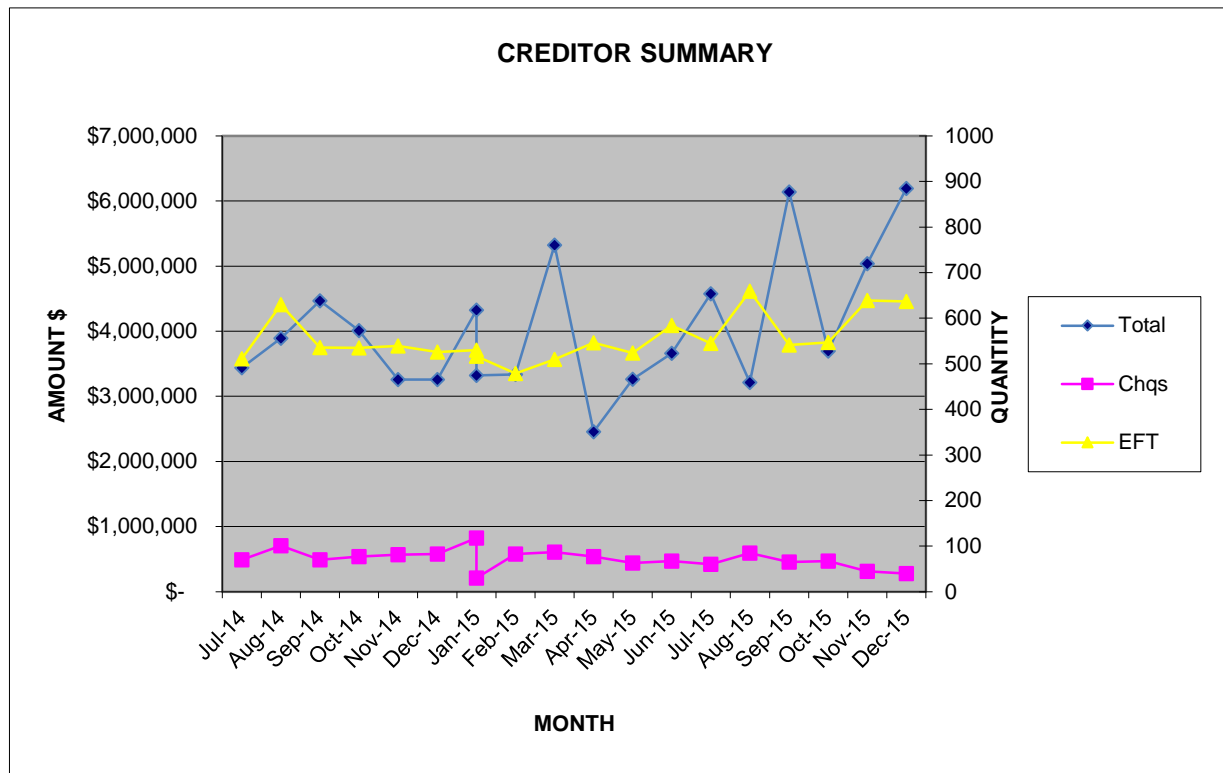
- > 90 days Original Invoices received in Accounts to process.
- > 60 days Original Invoices for Nextra Paper Place, Foodworks Forrestfield & Bunnings Building Supplies not received in Accounts to process.
- > 30 days These invoices are paid on the third fortnightly payment run.

**Creditor Payments Made**

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Jul-14	\$3,439,392	70	511	581
Aug-14	\$3,890,438	101	630	731
Sep-14	\$4,467,596	70	536	606
Oct-14	\$4,009,379	77	535	612
Nov-14	\$3,259,838	81	539	620
Dec-14	\$3,255,778	83	526	609
Jan-15	\$4,323,371	118	530	648
Feb-15	\$3,335,267	83	479	562
Mar-15	\$5,324,488	87	510	597
Apr-15	\$2,454,269	77	546	523
May-15	\$3,263,699	63	524	587
Jun-15	\$3,661,757	67	584	651
Jul-15	\$4,574,236	60	545	605
Aug-15	\$3,213,086	85	659	744
Sep-15	\$6,139,271	65	541	606

Month	Amount \$	Quantity		
		Cheques	EFTs	Total
Oct-15	\$3,693,763	67	547	614
Nov-15	\$5,036,934	45	639	684
Dec-15	\$6,191,992	40	637	677
Jan-15	\$3,321,829	30	517	547

- \*Excludes net staff payroll
- \*Creditors on 30 day terms are paid on the 28th of the month following.
- \*Local suppliers are paid on 14 day terms.



**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3.2 Rates Debtors Report for the Period Ended 31 January 2016**

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Finance
File Reference	FI-DRS-004
Applicant	N/A
Owner	N/A

Attachment 1 Summary of Outstanding Rates for the period ended 31 January 2016.

**PURPOSE**

1. To receive the report on rates debtors for the period ended 31 January 2016 (Attachment 1).

**BACKGROUND**

2. Rates notices were issued on 13 July 2015 with the following payment options:-

<b>Options</b>	<b>Payment Dates</b>			
Full Payment	17 August 2015			
Two Instalments	17 August 2015	10 December 2015		
Four Instalments	17 August 2015	12 October 2015	10 December 2015	08 February 2016

3. Rates Levied for the 2015/2016 Financial Year totalled \$31,870,553. Of this amount, \$28,057,921 has been collected as at 31 January 2016. This represents a collection rate of 87.1% compared to 86.03% at this time last year. A total of 22,834 Rate Notices were sent on 13 July 2015.
4. Three additional services have been introduced to better assist ratepayers in paying their amounts due. These are:
  - A Smarter Way to Pay – to date 788 ratepayers have signed up.
  - eRates – To date there are 1056 properties signed up for electronic delivery.
  - BPay View – To date 156 ratepayers have signed up for this service.
5. A total of 8,934 ratepayers have taken up an instalment option. Of these, 1,583 have taken up the option to pay by two instalments and 7,351 have taken up the option to pay by four instalments. A total of 12,457 have paid in full.
6. The raising of Interim Rates for the 2015/2016 financial year is proceeding.

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## DETAILS

### Debt Recovery

7. There are nine claims outstanding from the 2012/2013 and 2013/2014 rates. Five of these have had rates outstanding for three years and over and are waiting for a Property Seizure and Sales Order (PSSO). Councillors received a briefing session regarding these properties on 25 May 2015. One ratepayer has since entered into an arrangement. The remaining four properties have been passed on to the Shire's legal representatives for processing.
8. The Shire has issued 246 General Procedure Claims (GPC) through the courts for outstanding 2014/2015 rates and services charges. Of these, 214 have been closed due to payment being received.
9. Of the remaining 32 properties with an active default judgement, two are being defended. The defended properties have been to a pre-trial conference with judgement being awarded to the Shire with costs, 27 have received a PSSO.
10. Debt recovery for the 2015/2016 rates commenced on 11 September 2015 with final notices sent to 1894 ratepayers, of which 948 have either paid in full or entered into a payment arrangement. Letters of Demand have been sent to 946 ratepayers who did not take appropriate action following the Final Notice. Of these, 631 either paid in full or entered into a direct debit arrangement. For 21 ratepayers a payment was made which has taken them beneath the Shire's legal action threshold of \$500; these will be followed-up internally by the Shire.
11. Of the remaining 294 accounts, 263 were sent to the Shire's lawyers for a GPC to be issued. Once confirmation has been received that all claims have been serviced, the Shire has the option of continuing with recovery action after a 14 day period has passed. Accounts that are not paid in full, or in a Direct Debit Arrangement, will be re-assessed. The remaining 31 properties were forwarded to the Shire's lawyers for a rental order under S6.60 of the *Local Government Act 1995*, to be issued on the tenants which will require them to make any rent payments to the Shire to pay off the outstanding rates. Follow up and further action will commence at the end of February 2016 for GPC and rental order accounts.

### STATUTORY AND LEGAL CONSIDERATIONS

12. The Shire collects its rates debts in accordance with the *Local Government Act (1995) Division 6 – Rates and Service Charges under the requirements of subdivision 5 – Recovery of unpaid rates and service charges*.

### POLICY CONSIDERATIONS

13. Nil.

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## **COMMUNITY ENGAGEMENT REQUIREMENTS**

14. Nil.

## **FINANCIAL CONSIDERATIONS**

15. The early raising of rates in July has allowed the Shires operations to commence without delays in addition to earning additional interest income.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

16. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## **SUSTAINABILITY**

### **Social Implications**

17. Debt collection can have implications upon those ratepayers facing hardship and the Shire must ensure equity in its debt collection processes.
18. The Shire has introduced "a smarter way to pay" to ease the financial hardship.

### **Economic Implications**

19. Effective collection of all outstanding debtors leads to enhanced financial sustainability for the Shire.

### **Environmental Implications**

20. Nil.

## RISK MANAGEMENT CONSIDERATIONS

21.	Risk	Likelihood	Consequence	Rating	Action/Strategy
	The Shire is exposed to the potential risk of the ratepayer failing to make payments which it is obligated to do. This will result in the disruption of cash flows and increased collection costs.	Possible	Major	High	Ensure debt collections is rigorously managed.

## OFFICER COMMENT

22. The Shire's debt collection strategy has proven to be very effective with a 98.70% collection rate in the 2014/2015 financial year. With the additional services launched, it is envisaged that the collection rate will be achieved again for 2015/2016 financial year. The results to date are very positive.

*A Councillor requested clarification of the debt recovery and escalation process in relation to following up debtors; a debt collection policy is to be taken to Council soon, Acting Director Corporate Services will provide a copy of the current process to Councillors.*

<b>Voting Requirements: Simple Majority</b>
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### RESOLVED OCM 13/2016

That Council:

1. Receives the rates debtors report for the period ended 31 January 2016 (Attachment 1).

Moved: **Cr Geoff Stallard**

Seconded: **Cr Brooke O'Donnell**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**Attachment 1**

**SHIRE OF KALAMUNDA  
SUMMARY OF OUTSTANDING RATES  
FOR THE PERIOD ENDED 31 JANUARY 2016**

**Rates Outstanding Debtors**

	3rd Previous Year + Outstanding	2nd Previous Year Outstanding	Previous Year Outstanding	Current Outstanding	<b>Total Outstanding</b>	Previous Year Total Outstanding
30-Jun-15	Balance Forward				<b>\$856,619</b>	\$869,771
30-Jul-15	\$374,610.99	\$125,241.75	\$303,167.40	\$27,284,383.73	<b>\$28,087,403.87</b>	\$26,049,358.00
31-Aug-15	\$367,737.91	\$123,002.22	\$244,669.79	\$15,772,036.99	<b>\$16,507,446.91</b>	\$15,674,989.41
30-Sep-15	\$360,942.16	\$116,661.24	\$218,888.30	\$13,518,550.12	<b>\$14,215,041.82</b>	\$14,481,858.12
31-Oct-15	\$352,283.54	\$114,663.10	\$205,346.56	\$10,871,503.98	<b>\$11,552,148.18</b>	\$11,402,265.00
30-Nov-15	\$351,140.21	\$112,077.50	\$194,147.64	\$9,266,304.21	<b>\$9,923,669.56</b>	\$10,024,860.21
31-Dec-15	\$347,040.65	\$108,855.12	\$188,200.98	\$5,472,593.20	<b>\$6,116,689.95</b>	\$5,958,954.00
31-Jan-16	\$346,536.98	\$106,216.04	\$180,376.79	\$4,027,770.32	<b>\$4,660,900.13</b>	\$4,746,597.00

**Rates Outstanding as at 30/06/2015**

\$856,619

**Rate Levied 2015/2016**

\$31,884,691

Interim 2015/2016

-\$22,489

Back Rates

\$8,351

**Total Levies To Date for 2015/2016**

\$31,870,553

Total Collectable

\$32,727,172

Total Collected to date

\$28,057,921

Total Rates Outstanding

\$4,669,251

Current Deferred Rates Amount (from Rate Reports)

**\$514,420**

**Total Rates amount to be collected not including deferred**

**\$4,154,831**

% of Rates Outstanding:

**12.90%**

% of Rates Collected:

**87.10%**

**Comment**

The 2014/2015 Instalment Dates are as follows:

	4 x instalments	2 x instalments
1st Instalment	17/08/2015	17/08/2015
2nd Instalment	12/10/2015	10/12/2015
3rd Instalment	10/12/2015	
4th Instalment	08/02/2016	



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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3.3 Draft Monthly Financial Statements to 31 January 2016**

Previous Items	N/A
Responsible Officer	Director Corporate Services
Service Area	Finance
File Reference	FIR-SRR-006
Applicant	N/A
Owner	N/A
Attachment 1	Draft Statements of Financial Activity for the period ended 31 January 2016 incorporating the following: <ul style="list-style-type: none"><li>• Statement of Financial Activity (Nature or Type)</li><li>• Statement of Financial Activity (Statutory Reporting Program)</li><li>• Net Current Funding Position, note to financial statement</li></ul>

**PURPOSE**

1. To provide Council with statutory financial reports on the activity of the Shire of Kalamunda with comparison of the year's performance against the revised budget adopted on 23 November 2015. This Statement compares the actual results for the period with the revised budget.

**BACKGROUND**

2. The Statement of Financial Activity (Attachment 1), incorporating various sub-statements, has been prepared in accordance with the requirement of the *Local Government Act 1995*, Regulation 34 of the *Local Government (Financial Management) Regulations 1996*.
3. The opening funds in the Statement of Financial Activity reflects the audited surplus brought forward from 2014/2015.
4. The budget column reflects the budget adopted subsequent to the mid-year budget review approved by Council at its meeting on 23 November 2015.

**DETAILS**

5. The *Local Government Act 1995* requires Council to adopt a percentage or value to be used in reporting variances against Budget. Council has adopted the reportable variances of 10% or \$50,000 whichever is greater.

**Financial Commentary**

Draft Statement of Financial Activity by Nature and Type for the seven months ended 31 January 2016

6. This Statement reveals a net result surplus of \$27,831,167 compared to budget for the same period of \$24,562,600. The variance of \$3,268,725 represents 11.7% of the current surplus for the year to date. The majority of the variance is in the areas of operating expenditure, developer contributions related to Forrestfield Industrial Area Stage 1 and infrastructure projects.

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*Revenue*

7. Total Revenue excluding rates is over budget by \$135,281. This is made up as follows:
- Operating Grants, Subsidies and Contributions are under budget by \$86,529. The variances are primarily due to timing matters, and made up of the following:
    - Home and community care grant is under budget by \$125,500 due to a timing issue.
  - Profit on Asset disposal is over budget by \$3,194. The variance is within the reporting threshold.
  - Fees and Charges variance is over budget by \$235,400. This is mainly attributable to:
    - Legal charges amounting to \$152,696 from general procedure claims from rates debtors recovered through cyclical debt recovery process. Debt recovery for the 2015/2016 rates commenced on 11 September 2015. The variance is due to a phasing issue.
    - Refuse collection being over budget by \$74,457 as a consequence of the retention of secondary waste bins by some ratepayers.
  - Other Revenue is slightly over budget by \$3,740. These are within the reporting threshold.

*Expenditure*

8. Total expenses is under budget with a variance of \$2,134,204. The significant variances within the individual categories are as follows:
- Employment Costs are under budget by \$537,007 arising from a number of vacant positions not being filled and currently under review.
  - Materials and Contracts is under budget by \$1,126,522 which is comprised of:
    - Expenditure on consultancy costs of \$459,508. This relates to various non-recurrent projects, such as the Forrestfield North project, which was approved by Council in late September therefore deemed as a timing issue;
    - Waste costs are under budget by \$103,071 mainly due to lower putrescible waste tonnages; and
    - Maintenance related to roads, this is approximately \$271,822 under budget which is deemed to be a timing issue.
  - Utilities are under budget by \$45,529 which is within the reporting threshold.

- Depreciation, although a non-cash cost, is tracking under budget, reporting a variance of \$266,156. The infrastructure revaluation has now been completed and the audited assets position as of 30 June 2015 is finalised. During the midyear budget review in February 2016 depreciation amounts will be modified to reflect the outcome of the new infrastructure revaluation.
- The interest expense is slightly under budget by \$8,593. This is the result of a timing difference between amounts accrued and the budget which is based on the debenture repayment schedule.
- Insurance expense is under budget by \$48,469 which is principally due to building insurance costs being lower than the amount budgeted. This is attributed to lower revaluation amounts for the building components.
- Other expenditure is under budget by \$119,085. These are mainly related to various non-recurrent projects caused by a timing variance.

#### *Capital Revenues*

##### *Non-operating Grants and Contributions*

9. The non-operating grant income is lower than the budget by \$197,179. The variance was mainly due to the timing of claims from Roads to Recovery projects.
10. The capital contributions variance of \$1,158,794 relates to Forrestfield Industrial Area Stage 1 which is now managed by the Shire and funds are backed via a fully cash backed reserve. The variance reported reflects monies received post first term budget review in September 2015.

##### *Capital Expenditures*

11. Infrastructure projects, comprised roads, drainage, footpaths, car parks and parks and ovals, are under budget by \$1,062,515. Various projects that are due in 2015/2016 are being scheduled with ground works commencing in January 2016.

##### *Rates revenues*

12. Rates generation is under budget with a variance of \$272,719, mainly due to a backlog in processing interim rates schedules. These are now being processed as a priority.

#### Draft Statement of Financial Activity by Program for the seven months to 31 January 2016

13. The overall result comments are as above and generally each Program is within the accepted budget except for Community Amenities and Recreation and Culture. Major variances have been reported by Nature and Type under points 7 to 12 above.

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Draft Statement of Net Current Funding Position as at 31 January 2016

14. The commentary on the net current funding position is based on comparison of the draft January 2016 year to date actuals with January 2015 year to date actuals.
15. Net Current Assets (Current Assets less Current Liabilities) show a positive result of \$34.6 million. The un-restricted cash position has a positive balance of \$27.2 million which is higher than the previous year's balance of \$25.1 million. This can mainly be attributed to the rates collection and transfers from reserves in anticipation of infrastructure works projects.
16. Trade and other receivables comprise rates and sundry debtors totalling \$5.3 million outstanding.
- The rates balance fell by \$1.6 million to \$4.2 million, representing a collection rate of 87.1% for the year to date. The improved debt recovery partially reflects the successful launch of "A Smarter Way to Pay" and BPoint Enterprise which allows charging of direct debits via credit cards.
- Receivables Other represents \$1.2 million with the bulk made up of:
- Emergency Services Levy (ESL) - \$632,553;
  - Waste services due - \$288,254; and
  - Pensioner ESL rebates - \$181,014.
17. Sundry debtors have increased by \$371,198 to \$1,046,105, of which \$439,521 is made up of current debt due within 30 days. A total of \$280,384 remains outstanding over 90 days. An amount of \$258,930 which is overdue from developers from the Forrestfield Industrial Area Stage 1. Legal proceedings are underway to recover the amounts due.
18. Provisions for annual and long service leave are generally stable having increased by \$301,424 to \$2.5 million when compared to the previous year. The main reason for the increase is due to more officers being above the seven year threshold at which point long service leave entitlements begin to fully accrue. The Shire aggressively pursues a leave management plan that will not adversely affect service delivery. The Shire will be conducting a detailed review of its leave liability in April 2016 during the preparation for the interim audit. The long term goal is to bring this liability down to a more manageable level and also ensure there are adequate reserves in place to support it.
19. Restricted Reserves have increased significantly from \$2.6 million to \$9.3 million when compared to January 2015. The increase is due to the following:
- Transfer of Forrestfield Industrial Area Scheme Stage 1 from Trust accounts to reserves, amounting to \$3.6 million.
  - Land and Property Enhancement and Maintenance Reserve has increased by \$0.5 million.
  - Long Service Leave reserve has increased by \$0.8 million.
  - HACC reserve has increased by \$0.6 million.
  - Nominated employee leave reserve has increased by \$0.5 million.

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## **STATUTORY AND LEGAL CONSIDERATIONS**

20. The *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996* require presentation of a monthly financial activity statement.

## **POLICY CONSIDERATIONS**

21. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

22. Nil.

## **FINANCIAL CONSIDERATIONS**

23. Nil.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

24. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.4 Provide effective financial services to support the Shire's Operations and to meet sustainability planning, reporting and accountability requirements.

## **SUSTAINABILITY**

### **Social Implications**

25. Nil.

### **Economic Implications**

26. Nil.

### **Environmental Implications**

27. Nil.

## RISK MANAGEMENT CONSIDERATIONS

28.

Risk	Likelihood	Consequence	Rating	Action / Strategy
Over-spending the budget	Possible	Major	High	<ul style="list-style-type: none"><li>• Monthly management reports are reviewed by the Shire.</li><li>• Weekly engineering reports on major projects and maintenance.</li></ul>
Non-compliance with Financial Regulations	Unlikely	Major	Medium	The financial report is scrutinised by the Shire to ensure that all statutory requirements are met.

### OFFICER COMMENT

29. The Shire's draft financial statements as at 31 January 2016 demonstrate the Shire has managed its budget and financial resources effectively.

<b>Voting Requirements: Simple Majority</b>
---

### RESOLVED OCM 14/2016

That Council:

1. Receives the draft Monthly Statutory Financial Statements for the month to 31 January 2016, which comprises:
- Statement of Financial Activity (Nature or Type).
  - Statement of Financial Activity (Statutory Reporting Program).
  - Net Current Funding Position, note to financial statement.

Moved: **Cr Tracy Destree**

Seconded: **Cr Simon Di Rosso**

Vote: **CARRIED UNANIMOUSLY (11/0)**

**Attachment 1**

**STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE  
FOR THE 7 MONTHS TO 31 JANUARY 2016**

	31/01/2016	31/01/2016			
	YTD	YTD	Annual	Var. \$	Var. %
	Actual	Budget	Budget	(b)-(a)	(b)-
	(b)	(a)		\$	(a)/(b)
	\$	\$	\$	\$	%
<b>Operating Revenues</b>					
Operating Grants and Subsidies	3,343,307	3,441,020	5,728,243	(97,713)	(2.9%)
Contributions, Reimbursements and Donations	541,472	530,288	4,398,075	11,184	2.1%
Profit on Asset Disposal	188,194	185,000	471,640	3,194	1.7%
Fees and Charges	12,760,351	12,524,951	14,027,334	235,400	1.8%
Interest Earnings	530,369	529,709	896,545	660	0.1%
Other Revenue	33,948	37,688	64,641	(3,740)	(11.0%)
Ex Gratia Rates Revenue	51,136	64,840	129,680	(13,704)	(26.8%)
<b>Total (Excluding Rates)</b>	<b>17,448,777</b>	<b>17,313,496</b>	<b>25,716,158</b>	<b>135,281</b>	
<b>Operating Expense</b>					
Employee Costs	(13,413,227)	(13,950,234)	(24,014,369)	537,007	4.0%
Materials and Contracts	(10,869,860)	(11,996,382)	(19,877,350)	1,126,522	10.4%
Utilities Charges	(1,329,926)	(1,375,455)	(2,358,938)	45,529	3.4%
Depreciation (Non-Current Assets)	(4,495,860)	(4,762,016)	(8,163,761)	266,156	5.9%
Interest Expenses	(235,630)	(244,223)	(418,674)	8,593	3.6%
Insurance Expenses	(568,196)	(616,665)	(617,249)	48,469	8.5%
Loss on Asset Disposal	(28,819)	(11,662)	(20,000)	(17,157)	(59.5%)
Other Expenditure	(173,272)	(292,357)	(491,703)	119,085	68.7%
<b>Total</b>	<b>(31,114,790)</b>	<b>(33,248,994)</b>	<b>(55,962,044)</b>	<b>2,134,204</b>	
<b>Funding Balance Adjustment</b>					
Add Back Depreciation	4,495,860	4,762,016	8,163,761	(266,156)	(5.9%)
Adjust (Profit)/Loss on Asset Disposal	(159,375)	(173,338)	(451,640)	13,963	(8.8%)
EMRC Contribution (Non-cash)	0	0	(3,600,407)	0	
Deferred Loan (non-current) FUSC	(158)	0	0		100.0%
Movement in Provisions	(88,849)	0	749,271	(88,849)	100.0%
Pensioners Deferred Rates Movement	0	0	(30,000)	0	
<b>Total</b>	<b>4,247,478</b>	<b>4,588,678</b>	<b>4,830,985</b>	<b>(341,042)</b>	
<b>Net Operating (Ex. Rates)</b>	<b>(9,418,535)</b>	<b>(11,346,820)</b>	<b>(25,414,901)</b>	<b>1,928,443</b>	
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	543,460	540,967	1,032,000	2,493	0.5%
Grants, Subsidies and Contributions	1,103,784	1,300,963	3,855,218	(197,179)	(17.9%)
Self-Supporting Loan Principal	33,494	33,920	67,870	(426)	(1.3%)
Debenture Funding	0	0	500,000	0	
Capital (Developer) - Contributions	2,230,381	1,071,587	1,071,587	1,158,794	52.0%
Transfer from Reserves	3,728,853	3,721,695	5,203,728	7,158	0.2%
<b>Total</b>	<b>7,639,972</b>	<b>6,669,132</b>	<b>11,730,403</b>	<b>970,840</b>	
<b>Capital Expenses</b>					
Land Development Costs	(2,000)	(21,275)	(28,782)	19,275	963.8%
Land and Buildings New	(92,313)	(171,216)	(336,513)	78,903	85.5%
Land and Buildings Replacement	(357,324)	(499,598)	(1,391,617)	142,274	39.8%
Plant and Equipment New	(46,635)	(49,432)	(54,520)	2,797	6.0%
Plant and Equipment Replacement	(25,347)	(25,347)	(25,347)	0	0.0%
Furniture and Equipment	(4,637)	(50,326)	(98,700)	45,689	985.4%

**SHIRE OF KALAMUNDA  
STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE  
FOR THE 7 MONTHS TO 31 JANUARY 2016**

	31/01/2016	31/01/2016			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
Infrastructure Assets - Roads New	(114,085)	(278,296)	(661,644)	164,211	143.9%
Infrastructure Assets - Roads Renewal	(388,187)	(778,996)	(3,626,729)	390,809	100.7%
Infrastructure Assets - Drainage New	(134,058)	(155,456)	(222,390)	21,398	16.0%
Infrastructure Assets - Drainage Renewal	(22,525)	(45,322)	(174,291)	22,797	101.2%
Infrastructure Assets - Footpaths New	504	(38,388)	(71,339)	38,892	(7710.3%)
Infrastructure Assets - Footpaths Renewal	(56,084)	(90,423)	(125,248)	34,339	61.2%
Infrastructure Assets - Car Parks New	(50,461)	(176,300)	(396,040)	125,839	249.4%
Infrastructure Assets - Car Parks Renewal	0	0	(75,162)	0	
Infrastructure Assets - Parks and Ovals New	(238,937)	(477,750)	(1,782,229)	238,813	99.9%
Infrastructure Assets - Parks and Ovals Renewal	(3,033,941)	(3,059,357)	(4,540,447)	25,416	0.8%
Repayment of Debentures	(356,103)	(346,409)	(593,851)	(9,694)	(2.7%)
Transfer to Reserves	(1,823,848)	(1,124,246)	(5,931,679)	(699,602)	(38.4%)
<b>Total</b>	<u>(6,745,980)</u>	<u>(7,388,137)</u>	<u>(20,136,528)</u>	<u>642,157</u>	
<b>Net Capital</b>	<u>893,992</u>	<u>(719,005)</u>	<u>(8,406,125)</u>	<u>1,612,997</u>	
<b>Total Net Operating + Capital</b>	<u>(8,524,539)</u>	<u>(12,065,825)</u>	<u>(33,821,026)</u>	<u>3,541,444</u>	
Rate Revenue	31,387,591	31,660,310	31,884,831	(272,719)	(0.9%)
Opening Funding Surplus(Deficit)	<u>4,968,115</u>	<u>4,968,115</u>	<u>4,968,115</u>	<u>0</u>	0.0%
<b>Closing Funding Surplus(Deficit)</b>	<u>27,831,167</u>	<u>24,562,600</u>	<u>3,031,920</u>	<u>3,268,725</u>	11.7%



**STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)  
FOR THE 7 MONTHS TO 31 JANUARY 2016**

	31/01/2016	31/01/2016			
	YTD Actual (b) \$	YTD Budget (a) \$	Annual Budget \$	Var. \$ (b)-(a) \$	Var. % (b)- (a)/(b) %
<b>Operating Revenues</b>					
Governance	89,654	104,103	112,755	(14,449)	(16.1%)
General Purpose Funding	1,586,812	1,396,983	7,085,777	189,829	12.0%
Law, Order and Public Safety	357,835	256,198	367,836	101,637	28.4%
Health	210,091	200,067	221,066	10,024	4.8%
Education and Welfare	2,868,741	2,955,300	3,759,595	(86,559)	(3.0%)
Community Amenities	10,820,705	10,880,426	11,613,174	(59,721)	(0.6%)
Recreation and Culture	920,364	970,531	1,657,534	(50,167)	(5.5%)
Transport	29,526	0	0	29,526	100.0%
Economic Services	301,885	314,097	538,527	(12,212)	(4.0%)
Other Property and Services	263,164	235,791	359,894	27,373	10.4%
<b>Total (Excluding Rates)</b>	<b>17,448,777</b>	<b>17,313,496</b>	<b>25,716,158</b>	<b>135,281</b>	
<b>Operating Expense</b>					
Governance	(2,019,428)	(2,058,354)	(3,250,382)	38,926	1.9%
General Purpose Funding	(624,428)	(567,704)	(773,316)	(56,724)	(9.1%)
Law, Order and Public Safety	(1,030,676)	(1,108,933)	(1,871,914)	78,257	7.6%
Health	(661,800)	(699,118)	(1,189,841)	37,318	5.6%
Education and Welfare	(2,384,489)	(2,498,070)	(4,282,665)	113,581	4.8%
Community Amenities	(7,249,766)	(7,949,146)	(13,793,759)	699,380	9.6%
Recreation and Culture	(10,326,228)	(11,337,910)	(19,184,053)	1,011,682	9.8%
Transport	(5,497,141)	(5,374,136)	(9,230,029)	(123,005)	(2.2%)
Economic Services	(631,665)	(667,574)	(1,096,746)	35,909	5.7%
Other Property and Services	(689,169)	(988,049)	(1,289,339)	298,880	43.4%
<b>Total</b>	<b>(31,114,790)</b>	<b>(33,248,994)</b>	<b>(55,962,044)</b>	<b>2,134,204</b>	
<b>Funding Balance Adjustment</b>					
Add back Depreciation	4,495,860	4,762,016	8,163,761	(266,156)	(5.9%)
Adjust (Profit)/Loss on Asset Disposal	(159,375)	(173,338)	(451,640)	13,963	(8.8%)
EMRC Contribution (Non-cash)	0	0	(3,600,407)	0	
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Pensioners Deferred Rates Movement	0	0	(30,000)	0	
<b>Total</b>	<b>4,247,478</b>	<b>4,588,678</b>	<b>4,830,985</b>	<b>(341,200)</b>	
<b>Net Operating (Ex. Rates)</b>	<b>(9,418,535)</b>	<b>(11,346,820)</b>	<b>(25,414,901)</b>	<b>1,928,443</b>	
<b>Capital Revenues</b>					
Proceeds from Disposal of Assets	543,463	540,967	1,032,000	2,496	0.5%
Capital Contributions and Grants	1,103,784	1,300,963	3,855,218	(197,179)	(17.9%)
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<b>Total</b>	<b>7,639,975</b>	<b>6,669,132</b>	<b>11,730,403</b>	<b>970,843</b>	
<b>Capital Expenses</b>					
Land Development Costs	(2,000)	(21,275)	(28,782)	19,275	963.8%
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Plant and Equipment New	(46,635)	(49,432)	(54,520)	2,797	6.0%
Plant and Equipment Replacement	(25,347)	(25,347)	(25,347)	0	0.0%
Furniture and Equipment	(4,637)	(50,326)	(98,700)	45,689	985.4%

**SHIRE OF KALAMUNDA  
STATEMENT OF FINANCIAL ACTIVITY (STATUTORY REPORTING PROGRAM)  
FOR THE 7 MONTHS TO 31 JANUARY 2016**

	31/01/2016	31/01/2016			
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Infrastructure Assets - Drainage Renewal	(22,525)	(45,322)	(174,291)	22,797	101.2%
Infrastructure Assets - Footpaths New	504	(38,388)	(71,339)	38,892	(7710.3%)
Infrastructure Assets - Footpaths Renewal	(56,084)	(90,423)	(125,248)	34,339	61.2%
Infrastructure Assets - Car Parks New	(50,461)	(176,300)	(396,040)	125,839	249.4%
Infrastructure Assets - Car Parks Renewal	0	0	(75,162)	0	
Infrastructure Assets - Parks and Ovals New	(238,937)	(477,750)	(1,782,229)	238,813	99.9%
Infrastructure Assets - Parks and Ovals Renewal	(3,033,941)	(3,059,357)	(4,540,447)	25,416	0.8%
Repayment of Debentures	(356,103)	(346,409)	(593,851)	(9,694)	(2.7%)
Transfer to Reserves	(1,823,848)	(1,124,246)	(5,931,679)	(699,602)	(38.4%)
<b>Total</b>	<b>(6,745,980)</b>	<b>(7,388,137)</b>	<b>(20,136,528)</b>	<b>642,157</b>	
<b>Net Capital</b>	<b>893,996</b>	<b>(719,005)</b>	<b>(8,406,125)</b>	<b>1,613,001</b>	
<b>Total Net Operating + Capital</b>	<b>(8,524,539)</b>	<b>(12,065,825)</b>	<b>(33,821,026)</b>	<b>3,541,444</b>	
Rate Revenue	31,387,591	31,660,310	31,884,831	(272,719)	(0.9%)
Opening Funding Surplus(Deficit)	4,968,115	4,968,115	4,968,115	0	0.0%
<b>Closing Funding Surplus(Deficit)</b>	<b>27,831,167</b>	<b>24,562,600</b>	<b>3,031,920</b>	<b>3,268,725</b>	11.7%

**SHIRE OF KALAMUNDA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE 7 MONTHS TO 31 JANUARY 2016**

**NET CURRENT FUNDING POSITION**

	Positive=Surplus (Negative=Deficit)	
	31/01/2016	31/01/2015
	\$	\$
<b>Current Assets</b>		
Cash and Cash Equivalents Unrestricted	27,260,999	25,046,151
Cash and Cash Equivalents - Reserves (Restricted)	9,303,092	2,646,793
Receivables - Rates	4,293,761	4,387,484
Receivables - Sundry	1,046,105	3,455,684
Receivables -Other	1,228,219	774,103
Inventories	87,668	113,842
<b>(*exclude loan receivable)</b>	<u>43,219,844</u>	<u>36,424,056</u>
<b>Less: Current Liabilities</b>		
Payables	(6,085,586)	(5,930,459)
Provisions	(2,530,842)	(2,229,418)
<b>(*exclude loan payable)</b>	<u>(8,616,428)</u>	<u>(8,159,877)</u>
<b>Net Current Asset Position</b>	<u><b>34,603,417</b></u>	<u><b>28,264,179</b></u>
<b>Add:</b>		
Provision for Long Service Leave	1,208,588	803,826
Provision for Annual Leave	1,322,254	1,425,592
<b>Less:</b>		
Cash and Cash Equivalents - Reserves (Restricted)	<b>(9,303,092)</b>	<b>(2,646,793)</b>
Cash Restricted	<u>                  </u>	<u>                  </u>
<b>Net Current Funding Position</b>	<u><b>27,831,167</b></u>	<u><b>27,846,803</b></u>

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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3.4 Retrospective Application for Chalets, Stables and Rural Pursuit  
- Lot 2 (664) Pickering Brook Road, Pickering Brook**

Previous Items	Nil
Responsible Officer	Director Development Services
Service Area	Development Services
File Reference	PC-01/664
Applicant	Define Creations Design and Drafting
Owner	Margaret Thomas and Frank Pinner
Attachment 1	Site Plan
Attachment 2	Floor Plans
Attachment 3	Elevation Plans
Attachment 4	Submission Table and Map

**PURPOSE**

1. To consider a retrospective planning application for:
  1. Four (4) chalets;
  2. An equine building incorporating 13 stables;
  3. The keeping and agisting of 10 horses (Rural Pursuit); and
  4. Two (2) outbuildings;at Lot 2 (664) Pickering Brook Rd, Pickering Brook. Refer to (Attachments 1-3).

**BACKGROUND**

2. Council consideration is sought in relation to the following key matters:
  - Chalet is an 'A' use under the Local Planning Scheme No. 3 (Scheme) which means the use is not permitted unless the Council has granted planning approval after advertising the application;
  - While a Rural Pursuit land use (keeping and agisting horses) is permitted under the Scheme, the keeping of horses requires Council to consider the capability of the land and management arrangements, with particular regard to water catchment areas; and
  - Three (3) submissions have been received objecting to the application.
3. It is noted that the application initially proposed an additional component that involved the use of the site for tours, functions, horse riding classes and clinics. This component of the application was withdrawn given the concerns raised by the Shire and the Department of Water and the lack of supporting information for the proposal. Therefore Council consideration is not sought in respect to these activities at this time.

4. **Land Details:**

Land Area:	5.93Ha
Local Planning Scheme Zone:	Rural Agriculture
Metropolitan Regional Scheme Zone:	Rural
Bushfire Prone Area:	Yes, Bushfire Attack Level assessment received. BAL 29 Construction standard
Public Drinking Water Source Area:	Priority 2 (P2) classification

5. **Locality Plan**



6. The subject site has a frontage of 119 metres to Pickering Brook Road. The surrounding area is predominantly characterised by rural uses.
7. The property has a mixture of structures, the older structures consist of two dwellings, an equipment shed and manager's office on the west side of the property. On the south-west side of the property there is a group of four structures consisting of a packing shed with kitchen facilities, two equipment sheds, an equine building (stables) and a disused shed that will soon be demolished. There are also several small horse shelters scattered throughout the site (Refer Attachment 1).

**DETAILS**

8. The application incorporates four key components, which are discussed separately in this report. A summary of each component is as follows:
1. Chalets  
Four chalets have been constructed at a central location to the rear of the site for short term accommodation. Each chalet contains a bedroom, bathroom

and kitchenette. Based on the number of chalets, it is considered that a maximum of eight persons could be accommodated.

2. Stables

An equine building which includes 13 individual stables, two equipment rooms, a feed room and saddle room. An arena has also been constructed on the north-east side of the equine building.

3. Keeping of Horses (Rural Pursuit)

A business named "Legends Lodge Agistment Centre" operates from the subject site. The applicant submits that 10 horses and a full time horse manager remain at the property on a permanent basis.

4. Two outbuildings

A 10.3m x 14.8m (152m<sup>2</sup>) vintage horse carriage shed, and a 10.18m x 24.84m (252.87m<sup>2</sup>) equipment shed.

9. It is noted that there are several other buildings on the site, however given the age of these buildings and that they were constructed under previous town planning schemes this application only incorporates the chalets, stables and outbuildings mentioned above.

## STATUTORY AND LEGAL CONSIDERATIONS

### Local Planning Scheme No. 3

10. Clause 4.2.2 (Objectives of Zones - Rural Agriculture) of the Scheme stipulates that the objectives for the Rural Agriculture zone are as follows:
- *To protect and maintain the hills horticulture industry.*
  - *To ensure the conservation of soil and water resources important to the well-being of the horticulture industry.*
  - *Ensure that land uses, activities and land management practices are consistent with natural resources conservation and are compatible with public water supply objectives.*
  - *To limit the amount of subdivision supported to that which complies with the subdivisional land use and development requirements of the zone.*
  - *To conserve the physical and visual environment of the area.*
  - *Encourage the reduction of bush fire hazard.*
11. Clause 5.13.2 of LPS 3 outlines land use and development provisions which apply to land included in the Rural Agriculture zone. This includes (in part) the following:
- i. The local government does not support any development where in the opinion of the local government such development will encourage the establishment of land uses considered not compatible with Rural Agricultural pursuits.*
  - ii. Horse agistment, and other intensive animal husbandry activities operated for commercial gain will not be supported in the zone unless it can be demonstrated that there will be no detrimental impact on the water catchment area and the environment.*
  - iii. Any new horticultural activities which necessitate fertiliser application rates greater than the current average level (i.e. 100kg/ha per annum) will be*

*discouraged. Any development application involving fertiliser application rates greater than this will require the submission of a nutrient irrigation management plan and will be referred to the Department of Environment for comment.*

*iv. The keeping of animals in the zone is subject to planning approval and will be assessed on an investigation of each property. Approval will be granted where the land is capable of supporting the number of animals applied for, having regard to the specific land management practices proposed to be implemented by the applicant. The keeping of animals will be in accordance with the provisions of clause 5.18 of the Scheme.*

12. Pursuant to clause 8.4.1 of the LPS 3, this application seeks approval for existing unauthorised development and uses at the subject site.
13. In accordance with Table 1 of the Scheme (Zoning Table), the following land use permissibility applies to this application:
  - Stable is a 'P' use which means the use is permitted by the Scheme.
  - Chalet is an 'A' use which means the use is not permitted unless the Council has granted planning approval after giving notice in accordance with Clause 9.4 of the Scheme.
  - The keeping of horses is considered a Rural Pursuit under the Scheme, which is a 'P' use and is permitted by the Scheme. However, consideration is also required in accordance with clause 5.18.1 (i) (Keeping of Animals) of the Scheme.
14. Clause 5.18 (Keeping of Animals) of the Scheme requires the Shire to have particular regard for appropriately demonstrated land management arrangements inclusive of:
  - The land capability of the property including an assessment of the management techniques proposed by the applicant;
  - The amount and condition of remnant vegetation on the property;
  - Implications for water catchment areas and watercourses; and
  - Implications on neighbouring properties.
15. In considering an application for planning approval, Clause 10.2 of the Scheme (Matters to be Considered by Local Government) requires Council to have due regard to number of matters, including (but not limited to):
  - The compatibility of the development within its settings;
  - The likely effect of the scale and appearance of the proposal.
  - Whether the proposed means of access and egress from the property are adequate.
  - Any State Planning Policy.
  - Any relevant submissions received on the application.
16. The application is subject to the requirements under clause 6.7 of the Scheme (Bushfire Prone Areas), which requires the Shire to consider the level of bushfire hazard and relevant planning policies and guidelines when making its decision.
17. If Council refuses the development, or imposes conditions that are not acceptable to the applicant, there is a right of review (appeal) to the State Administrative Tribunal.

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## STRATEGIC PLANNING IMPLICATIONS

### Hills Rural Study 2014

18. The Hill Rural Study (HRS) was prepared to identify and address future requirements relating to land use, horticulture/agriculture, and environmental, economic and social issues in the study area.
19. The chalet component of the proposal is consistent with the objectives of the HRS facilitating new revenue opportunities and diversification of land uses, including tourism based ventures.

## POLICY CONSIDERATIONS

### Water Quality Protection Note – Land Use Compatibility in Public Drinking Water Source Areas (June 2004)

20. The Department of Water's (DoW) Water Quality Protection Note – Land Use Compatibility in Public Drinking Water Source Area (PDWSA) provides advice on the acceptability of land uses and activities within specific areas.
21. The Policy stipulates that a Priority 2 PDWSA is managed to ensure that there is no increased risk of water source contamination, and that these areas are to include low risk land development.
22. In its initial form (prior to the applicant withdrawing the request for uses incorporating tours, functions and riding classes), the application was referred to the Department of Water given that the development is within a Priority 2 PDWSA.
23. The DoW indicated that it was unable to support the initially lodged application as it was unclear how the tourism based and equestrian land uses will be managed to protect the water resource. It is noted that the primary concern raised by the DoW was the business operation involving tours, functions and riding classes.
24. In their own right, chalets, stables and the keeping of horses are deemed to be 'compatible with conditions' in a Priority 2 PDWSA, which denotes the following:

*"Means the land use is likely to be accepted by DoE (now the Department of Water) as not likely to harm the drinking water source, (and is consistent with the management objectives of the priority classification) provided best environmental management practices are used. This may result in the application of 'specific conditions' (via the planning or environmental approval processes) that must be complied with to ensure the water quality objective of the priority area is maintained."*



25. In respect to the chalets, stables and keeping of horses, the DoW has provided the following advice:

“...

*The keeping of horses in P2 areas is compatible, however stocking rates outlines in Water Quality Protection Guideline No. 13: Environmental Guidelines for Horse Facilities and Activities (Water and Rivers Commission, Western Australian Horse Council (Inc), Department of Environmental Protection, Department of Health, 2002) should be adhered to. The recommended stocking rate in P2 areas on gravel slopes (SR8) is 1 horse per hectare. Currently 10 horses are kept on the property and as the property is 5.9ha, the property is over stocked.*

*Chalets are compatible with conditions in P2 areas. Dwelling density is restricted and it is the DoW's preference that all dwellings on the property are connected to an alternative waste water treatment unit (ATU). Water Quality Protection Note 88: Rural tourist accommodation (DoW, 2012) states that occupancy should be of equivalent size to a single dwelling household (less than 10 people)...*”

### **State Planning Policy 2.7 – Public Drinking Water Source Policy**

26. The key objective of State Planning Policy 2.7 (SPP 2.7) is to ensure that land use and development within the PDWSA is compatible with the protection and long-term management of water resources for public drinking water supply.
27. Under SPP 2.7, the subject site is located within a Priority 2 source protection area, which is declared over land where low-risk development already exists. This classification is defined to ensure that there is no increased risk of pollution to the water source as a result of land use or development.

### **State Planning Policy 3.7 – Planning in Bushfire Prone Areas (Western Australian Planning Commission)**

28. The intent of State Planning Policy 3.7 (SPP 3.7) is to implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure.
29. The requirements under SPP 3.7 apply in addition to the provisions or requirements of the Special Control Area relating to bushfire prone areas under the Scheme.
30. The property falls within a Bush-Fire Prone Area and in this instance a Bushfire Attack Level (BAL) Assessment has been requested and received. The BAL Assessment indicates a rating of BAL-29 for the chalets, and a BAL-12.5 for the stables and the outbuildings. A condition has been included in the officer recommendation requiring the construction standards of these structures to be in accordance with *Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas*.

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## **Draft State Planning Policy 2.5 – Rural Planning Policy**

31. The Western Australian Planning Commission (WAPC) has prepared the Draft Rural Planning Policy which intends to protect and preserve rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values.

## **P-DEV 20 – Outbuildings and Sea Containers**

32. P-DEV 20 was adopted as a Local Planning Policy at Council's Ordinary Meeting held in November 2015. A key objective of the policy is to ensure that outbuildings are of an appropriate scale and form in the context of the size of the lot, location of the outbuilding, site characteristics and existing buildings.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

33. The application was advertised for 14 days to adjoining property owners for comment in accordance with Clause 9.4.1 and 9.4.3 of the Scheme. During the advertising period three (3) objections were received. Refer to the Submission Table in Attachment 5.
34. Concerns raised during the advertising period included the following:
- Increased noise as a result of additional people and traffic attending the property;
  - Privacy and visual amenity from adjoining properties;
  - The proposal is not consistent with the Rural Agricultural zone;
  - Increased traffic;
  - Increased bushfire risk;
  - Number of horses being kept at the property;
  - Impact on lifestyle and enjoyment of surrounding properties will be affected; and
  - Concern regarding effluent disposal.

## **FINANCIAL CONSIDERATIONS**

35. Nil.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

36. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.3 – To ensure the Shire's development is in accord with the Shire's statutory and legislative obligations and accepted urban design planning standards.

Strategy 4.3.2 – Undertake efficient monitoring and compliance of building developments within the Shire.

## SUSTAINABILITY

### Social Implications

37. Nil.

### Economic Implications

38. The chalet component of the application will facilitate additional tourism accommodation opportunities in the Pickering Brook area.

### Environmental Implications

39. As noted above further information is required regarding water and equine management to satisfy the Public Drinking Water Source requirements and ensure that water and waste management will not unreasonably affect the water catchment.
40. Activities conducted on site would be required to comply with the *Environmental Protection (Noise) Regulations 1997*.

## RISK MANAGEMENT CONSIDERATIONS

41.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The applicant may appeal the decision at the State Administrative Tribunal (SAT)	Possible	Minor	Medium	Ensure SAT is aware that the determination and recommended conditions are considered appropriate.
The applicant/owner may not operate in accordance with Council's determination.	Unlikely	Minor	Low	Ensure that the use of the property is monitored to determine compliance with the Council's determination.
The proposal will result in an increase in water source contamination.	Unlikely	Major	Medium	Ensure land management conditions are included to ensure pollution risk is minimised.

## OFFICER COMMENT

42. Under the Scheme, specific uses/provisions are provided for chalets, stables, the keeping of animals. The following discussion relates to each individual component of the application.

43. In regard to the unauthorised buildings (chalets, stables and outbuildings), assessment was undertaken against Table 2 of the Scheme (Site Requirements) and Local Planning Policy P-DEV 20 – Outbuildings and Sea Containers, which is summarised in the following table:

Rural Agriculture Zone Site Requirements	Required	Proposed
<b>Chalets-</b> Setbacks: Front Side (north-west) Side (south-east) Rear	20m 15m 15m 15m	Approximately 313m Approximately 95m Approximately 98m 24m
<b>Stables-</b> Setbacks: Front Side (north-west) Side (south-east) Rear	20m 15m 15m 15m	Approximately 252m Approximately 100m Approximately 50m Approximately 79m
<b>Outbuildings-</b> Setbacks: Front Side (north-west) Side (south-east) Rear	20m 15m 15m 15m	Approximately 225m Approximately 82m 15m Approximately 92m
Floor Area:	150m <sup>2</sup>	252.9m <sup>2</sup>
Aggregate Floor Area:	300m <sup>2</sup>	405m <sup>2</sup>
Wall Height:	5.0m	5.0m
Roof Pitch Height:	5.8m	5.0m
Materials	Steel Sheeting	Steel Sheeting

### Chalets

44. In respect to the four chalets, it is noted that these structures are approximately 100m from the nearest adjoining rural property and 315m from Pickering Brook Road. The structures themselves are considered to be well designed and sympathetic in the rural landscape. Therefore no objection is raised to the design of the buildings from a planning perspective.
45. In respect to the use of the chalets, it is considered that a maximum of eight people could potentially stay at the chalets at any one time. The applicant submits that the chalets will be occupied on average for the duration of one night, however the definition of chalets under the Scheme allows an occupant to stay for a maximum period of three months in any 12 month period.
46. From a planning perspective the proposed chalets are not considered inappropriate at the site and would not unduly impact on the rural amenity of the area. Additionally, the chalets would not compromise the long term use of the site for rural agricultural pursuits.

47. As a chalet is associated with a commercial activity, approval to operate as a 'lodging house' will be required under the *Shire of Kalamunda Health Local Laws 2011*. This requirement forms a recommended condition of approval in the officer's recommendation.

### **Stables**

48. Stables are a 'P' permitted use in the Rural Agriculture zone, which means the Scheme permits the use, however Council may impose conditions on the use of land to comply with any relevant development standards or requirements (eg. Stocking rates or management of the property in accordance with Clause 5.18 (ii)). Further discussion is provided below in this respect in relation to the keeping of horses.

### **The Keeping of Horses (Rural Pursuit)**

49. The keeping of horses, in itself, is not considered incompatible with the objectives of the Rural Agriculture zoning. However the stocking rates (number of horses) and management of the property is required to be further considered to determine the appropriateness of the existing numbers of horses in conjunction with the overall effect on the PDWSA. In this respect, information is required to determine the site management and maximum number of horses. The officer's recommendation includes a condition which requires the applicant/owner to submit an Equine Management Plan to the satisfaction of the Shire. Ongoing compliance will be required to be in accordance with the Equine Management Plan.

### **Outbuildings**

50. In respect to the two outbuildings which have been erected on the property, assessment has been undertaken against the requirements of the Outbuilding and Sea Containers (P-DEV 20) Policy which was adopted by Council in November 2015. These structures have been inspected and it is not considered that their size is excessive in the context of the size of the property (5.93ha). Additionally, given the significant setbacks of these outbuildings from Pickering Brook Road and adjoining sites, the buildings are not considered to unduly affect the rural amenity of the area or surrounding property owners.
51. The access and egress for the site is considered to be suitable given the nature of the uses and size of the property. The access to the site is located approximately 150m from the nearest residential dwelling. It is noted that additional traffic would be generated by the chalets at the site, however there are significant open areas which would be appropriate for parking vehicles. It is considered that additional traffic will not unduly impact on the overall rural amenity of the area.
52. In regard to the concerns raised during advertising, the following is noted:

**Noise:**

Activities conducted on site will be required to comply with the *Environmental Protection (Noise) Regulations 1997*.

**Privacy and visual amenity from adjoining properties:**

The chalets are located approximately 100m from the nearest rural property, which is considered to assist with mitigating any visual privacy impacts. The structures themselves are considered to be well designed and sympathetic in the rural landscape.

**The proposal is not consistent with the Rural Agricultural zone:**

Chalets are an 'A' use under the Scheme, which enables the use to be considered following advertising.

**Traffic:**

The access to the site is located approximately 150m from the nearest residential dwelling, and is considered to be suitable given the Rural Agriculture zoning, nature of the uses and size of the property. It is noted that additional traffic would be generated by the chalets at the site, however the number of vehicles entering and exiting the property associated with this use will not be significant, and there is significant areas which are appropriate for parking additional vehicles.

**Increased bushfire risk:**

The property falls within a Bush-Fire Prone Area and in this instance a Bushfire Attack Level (BAL) Assessment has been requested and received. The BAL Assessment indicates a rating of BAL-29 for the chalets, and a BAL-12.5 for the stables and the outbuildings. A condition has been included in the officer recommendation requiring the construction standards of the chalets to be in accordance with *Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas*.

**Number of horses being kept at the property:**

If the 'keeping of horses' component of the application is approved, a condition will require an Equine Management Plan to determine the final stocking rate of horses.

**Impact on lifestyle and enjoyment of surrounding properties will be affected:**

As noted above, the proposed chalets are a relatively low intensity land use and are not considered to unduly affect the rural amenity of the area.

**Concern regarding effluent disposal:**

Based on the information provided by the applicant and a site inspection, there is no evidence to suggest that existing waste water systems will not cope with the effluent disposal requirements of the chalets. Additionally, if the application is approved, a condition will be included to require a Water Management Plan to be prepared, which will address waste water management at the site.

53. The Department of Water has indicated that further information is required regarding water management and waste water disposal at the site, primarily in respect to effluent disposal. In this respect, the officer's recommendation includes a requirement for the applicant/owner to submit a Water Management Plan to the Shire's satisfaction.

*This item had been brought forward and dealt with during Suspension of Standing Orders, full Minutes are recorded on pages 7 – 13.*

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<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 03/2016

That Council:

1. Notes the objections received.
2. Approves the application dated 14 August 2015 for proposed chalets, stables and rural pursuit at Lot 2 (664) Pickering Brook Road, Pickering Brook, subject to the following conditions:
  - i) A detailed Equine Management Plan shall be submitted to, and approved by, the Shire of Kalamunda within 30 days of the approval. All activities on-site relating to the keeping and agisting of horses shall be in accordance with the approved Equine Management Plan to the satisfaction of the Shire of Kalamunda.
  - j) A detailed Water Management Plan shall be submitted to, and approved by, the Shire of Kalamunda within 30 days of the date of approval. For the purposes of this condition, the following information will be required:
    - a. A site plan showing the location of all waste water disposal systems on the property;
    - b. Details of the management of wastewater from the chalets, dwellings, stables and other buildings; and
    - c. Details of stormwater management from all hardstand areas.

Water management shall be upgraded in accordance with the approved Water Management Plan to the satisfaction of the Shire of Kalamunda.
  - k) The waste water disposal system for the chalets, and any other system located in close proximity to the chalets, are to be exposed and viewed by the Shire (septic tanks and ends of leach drains) within 30 days of the date of approval, to the satisfaction of the Shire of Kalamunda.
  - l) The approved chalets shall be used only in accordance with the Local Planning Scheme No. 3, as follows:

*“chalet means an individual self-contained unit usually comprising cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guests, forming part of a tourism facility and where occupation by any person is limited to a maximum of three months in any 12-month period.”*
  - m) The construction and siting of the chalets is to be in accordance with the requirements of the approved Bushfire Attack Level Assessment and in accordance with Australian Standard 3959.
  - n) An application for approval to operate a Lodging House shall be submitted to, and approved by, the Shire of Kalamunda, in accordance with the provisions of the *Shire of Kalamunda Health Local Laws 2011*, within 30 days of the date of this approval.

- o) Vehicle parking, manoeuvring and circulation areas shall be suitably constructed and drained to the specification and satisfaction of the Shire of Kalamunda.
- p) Any redundant septic sewer systems including all tanks, pipes and associated drainage systems (soakwells or leach drains) are to be decommissioned, removed, filled with clean sand and compacted.

3. **Request the Chief Executive Officer to prepare a report that outlines the development of a policy for properties with non-compliant developments allowing for an amnesty for those properties who self-report and specifying an appropriate penalty frame-work for those properties which are discovered by the Shire to be non-compliant following the end of the amnesty period. The report to be presented to the April Ordinary Council Meeting.**

Moved: **Cr John Giardina**

Seconded: **Cr Dylan O'Connor**

Vote:	<b><u>For</u></b>	<b><u>Against</u></b>
	<b>Cr John Giardina</b>	<b>Cr Michael Fernie</b>
	<b>Cr Geoff Stallard</b>	<b>Cr Brooke O'Donnell</b>
	<b>Cr Allan Morton</b>	<b>Cr Sara Lohmeyer</b>
	<b>Cr Noreen Townsend</b>	<b>Cr Tracy Destree</b>
	<b>Cr Dylan O'Connor</b>	<b>Cr Andrew Waddell</b>
	<b>Cr Simon Di Rosso</b>	

**CARRIED 6/5**



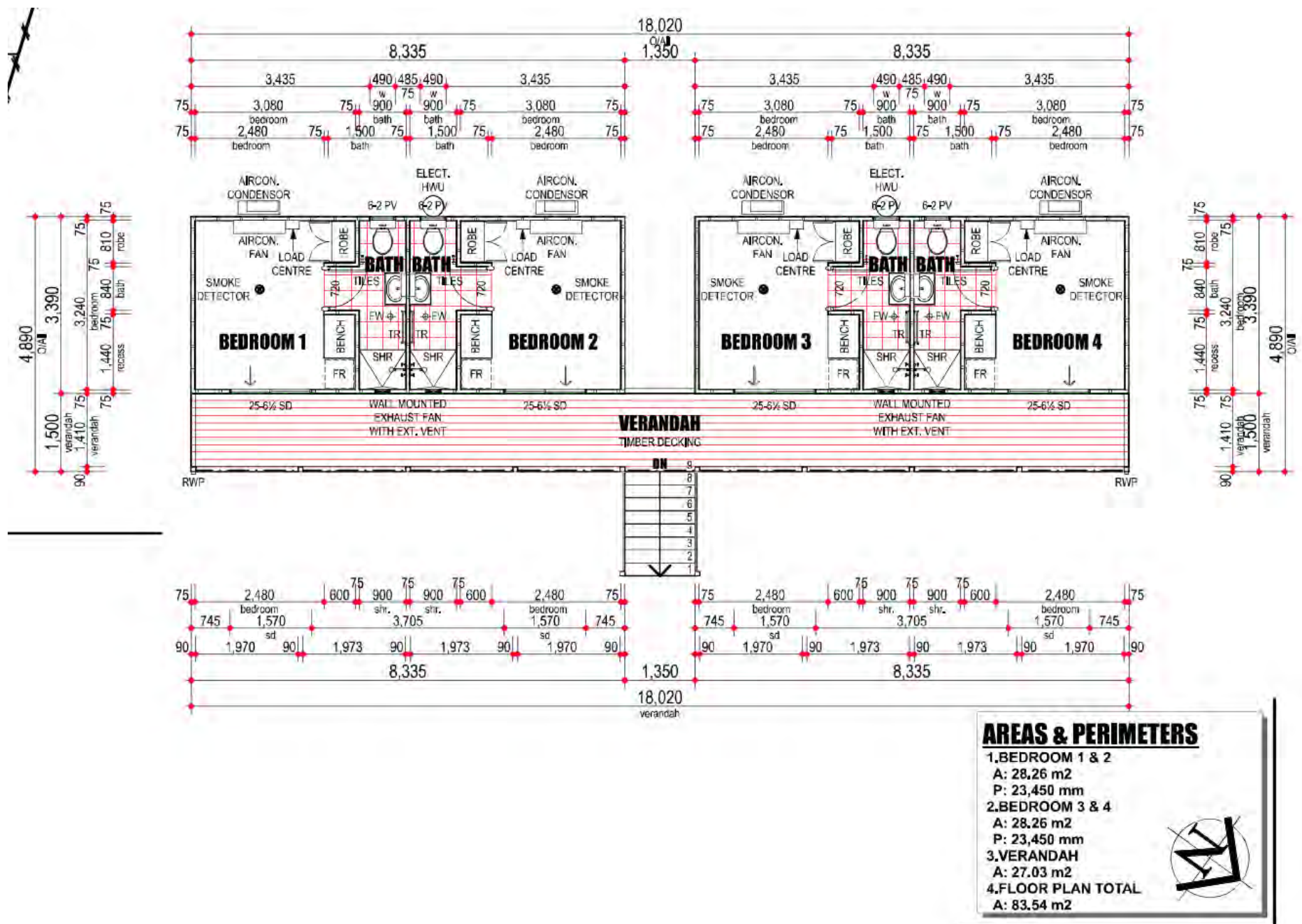
**Attachment 1**  
 Retrospective Application for Chalets, Stables, Rural Pursuit, and Tourist Development  
 Lot 2 (664) Pickering Brook Road, Pickering Brook  
**Site Plan**



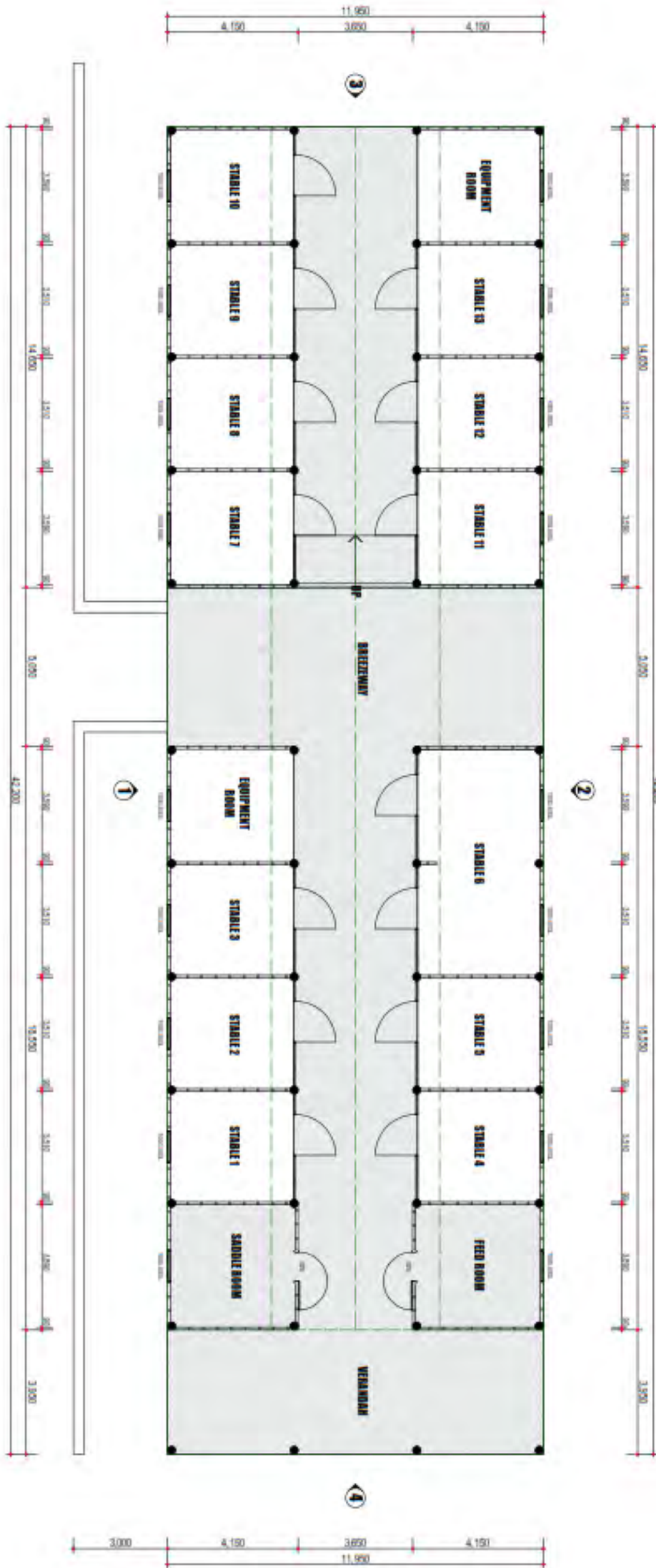
**Attachment 2**

Retrospective Application for Chalets, Stables, Rural Pursuit, and Tourist Development  
 Lot 2 (664) Pickering Brook Road, Pickering Brook  
**Floor Plans**

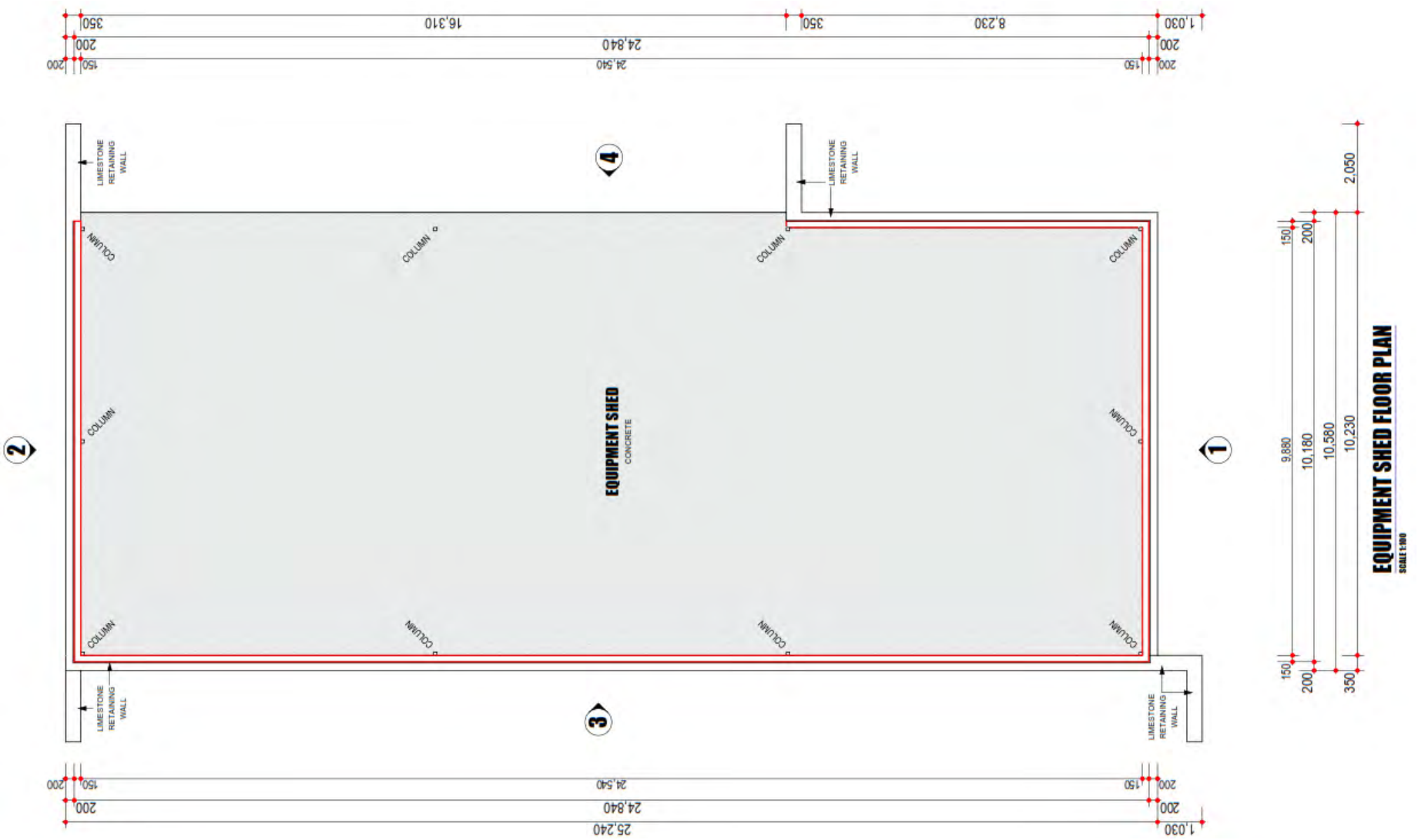
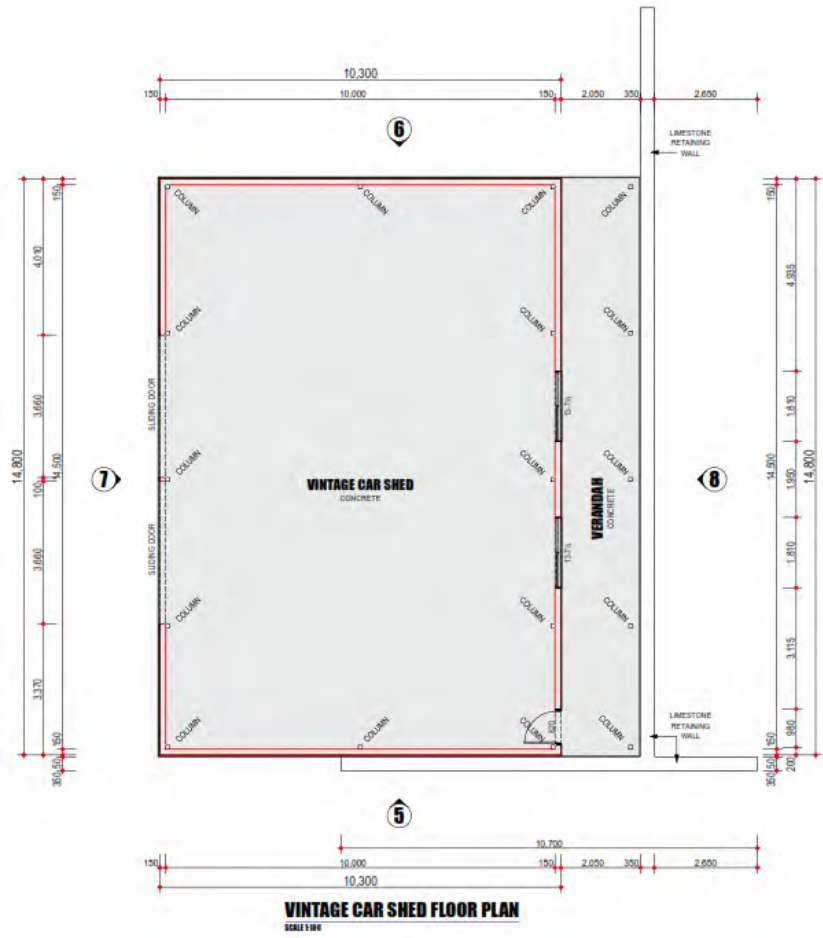
**Chalets**



### Stables



**Outbuildings**

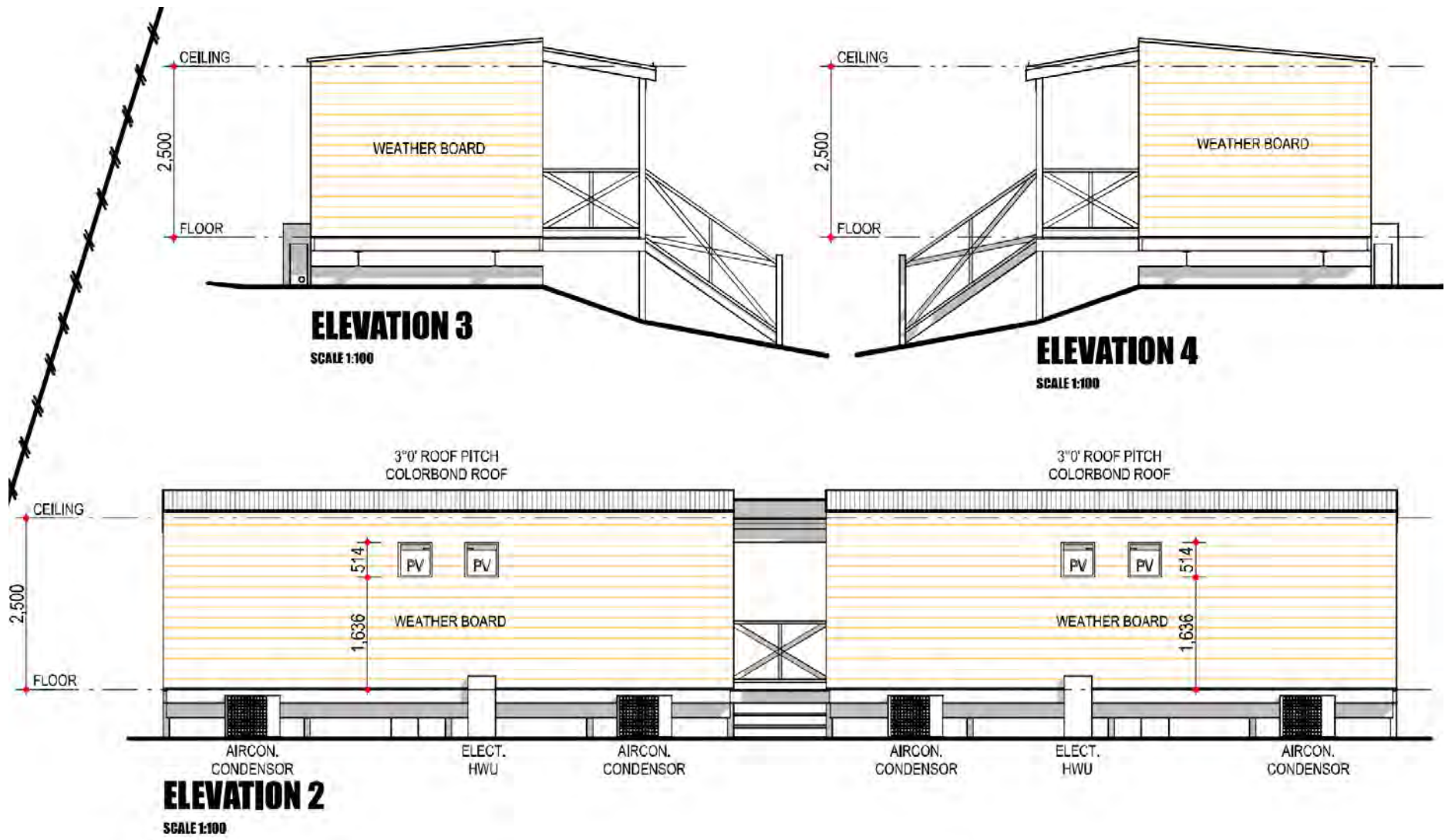


**Attachment 3**

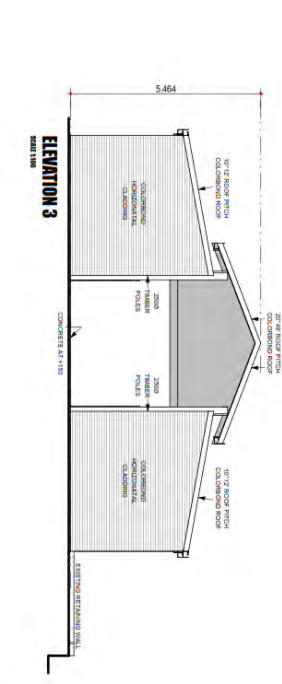
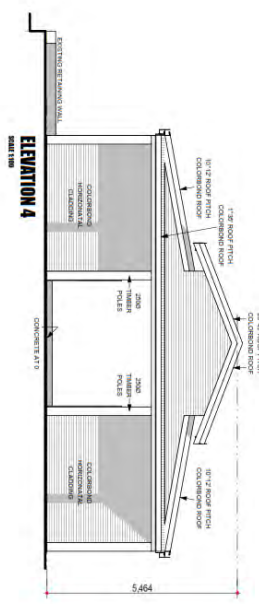
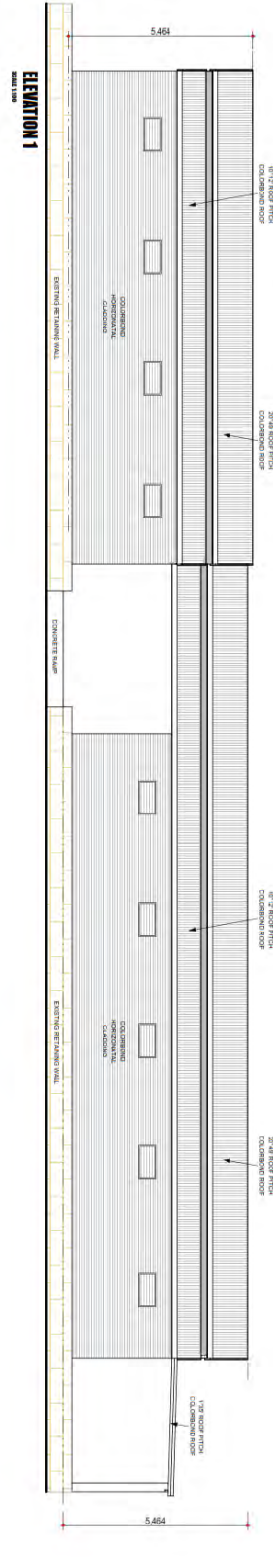
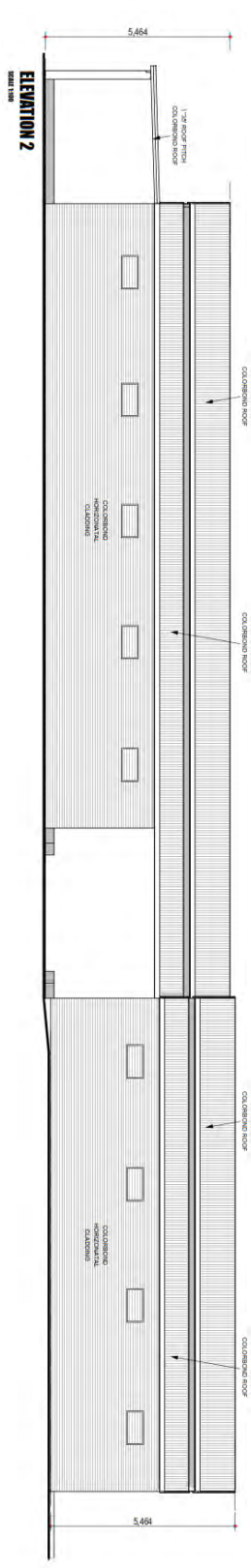
Retrospective Application for Chalets, Stables, Rural Pursuit, and Tourist Development  
Lot 2 (664) Pickering Brook Road, Pickering Brook

**Elevations**

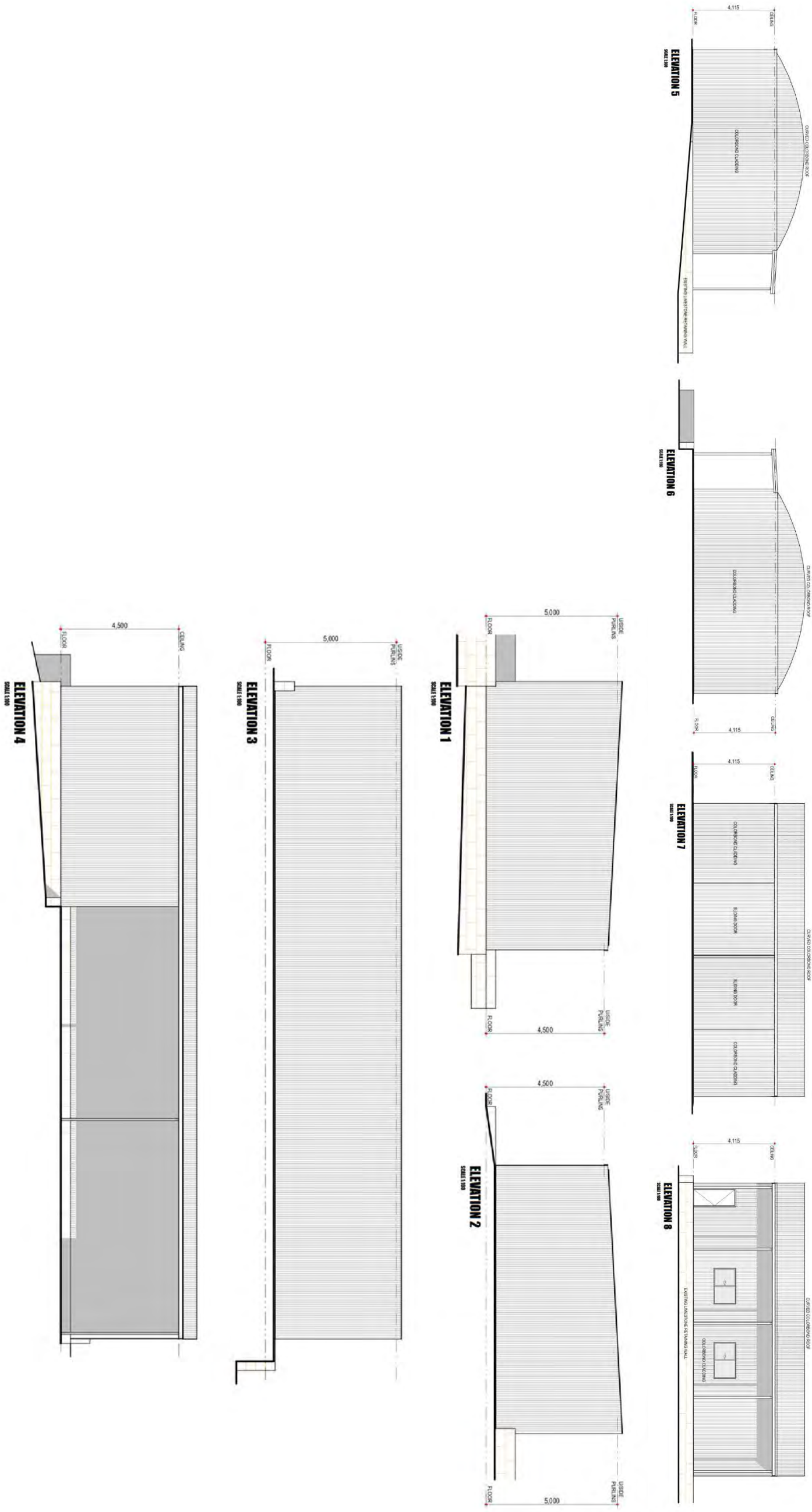
**Chalets**



### Stables



### Outbuildings



**Attachment 4**

Retrospective Application for Chalets, Stables, Rural Pursuit, and Tourist Development

Lot 2 (664) Pickering Brook Road, Pickering Brook

**Submission Table and Map**

Details		Comment	Officer Comment
1.	R Hebden & T Lombardo 658 Pickering Brook Road PICKERING BROOK WA 6076	<p>Objection</p> <p>a) Concern regarding increased noise.</p> <p>b) Concern regarding increased persons accommodated in the Chalets and associated traffic.</p> <p>c) Concern regarding the disposal of effluent.</p> <p>d) Visual impact of the chalets.</p> <p>e) Concern regarding the general impact on the rural amenity of the area.</p> <p>f) Concern that the chalets will be used for permanent accommodation.</p> <p>g) Concern regarding the use of the property for</p>	<p>a) Activities conducted on site would be required to comply with the <i>Environmental Protection (Noise) Regulations 1997</i>.</p> <p>b) It is not considered that four (4) additional chalets will in itself unduly affect rural amenity of the area.</p> <p>c) Based on the information provided by the applicant and a site inspection, there is no evidence to suggest that existing waste water systems will not cope with the effluent disposal requirements of the chalets. Additionally, if the application is approved, a condition will be included to require a Water Management Plan to be prepared, which will address waste water management at the site</p> <p>d) The visual impact of the chalets is considered minor in the context of the rural property and will not unduly affect the amenity of the area.</p> <p>e) Refer to the officer comment section of the report.</p> <p>f) If approved, the chalets will be required to be used in accordance with the definition of a chalet under the Scheme, which states:  <i>"... an individual self-contained unit usually comprising cooking facilities, ensuite, living area and one or more bedrooms designed to accommodate short-stay guests, forming part of a tourism facility and where occupation by any person is limited to a maximum of three months in any 12-month period."</i></p> <p>g) The applicant has withdrawn this component of the application and has advised that these activities have ceased and will not recommence.</p>



		<p>reception/recreation activities.</p> <p>h) Concern regarding number of horses to be kept at the property.</p> <p>i) Concern regarding the commercial equestrian based activities.</p>	<p>h) In the event that the 'keeping of horses' component of the application is approved, a condition will require an equine management plan to determine the final stocking rate of horses.</p> <p>i) Refer to the officer comment section of the report.</p>
2.	<p>R &amp; R Waddy                  632 Pickering Brook Road                  PICKERING BROOK                  WA 6076</p>	<p>Objection</p> <p>a) Concern regarding the use of the property for reception/recreation activities.</p> <p>b) Concern regarding number of horses to be kept at the property.</p> <p>c) Concern regarding the disposal of effluent.</p> <p>d) Concern regarding the tourism based activities.</p> <p>e) Concern regarding bushfire risk.</p>	<p>a) The applicant has withdrawn this component of the application and has advised that these activities have ceased and will not recommence.</p> <p>b) In the event that the 'keeping of horses' component of the application is approved, a condition will require an equine management plan to determine the final stocking rate of horses.</p> <p>c) Based on the information provided by the applicant and a site inspection, there is no evidence to suggest that existing waste water systems will not cope with the effluent disposal requirements of the chalets. Additionally, if the application is approved, a condition will be included to require a Water Management Plan to be prepared, which will address waste water management at the site.</p> <p>d) The applicant has withdrawn this component of the application and has advised that these activities have ceased and will not recommence.</p> <p>e) The property falls within a Bush-Fire Prone Area and in this instance a Bushfire Attack Level (BAL) Assessment has been requested and received. The BAL Assessment indicates a rating of BAL-29 for the chalets, and a BAL-12.5 for the stables and the outbuildings. A condition has been included in the officer recommendation requiring the construction standards of the chalets to be in accordance with <i>Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas</i>.</p>

<p>3.</p>	<p>Name and Address                  Withheld</p>	<p>Objection</p> <ul style="list-style-type: none"> <li>a) Concern regarding the general impact on the rural amenity.</li> <li>b) Concern regarding increased noise.</li> <li>c) Concern regarding privacy impacts of the chalets.</li> <li>d) Concern regarding increased persons accommodated in the chalets and associated traffic.</li> <li>e) Concern regarding bushfire risk.</li>   <li>f) Concern regarding the use of the property for reception/recreation activities.</li> <li>g) Concern regarding bushfire risk.</li> </ul>	<ul style="list-style-type: none"> <li>a) It is not considered that four (4) additional chalets will in itself unduly affect rural amenity of the area.</li> <li>b) Activities conducted on site would be required to comply with the <i>Environmental Protection (Noise) Regulations 1997</i>.</li> <li>c) There are not considered to be any direct privacy impacts as a result of the chalets.</li> <li>d) It is not considered that the number of persons or traffic associated with the four (4) additional chalets will in itself unduly affect rural amenity of the area.</li>   <li>e) The property falls within a Bush-Fire Prone Area and in this instance a Bushfire Attack Level (BAL) Assessment has been requested and received. The BAL Assessment indicates a rating of BAL-29 for the chalets, and a BAL-12.5 for the stables and the outbuildings. A condition has been included in the officer recommendation requiring the construction standards of the chalets to be in accordance with <i>Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas</i>.</li> <li>f) The applicant has withdrawn this component of the application and has advised that these activities have ceased and will not recommence.</li>   <li>g) The property falls within a Bush-Fire Prone Area and in this instance a Bushfire Attack Level (BAL) Assessment has been requested and received. The BAL Assessment indicates a rating of BAL-29 for the chalets, and a BAL-12.5 for the stables and the outbuildings. A condition has been included in the officer recommendation requiring the construction standards of the chalets to be in accordance with <i>Australian Standard 3959 Construction of Buildings in Bushfire-Prone Areas</i>.</li> </ul>
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-  Subject Site
-  Advertised Neighbour

**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**  
*Cr Michael Fernie declared an interest affecting impartiality*

### 10.3.5 Proposed Restaurant and Cidery - Lot 7 (660) Canning Road, Carmel

Previous Items	Nil.
Responsible Officer	Director Development Services
Service Area	Development Services
File Reference	CN-01/660
Applicant	Andrew and Elizabeth Carruthers
Owner	Andrew and Elizabeth Carruthers

Attachment 1	Site Plan
Attachment 2	Floor Plans
Attachment 3	Elevations
Attachment 4	Submission Table and Map

#### PURPOSE

1. To consider a planning application for a proposed restaurant and cidery at Lot 7 (660) Canning Road, Carmel. (Attachments 1-3).

#### BACKGROUND

2. **Land Details**

Land Area:	12.85Ha (128,484m <sup>2</sup> )
Local Planning Scheme No. 3 Zone:	Rural Agriculture
Metropolitan Region Scheme Zone:	Rural and Reserved for Water Catchments

3. **Locality Plan**



4. The subject site has a frontage of 220m and obtains access from a constructed access way which adjoins Canning Road approximately 200m to the east and west of the site.

5. The front of the site contains an existing warehouse and dam, and the remaining rear section of the lot comprises an orchard, single dwelling, outbuildings and remnant vegetation.
6. The surrounding area is predominantly characterised by rural agricultural production and state forest.
7. In August 2012, a similar development application was approved however this application incorporated a 'cellar door' component in lieu of a restaurant. This approval was never commenced and has since lapsed.

## **DETAILS**

8. The proposal comprises alterations and additions to the existing warehouse at the front of the property (currently used for storage) to incorporate a restaurant, commercial kitchen, toilets area, decking/verandah and grassed children's play area. The balance of the warehouse is proposed to contain processing equipment designed to make juice and cider.
9. The applicant states that they wish to make a premium range of products (including apple and pear juice/cider). The proposal is also designed to provide a venue for juice and cider tastings with a view of attracting tourist trade to the area.
10. The following operational information has been provided by the applicant in support of the application:
  - Opening hours are proposed to be 10am to 5pm on Friday, Saturday and Sunday;
  - Employ 2-3 people during operating hours; and
  - It is expected that the total capacity of the restaurant will be 80-100 persons.
11. The application proposed the removal of a small number of apple trees to facilitate the deck/verandah, however this will not impact on the overall operation of the orchard. The remainder of the site is not affected by the proposal.

## **STATUTORY AND LEGAL CONSIDERATIONS**

### **Local Planning Scheme No. 3**

12. Clause 4.2.2 (Objectives of the Zones - Rural Agriculture) of the Local Planning Scheme No. 3 (Scheme) stipulates that the objectives for the Rural Agriculture zone are as follows:
  - To protect and maintain the hills horticultural industry.
  - To ensure the conservation of soil and water resources important to the well-being of the horticulture industry.
  - Ensure that land uses, activities and land management practices are consistent with natural resources conservation and are compatible with public water supply objectives.
  - To limit the amount of subdivision supported to that which complies with the subdivisional land use and development requirements of this zone.
  - To conserve the physical and visual environment of the area.
  - Encourage the reduction of bush fire hazard.

13. In accordance with Table 1 of the Scheme (Zoning Table), the following land use permissibility applies to this application:
- ‘Restaurant’ is an ‘A’ use in the Rural Agriculture zone, meaning that prior to determining the application, it is required to be advertised in accordance with Clause 9.4 of the Scheme;
  - Cidery is not a use defined under the Scheme nor does it fit more broadly into any specific definition. As such, it can be considered as a “use not mentioned”.

14. In considering a “use not mentioned” following advertising the local government is to determine either that the use is consistent with the objectives of the particular zone and is therefore permitted or that the use is not consistent with the objectives of the particular zone and is therefore not permitted.

15. The relevant Scheme development requirements which apply to this proposal are summarised in the following table:

Site Requirements	Required	Proposed
Setbacks:		
Front	20m	12.2m (existing) 16m (proposed)
Side (north-west)	15m	Approximately 130m
Side (south-east)	15m	10m (existing) 40m (proposed)
Rear	15m	Approximately 520m
Parking:		
Restaurant	25 bays	14 bays (with additional area available to expand to meet the Scheme requirements)

16. The application is subject to the requirements under clause 6.7 of the Scheme (Bushfire Prone Areas), which requires the Shire to consider the level of bushfire hazard and relevant planning policies and guidelines when making its decision.

### Metropolitan Region Scheme

17. Given the site falls within a Water Catchments Reservation under the Metropolitan Region Scheme, a determination on the application is required from both the Shire and the WAPC.

### STRATEGIC PLANNING IMPLICATIONS

#### Hills Rural Study 2014

18. The Hill Rural Study (HRS) was prepared to identify and address future requirements relating to land use, horticulture/agriculture, and environmental, economic and social issues in the study area.
19. Objectives of the HRS include, among others, protecting agricultural land, rural amenity and the Public Drinking Water Source Areas, while facilitating new revenue opportunities and diversification of land uses, including for tourism based ventures.

---

## **POLICY CONSIDERATIONS**

### **Draft State Planning Policy 2.5 – Rural Planning Policy**

20. The Western Australian Planning Commission (WAPC) has prepared the Draft Rural Planning Policy which intends to protect and preserve rural land assets due to the importance of their economic, natural resource, food production, environmental and landscape values.

### **State Planning Policy 3.7 – Planning in Bushfire Prone Areas (Western Australian Planning Commission)**

21. The intent of State Planning Policy 3.7 (SPP 3.7) is to implement effective, risk-based land use planning and development to preserve life and reduce the impact of bushfire on property and infrastructure.
22. The requirements under SPP 3.7 apply in addition to the provisions or requirements of the Special Control Area relating to bushfire prone areas under the Scheme.
23. The property falls within a Bush-Fire Prone Area and in this instance a Bushfire Attack Level (BAL) Assessment has been requested and received. The BAL Assessment indicates a rating of BAL-12.5.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

24. The proposal was advertised for 14 days to nearby property owners for comment in accordance with Clause 9.4.1 and 9.4.3 of the Scheme. During advertising the Shire received two (2) objections raising concern to the following matters (refer Attachment 4):
- Traffic and road safety along the slip road;
  - Noise impacts; and
  - Social problems associated with the restaurant and potential for drivers under the influence of alcohol.

## **FINANCIAL CONSIDERATIONS**

25. Nil.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

26. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.3 – To ensure the Shire's development is in accord with the Shire's statutory and legislative obligations and accepted urban design planning standards.

Strategy 4.3.2 – Undertake efficient monitoring and compliance of building developments within the Shire.

## SUSTAINABILITY

### Social Implications

27. Activities conducted on site would be required to comply with the *Environmental Protection (Noise) Regulations 1997*.

### Economic Implications

28. Approval of the restaurant and cidery may provide additional local employment opportunities and facilitate additional tourism to the area.

### Environmental Implications

29. The proposal is located within a Water Catchment Reservation under the MRS.

## RISK MANAGEMENT CONSIDERATIONS

30.

Risk	Likelihood	Consequence	Rating	Action/Strategy
The proposal will impact on the amenity of adjoining land owners	Possible	Minor	Medium	Ensure Council is aware that the proposal will be required to comply with the Environmental Health (Noise) Regulations 1997, and any conditions of planning approval.

## OFFICER COMMENT

31. The proposal is compliant with the Scheme and other relevant standards and requirements, with the exception of the front setback and parking.
32. In regard to the front setback, the existing ware house is located 12.2m from the front boundary in lieu of the allowable 20m under the Scheme. Given the proposal primarily relates to internal modifications and a deck/verandah, and there is no further encroachment into the front setback area than the existing warehouse, this variation is not considered to unduly affect the amenity of the streetscape or the locality. Additionally, there is approximately 50m between the front boundary and Canning Road containing a slip road and vegetation, which create a buffer between the road and the site. Given this, the variation is supported.
33. In respect to the cidery being determined as a "use not mentioned" it is to be considered in respect to its consistency with and objectives of the zone. The site is zoned Rural Agriculture with its objective being the protection and maintenance of the hills horticultural industry through the conservation of soil and water resources and limitations on subdivision. As the activity is aligned with an orchard on site it will strengthen its viability for ongoing primary production. As such it is considered that the proposal is consistent with the objectives of the zone and is therefore a permitted use.



34. In regards to parking, the application proposes 14 car bays along the northern (front) boundary of the site, in lieu of the required 25 parking bays, which equates to an 11 bay shortfall. It is noted that there is sufficient area at the front of the lot where parking can be appropriately accommodated. Accordingly, it is recommended that a condition be included requiring the provision and maintenance of a minimum of 25 car bays.
35. In respect to the objections received, the following is noted:
- **Traffic and safety:**  
In regard to traffic generation, there is sufficient areas to provide on-site parking on the lot and the additional traffic is not in itself considered to unduly affect the rural amenity of the area. There are three (3) access points to the slip lane that adjoins the subject site. The objection noted potential safety issues with these access points to the slip lane from Canning Road. In this respect it is recommended that a Traffic Impact Assessment and a Road Safety Audit be prepared by the applicant. This may result in modifications being required to the road network.
  - **Noise impacts:**  
Any noise generated by the proposal will be required to comply with the *Environmental Health (Noise) Regulations 1997*. It is not expected that noise generated by the proposal will unduly affect surrounding rural properties.
  - **Social problems associated with the restaurant and potential for drivers under the influence of alcohol:**  
This is not a planning consideration.
36. In terms of the appropriateness of a restaurant use, the site is relatively isolated from neighbouring properties; the nearest residential dwelling is located approximately 200m to the east. It is considered that the use will not cause any undue impacts on the amenity of the area. The application is considered a positive development from the perspective of encouraging additional tourism based uses to advance the economic viability of the Shire's rural areas.

*Cr Michael Fernie declared an interest affecting impartiality as he is an account holder with the applicant's alternate business A Giumelli and Son.*

*A mover and seconder were found, the mover requested the addition of a point new point 3 (point 3 to become point 4). This was accepted by the seconder and became part of the substantive motion. The mover spoke to his amendment.*

*The presiding member asked for clarification as to what was being requested in point (k) as he was concerned the additional point was a contradiction of this. The Director Development Services indicated that point (k) refers to the specifications being to the satisfaction of the Shire so if the Shire makes a recommendation on another report that would change the specifications.*

*It was suggested by a Councillor that support for agribusiness development should be addressed separately possibly by an Advisory Committee for economic development.*

*An addition to point (k) was suggested and the removal of point 3. to become a separate motion, this was agreed to by the mover and seconder and became part of the substantive motion.*

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 15/2016

That Council:

1. Notes the submissions received during advertising of this application.
2. Approves the application dated 4 July 2015 for a proposed restaurant and cidery at Lot 7 (660) Canning Road, Carmel, subject to the following conditions:
  - a) A Wastewater Management Plan shall be prepared and approved prior to the commencement of building works, to the satisfaction of the Shire of Kalamunda.
  - b) The colours and finishes of the proposed additions are to be sympathetic to and/or complementary with the existing dwelling and landscape, to the satisfaction of the Shire of Kalamunda.
  - c) The provision of 25 car parking bays including a minimum of one (1) parking bay for persons with disabilities, to the satisfaction of the Shire of Kalamunda.
  - d) Vehicle parking, manoeuvring and circulation areas shall be suitably constructed, sealed, line marked and drained to the specification and satisfaction of the Shire of Kalamunda, prior to the commencement of the restaurant use.
  - e) Crossovers shall be designed and constructed to the specification and satisfaction of the Shire of Kalamunda.
  - f) The hours of operation of the restaurant shall be limited to 10am to 5pm on Fridays, Saturdays and Sundays.
  - g) Any noise generated by the restaurant and cidery is not to exceed the levels as set out under the *Environmental Protection (Noise) Regulations 1997*.
  - h) The applicant is required to submit an *Application for Registration of a Food Business* accompanied with the appropriate registration fee a minimum of two weeks prior to commencing operation.
  - i) A new effluent disposal system that complies with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulation 1974* must be installed.
  - j) A Traffic Impact Assessment, including a Road Safety Audit, being provided to, and approved by the Shire of Kalamunda prior to the lodgement of a building permit application.

k) The recommendations of the Traffic Impact Assessment and Road Safety Audit shall be implemented to the specifications and satisfaction of the Shire of Kalamunda. For the purposes of this condition, the road upgrades may include undertaking the necessary upgrading and construction of the intersection access points to the slip road leading to the subject property from Canning Road **and may involve a contribution from the Shire for these works.**

3. ~~Following the preparation of the report in condition (j) in 2 above, that the CEO prepares a report as to how the Council can support agribusiness developments in the Rural area of the Shire, where the road network requires upgrading.~~

4. Advises the Western Australian Planning Commission of the decision under Item 2.

Moved: **Cr John Giardina**

Seconded: **Cr Michael Fernie**

Vote: **CARRIED UNANIMOUSLY (11/0)**

*A separate motion was put regarding agribusiness in the Shire. Following discussion it was agreed not to limit this to where the road network required upgrading and the addition of a timeline.*

*The motion was then put and carried.*

#### **Motion - Support for Agribusiness Development**

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 16/2016

That Council:

1. Request the Chief Executive Officer prepare a report as to how the Council can support agribusiness developments in the Rural area of the Shire, ~~where the road network requires upgrading.~~ **The Report to be tabled at the June Ordinary Council Meeting.**

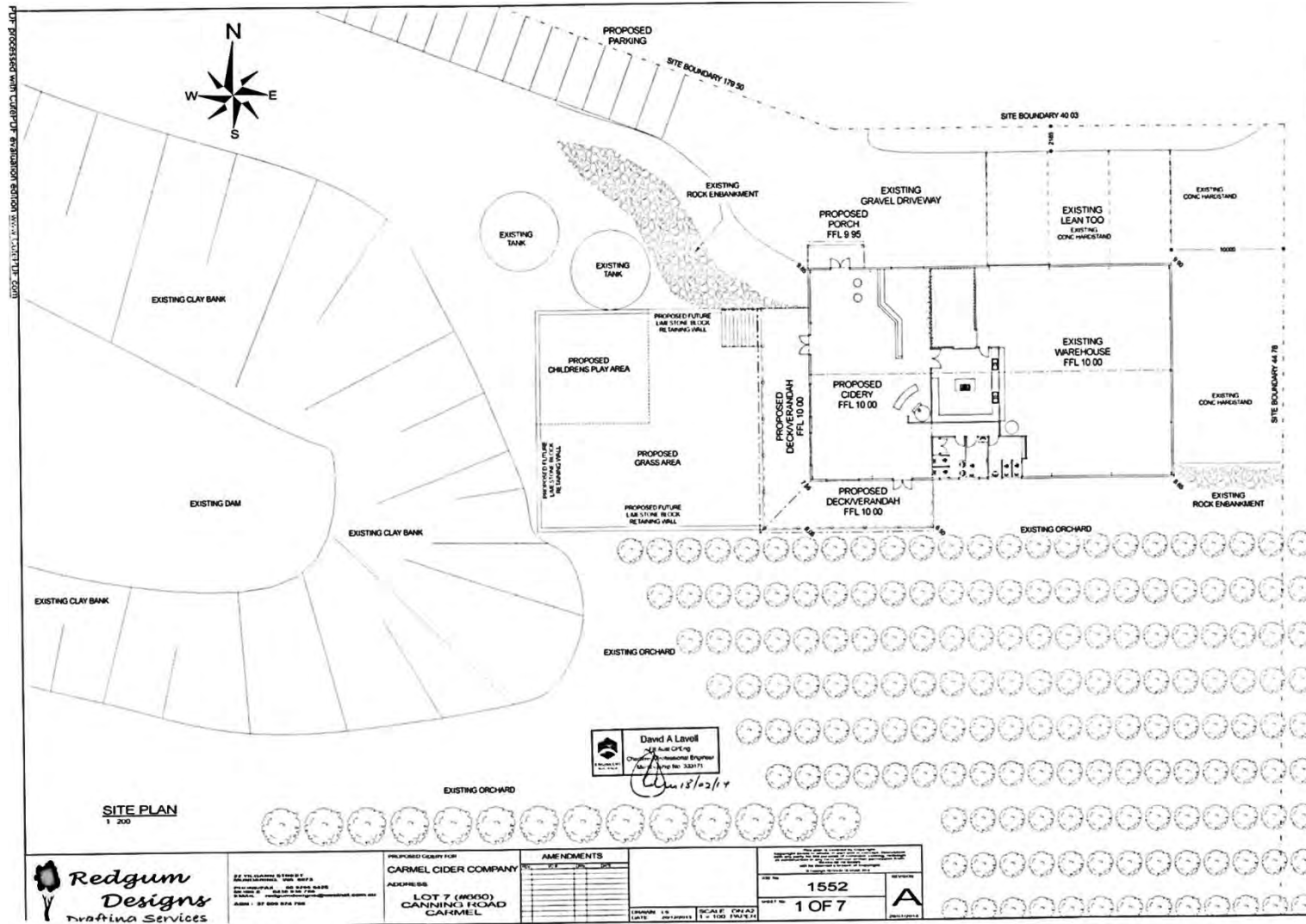
Moved: **Cr John Giardina**

Seconded: **Cr Michael Fernie**

Vote: **CARRIED UNANIMOUSLY (11/0)**

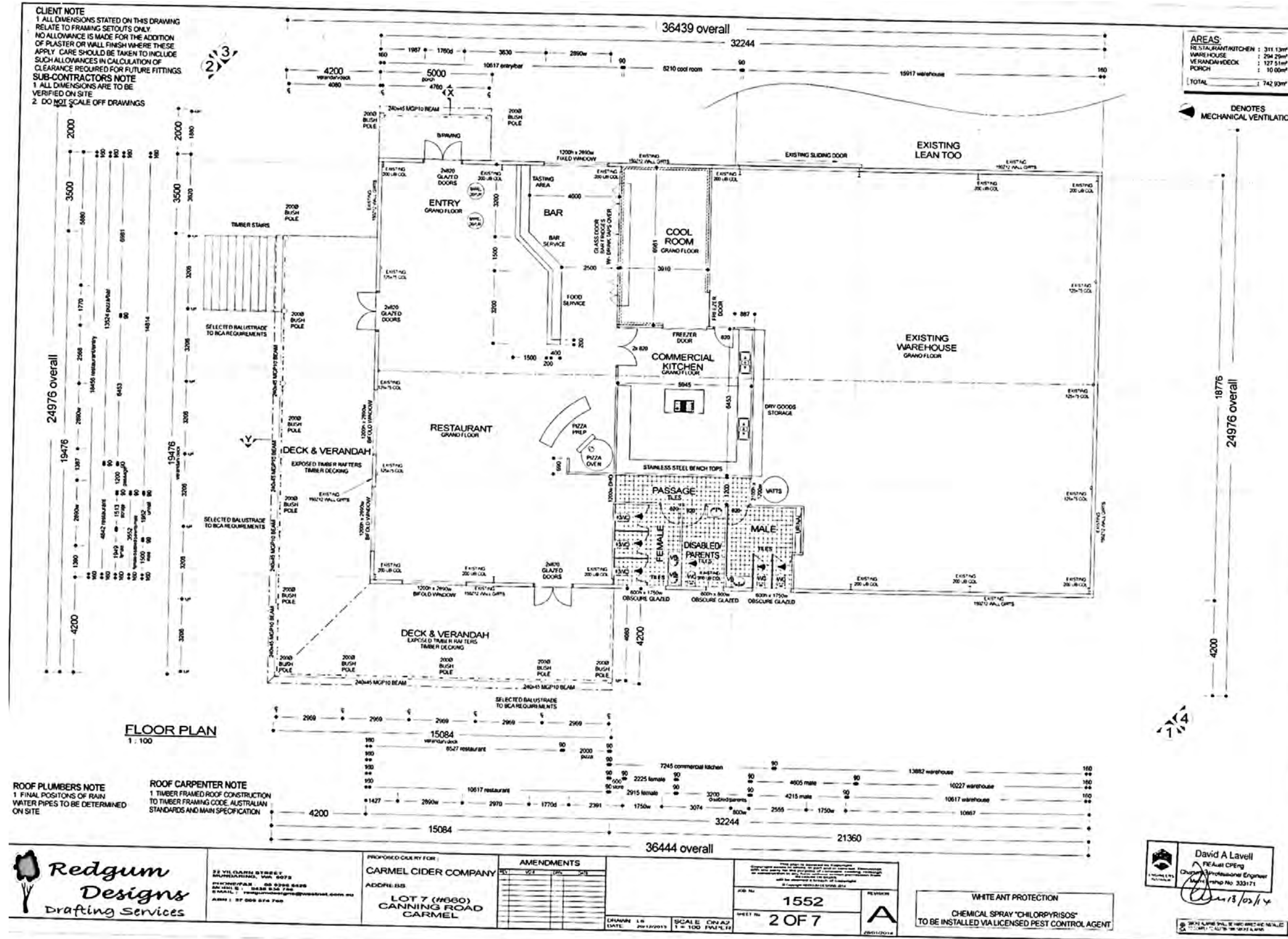
**Attachment 1**

**Proposed Restaurant and Cidery (Rural Industry) - Lot 7 (660) Canning Road, Carmel  
 Site Plan**



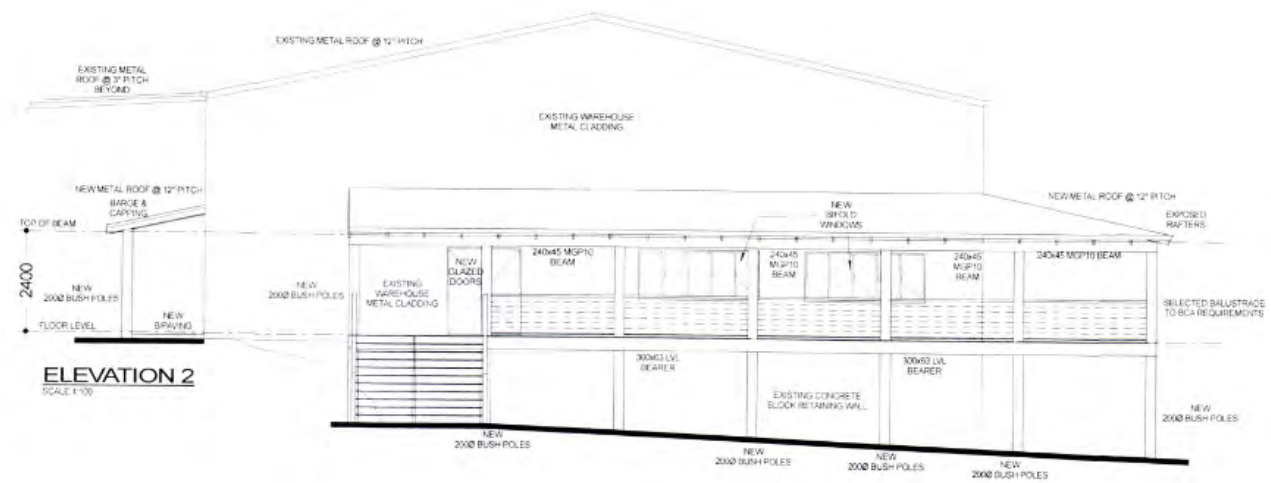
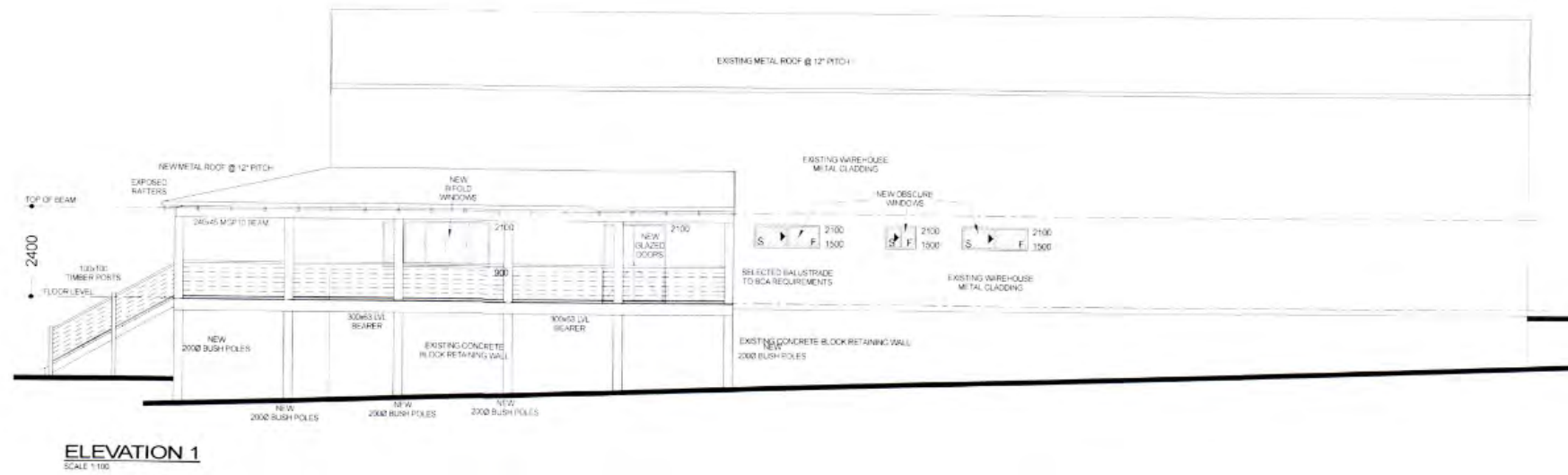
**Attachment 2**

**Proposed Restaurant and Cidery (Rural Industry) - Lot 7 (660) Canning Road, Carmel  
 Floor Plans**



**Attachment 3**

**Proposed Restaurant and Cidery (Rural Industry) - Lot 7 (660) Canning Road, Carmel  
 Elevations**



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PROPOSED CIDERY FOR:  
**CARMEL CIDER COMPANY**  
 ADDRESS:  
**LOT 7 (#660)  
 CANNING ROAD  
 CARMEL**

AMENDMENTS		
REV	NO#	DATE

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JOB NO: **1552**

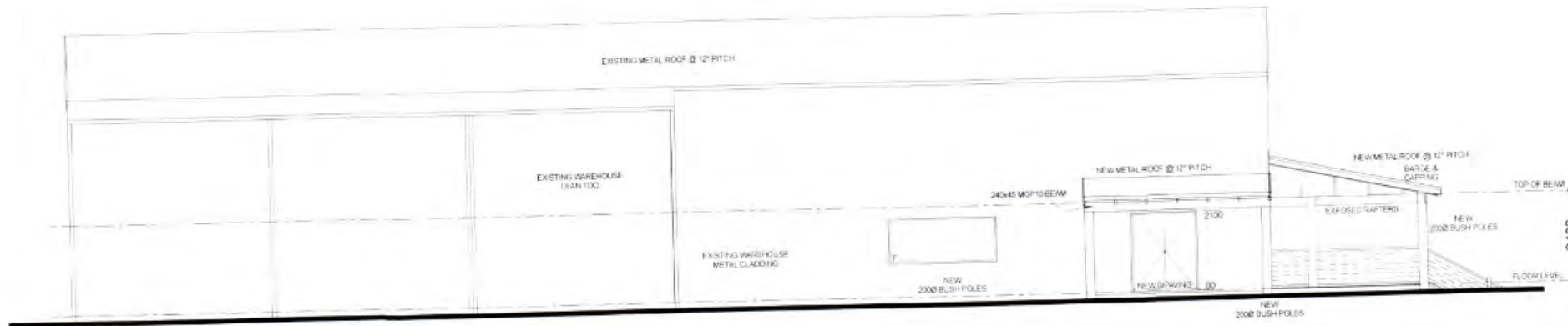
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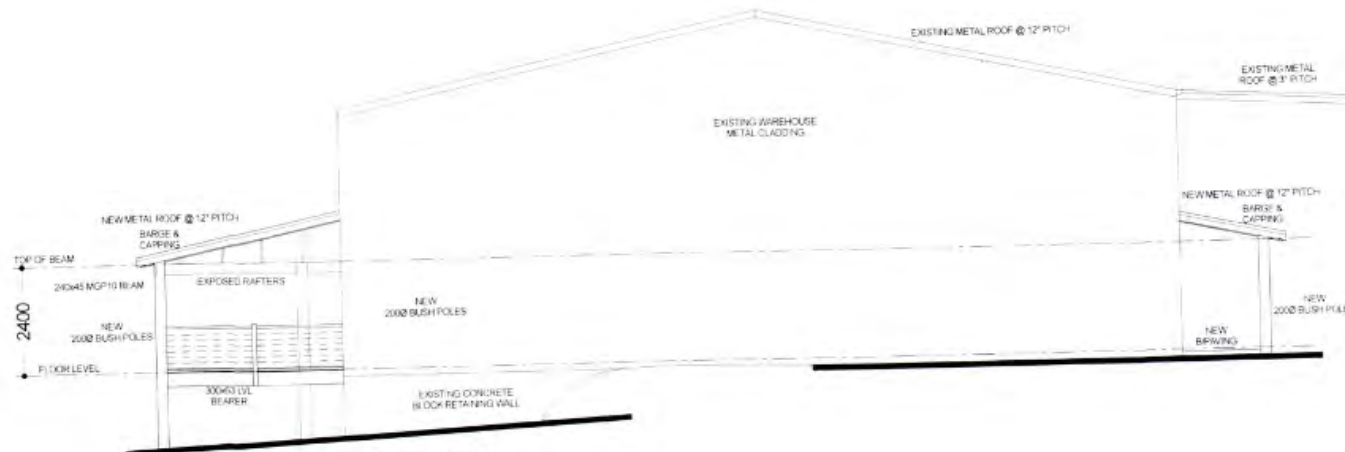
DRAWN DATE: 29/12/2013

REVISION: **A**

David A Lavell  
 PE Aust CPEng  
 Professional Engineer  
 Membership No. 332171  
 18/02/14



**ELEVATION 3**  
 SCALE 1:100



**ELEVATION 4**  
 SCALE 1:100



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PROPOSED CLIENT FOR:  
**CARMEL CIDER COMPANY**  
 ADDRESS:  
**LOT 7 (#660)  
 CANNING ROAD  
 CARMEL**

AMENDMENTS			
REV	NO.	DATE	DESCRIPTION

DRAWN: LB		SCALE: ON A2 1 = 100 PAPER
DATE: 20/12/2013		
JOB No: 1552		REVISION: <b>A</b> 28/01/2014
SHEET No: 4 OF 7		

David A Lavell  
 PE Aust CR Eng  
 Chartered Professional Engineer  
 Membership No. 333171  
 18/02/14

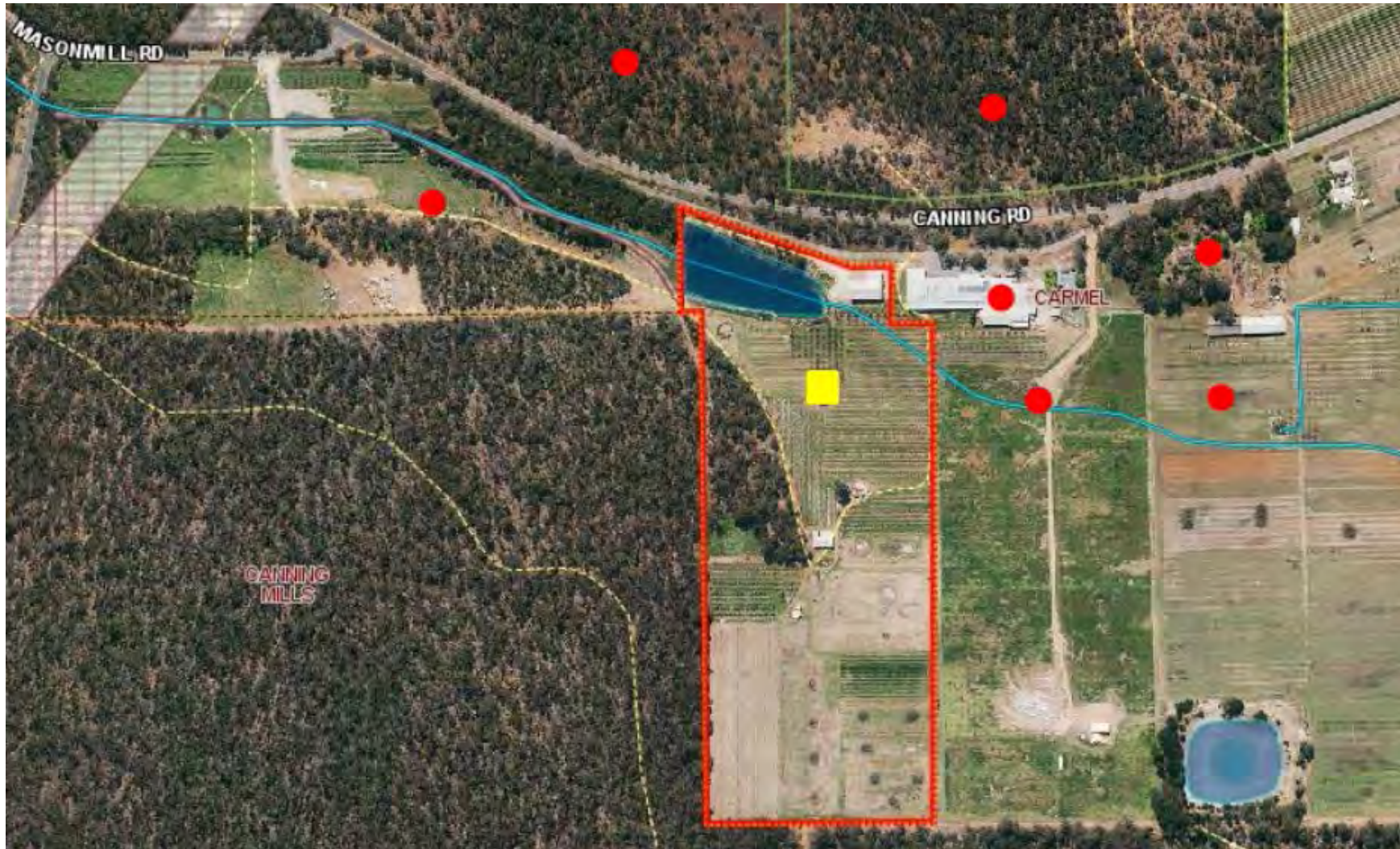
**Attachment 4**



Proposed Restaurant and Cidery (Rural Industry) - Lot 7 (660) Canning Road, Carmel

**Submission Table and Map**

Details		Comment	Officer Comment
1.	Sandra Lowe 684 Canning Road CARMEL WA 6076	Objection: a) Traffic and road safety along the slip road.  b) Noise impacts.  c) Social problems associated with the restaurant and potential for drivers under the influence of alcohol.	a) There is sufficient areas to provide on-site parking on the lot and the additional traffic is not in itself considered to unduly affect the rural amenity of the area. There are three (3) access points to the slip lane that adjoins the subject site. The slip lane is not considered to represent any significant road safety concerns. b) Any noise generated by the proposal will be required to comply with the <i>Environmental Health (Noise) Regulations 1997</i> . It is not expected that noise generated by the proposal will unduly affect surrounding rural properties. c) This is not a planning consideration.
2.	Name and Address withheld	Objection: a) Noise impacts.  b) Social problems associated with the restaurant and potential for drivers under the influence of alcohol. c) Traffic and road safety along the slip road.	a) Any noise generated by the proposal will be required to comply with the <i>Environmental Health (Noise) Regulations 1997</i> . It is not expected that noise generated by the proposal will unduly affect surrounding rural properties. b) This is not a planning consideration.  c) There is sufficient areas to provide on-site parking on the lot and the additional traffic is not in itself considered to unduly affect the rural amenity of the area. There are three (3) access points to the slip lane that adjoins the subject site. The slip lane is not considered to represent any significant road safety concerns.





-  Subject Site
-  Advertised Neighbour

---

**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3.6 Delegation of Authority to Chief Executive Officer – Closure of Certain Thoroughfares**

Previous Items	OCM 56/2015
Responsible Officer	Chief Executive Officer
Service Area	Governance & PR
File Reference	LE-ACT-006
Applicant	
Owner	
Attachment 1	Draft Delegation ENG2 - Closure of Certain Thoroughfares.

**PURPOSE**

1. To approve delegations to the Chief Executive Officer (CEO) for the temporary closure of thoroughfares in accordance with sections 3.50 and 3.50A of the *Local Government Act 1995* (the Act) (Attachment 1).

**BACKGROUND**

2. In order to carry out its functions efficiently and effectively, Council has the ability to delegate some of its powers and duties to the CEO (or to another staff member, in some cases).

**DETAILS**

3. There are various occasions where thoroughfares are required to be closed or partially closed to traffic to provide for such things as the conducting of an event, road maintenance/construction works or adjoin buildings works, eg Barber Street (single carriageway) for delivering and placement of tilt panels, part closure of roads for cycling events.
4. The Act contains the following provisions enabling a local government to close thoroughfares:-

*S3.50. Closing certain thoroughfares to vehicles*

- (1) *A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.*
- (1a) *A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.*
- (2) *The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.*

- (6) *An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.*

*S3.50A. Partial closure of thoroughfare for repairs or maintenance*

*Despite section 3.50, a local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure —*

- (a) *is for the purpose of carrying out repairs or maintenance; and*  
(b) *is unlikely to have a significant adverse effect on users of the thoroughfare.*

5. The current Delegations from Council to the CEO do not include a delegation for the above matters.

## **STATUTORY AND LEGAL CONSIDERATIONS**

6. Sections 3.50, 3.50A of the Act, as detailed in paragraph 4.

Section 5.42 of the Act states that:

“A local government may delegate to the CEO the exercise of any of its powers or the discharge of any of its duties under this Act other than those referred to in Section 5.43.” (Absolute Majority required).

Limits on delegations to CEOs – S.5.43 of the Act.

## **POLICY CONSIDERATIONS**

7. Nil.

## **COMMUNITY ENGAGEMENT REQUIREMENTS**

8. None from this report, however when the power or duty is exercised there is a required to advise the community and various government agencies of any thoroughfare closures.

## **FINANCIAL CONSIDERATIONS**

9. Nil.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

10. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 6.3 - To lead, motivate and advance the Shire of Kalamunda.

Strategy 6.3.3 Regularly review the organisation's structure, policies and procedures in response to changing circumstances.

## SUSTAINABILITY

### Social Implications

11. Nil.

### Economic Implications

12. Nil.

### Environmental Implications

13. Nil.

## RISK MANAGEMENT CONSIDERATIONS

14.

Risk	Likelihood	Consequence	Rating	Action/Strategy
That Council does not provide the delegated authority to the CEO.	Unlikely	Major	Medium	Introduce processes to assist Council with the additional decision workload.

## OFFICER COMMENT

15. The adoption of the delegation as proposed will provide an effective framework for the efficient undertaking of these powers and duties through the responsible discharge of them.

16. Any proposals for the permanent closure of thoroughfares will be referred to Council for determination.

*A Councillor requested a list of the Delegations of the Chief Executive Officer, Manager Governance will action this request..*

### **Voting Requirements: Absolute Majority**

#### RESOLVED OCM 17/2016

That Council:

1. Adopts Delegation No. ENG2 – Closure of Certain Thoroughfares (Attachment 1).

Moved: **Cr John Giardina**

Seconded: **Cr Allan Morton**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

## DELEGATION REGISTER



<b>Title:</b>	<b>Closing of Thoroughfares to Vehicles</b>		
<b>Delegation No.:</b>	<b>ENG 2</b>		
Delegation from:	Council	Delegated to:	Chief Executive Officer
Date Adopted:		Date Last Reviewed:	

Legislation/Policy:	Sections 3.50 and 3.50A of the <i>Local Government Act 1995</i>
Power or Duty of the Local Government which is being delegated:	<p>S3.50. Closing certain thoroughfares to vehicles</p> <p>(1) A local government may close any thoroughfare that it manages to the passage of vehicles, wholly or partially, for a period not exceeding 4 weeks.</p> <p>(1a) A local government may, by local public notice, order that a thoroughfare that it manages is wholly or partially closed to the passage of vehicles for a period exceeding 4 weeks.</p> <p>(2) The order may limit the closure to vehicles of any class, to particular times, or to such other case or class of case as may be specified in the order and may contain exceptions.</p> <p>(6) An order under this section has effect according to its terms, but may be revoked by the local government, or by the Minister, by order of which local public notice is given.</p> <p>S3.50A. Partial closure of thoroughfare for repairs or maintenance</p> <p>Despite section 3.50, a local government may partially and temporarily close a thoroughfare, without giving local public notice, if the closure —</p> <p>(a) is for the purpose of carrying out repairs or maintenance; and</p> <p>(b) is unlikely to have a significant adverse effect on users of the thoroughfare.</p>

Pursuant to Sections 5.42 and 5.43 of the Local Government Act 1995, the Chief Executive Officer is delegated power to:

1. Close a thoroughfare, wholly or partially, subject to section 3.50 (1) of the *Local Government Act 1995*.
2. Close a thoroughfare, wholly or partially, subject to sections 3.50 (1)(a) and 3.50 (4) of the *Local Government Act 1995*.
3. Close a thoroughfare, wholly or partially, subject to section 3.50A of the *Local Government Act 1995*.
4. Revoke an order to close a thoroughfare, subject to section 3.50 (6) of the *Local Government Act 1995*.

The permanent closure of thoroughfares is to be referred to Council for determination.

### CROSS REFERENCES (If any):

Management Practice No.		Policy No.:	
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Notes:	
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**Declaration of financial / conflict of interests to be recorded prior to dealing with each item.**

**10.3.7 Canberra Advocacy March 2016**

Previous Items	N/A
Responsible Officer	Chief Executive Officer
Service Area	Office of the CEO
File Reference	
Applicant	N/A
Owner	N/A

**PURPOSE**

1. To endorse the Shire President and the Chief Executive Officer of the Shire of Kalamunda visit to Canberra from 15 to 17 March 2016.

**BACKGROUND**

2. A focus over the next twelve months will be to seek commitments, as part of the upcoming Federal and State elections, to projects that will assist the Shire in meeting the objectives as detailed in its Strategic Community Plan and Long Term Financial Plan.
3. The next State election is due on 11 March 2017, while the next Federal election is to be held on or before 14 January 2017.
4. The Shire needs to promote its projects to ensure we receive funding for projects to support both the existing and new residents of the Shire.

**DETAILS**

5. The Shire of Kalamunda, City of Belmont and City of Swan have been working together to identify infrastructure deficiencies in Perth's eastern corridor freight links.
6. Abernethy Road has been identified by the Western Australian Department of Transport as a key freight route providing direct access to Kewdale, Forrestfield and Hazelmere industrial areas currently servicing 19,000 vehicles per day and projected by 2031 to service 28,000 per day.
7. To enable capacity for future requirements it will be essential the Forrestfield Rail Tunnel Bridge is upgraded enabling Abernethy Road to become a consistent dual carriageway for its entire route.
8. Part of this upgrade is within the Shire of Kalamunda and part is within the City of Swan.
9. The Gateway Projects has refocused the traffic flow, with Kalamunda Road/Roe Highway and the Great Eastern Highway Bypass/Roe Highway intersections becoming the congestion points along Roe Highway. These two intersections are now the only major intersections without interchange between Midland and Fremantle.

10. Support for the Grade Separation of Kalamunda Road/Roe Highway will have a positive effect on traffic flow and congestion within High Wycombe.

#### **STATUTORY AND LEGAL IMPLICATIONS**

11. Nil.

#### **POLICY IMPLICATIONS**

12. Nil.

#### **PUBLIC CONSULTATION/COMMUNICATION**

13. Nil.

#### **FINANCIAL IMPLICATIONS**

14. Estimated Cost :

Airfare	\$1,500.00
Accommodation (2 nights)	\$1,700.00
Incidentals (\$50 per day)	\$300.00
<b>Total Estimated Cost</b>	<b>\$3,500.00</b>

#### **STRATEGIC COMMUNITY PLAN**

##### **Strategic Planning Alignment**

15. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 5.5 To be courageous and tenacious in the pursuit of benefits from the State and Federal Governments through effective advocacy.

Strategy 5.5.4 Seek to engage with other local governments in relation to issues of common interest

OBJECTIVE 6.1 To ensure a highly effective and strategic thinking Council sets direction and works for the greater good of the Community at all times.

Strategy 6.1.3. Maintain a regular program of engagement with all local State and Federal politicians, all Ministers and all Shadow Ministers.

##### **Sustainability Implications**

###### Social Implications

16. Nil.

###### Economic Implications

17. Nil.

Environmental Implications

18. Nil.

**RISK MANAGEMENT CONSIDERATIONS**

19.

<b>Risk</b>	<b>Likelihood</b>	<b>Consequence</b>	<b>Rating</b>	<b>Action/Strategy</b>
Loss of opportunity to consolidate, and establish industry and federal political networks.	Possible	Minor	Medium	Alternative opportunities would be required to maintain relationships.
Loss of funding opportunities from the Federal government.	Possible	Minor	Medium	Ongoing advocacy is key to ensuring that government funding can be secured for major initiatives.

**OFFICER COMMENT**

20. Presenting infrastructure deficiencies on a regional basis will provide the best opportunity for the Shire to secure commitments for the funding of these projects.

21. The projects have been presented to the local Federal and State politicians who are supportive of this approach.

*The Presiding Member indicated that there had been discussion as to whether this trip will occur bas there has been some scheduling issues as a result of the recent Cabinet reshuffle. A mover and seconder was found.*

*A Councillor noted that at the recent briefing the focus had been on road developments, Aged Care was not mentioned; and asked when the Aged Care Advisory Committee will be established so that the Shire can move forward with a more robust position rather than just asking for more beds. Manager Governance will provide this information to Councillors.*

*A Councillor asked if it was possible to see the plans which will be presented in Canberra; the Chief Executive Officer will ensure this is provided to all Councillors.*

**Voting Requirements: Simple Majority**

RESOLVED OCM 18/2016

That Council:

1. Endorses the visit to Canberra by the Shire President and the Chief Executive Officer.
2. Agrees the major initiatives and projects for presenting to Ministers during the visit to Canberra will be :



1. Abernethy Road and Kalamunda Road Upgrade
  2. Aged Care Accommodation
  3. Community Infrastructure for Forrestfield and North Forrestfield District Structure Plan
3. Requests the Chief Executive Officer provide a report on the outcomes to Councillors.

Moved: **Cr Noreen Townsend**

Seconded: **Cr Dylan O'Connor**

Vote: **CARRIED UNANIMOUSLY (11/0)**

### 10.3.8 Australian Government Roads to Recovery Programme 2014/15 to 2018/19 – Budget Amendment to Accommodate Additional Funding

Previous Items	N/A
Responsible Officer	Director Infrastructure Services
Service Area	Infrastructure Operations
File Reference	FI-FAG-027
Applicant	N/A
Owner	N/A
Attachment 1	Letter from Minister for Infrastructure & Regional Development
Attachment 2	Letter from Minister to Shire President

#### PURPOSE

1. To consider budget variations to accommodate additional Roads to Recovery Programme (R2R) funds allocated in 2015/2016 and 2016/2017 as a result of increased revenue through the reintroduction of Consumer Price Index linked fuel excise.

#### BACKGROUND

##### R2R Programme Guidelines

2. The objective of R2R is to contribute to the Australian Government Infrastructure Investment Programme through supporting maintenance of the nation's local road infrastructure asset, which facilitates greater access for Australians and improved safety, economic and social outcomes.
3. R2R does this by providing grant funding to Local Government Authorities (LGAs) for the maintenance and/or construction of roads in order to help maintain the local road network, essential to Australia's social and economic infrastructure.
4. The R2R programme provides Australian Government grants in Australia and certain state/territory agencies, including:
  - (a) the ACT and NT Governments;
  - (b) Local Government Associations in receipt of the roads component of Australian Government Financial Assistance Grants (FAGs);
  - (c) state agencies responsible for roads in the unincorporated areas of NSW, Vic and SA; and
  - (d) the Shires of Christmas and Cocos (Keeling) Islands and the Lord Howe Island Board.

Funding is not provided to non-government organisations under this program.

5. Payments under the R2R may be used on any project for the construction and/or maintenance of a road. As defined by the *National Land Transport Act 2014*, the term 'roads', includes each of the following when in association with a road:

- (a) traffic signs and control equipment;
  - (b) street lighting equipment;
  - (c) vehicular ferries;
  - (d) bridges or tunnels, including pedestrian bridges (for the purpose of crossing from one side of the road to the other – not from one public area to another, e.g. parks etc);
  - (e) bicycle paths located within the road reservation; or where removed from the road reservation, provides a route between points on the road that is shorter than or broadly similar in distance to the road route;
  - (f) footpaths are only eligible where they are part of a wider road project. A project to solely upgrade a footpath will not be considered;
  - (g) drainage projects are allowed where the purpose of the project is connected with the road, e.g. to stop flooding in wet weather or to stop pooling of water which affects the road's sub-structure;
  - (h) the purchase of land for compensatory habitat, where required by an environmental permit, is an allowable expense but should be listed against the project to which it relates and not shown as a separate item.
6. R2R is based on funding of a five year programme, with the most recent programme having terminated on 30 June 2014.

#### **R2R Programme – 1 July 2014 to 30 June 2019**

7. The 2014/2015 Budget was adopted by Council at its meeting on 23 June 2014. As part of the preparation of the budget there was no indication that R2R would continue beyond 2013/2014 and funding from this source was not allocated to any road project in 2014/2015 Budget, although there was a carry forward project from the previous R2R Programme included in the Capital Works Program. An annual R2R amount of \$300,000 was listed on the 10 Year Capital Works Program commencing from 2015/2016 financial year.
8. Written advice (refer Attachment 1) was subsequently received on 2 October 2014 from the Minister for Infrastructure and Regional Development (Minister) that the Shire of Kalamunda had received a "life of programme" allocation for the period 1 July 2014 to 30 June 2019 of \$3,112,766, as summarised below:

Year	Amount
2014/15	\$ 518,794
2015/16	\$1,037,588
2016/17	\$ 518,794
2017/18	\$ 518,794
2018/19	\$ 518,794

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9. Additional funding was approved in 2015/2016 to the extent that LGAs receive the equivalent of one extra years' R2R funding. In the case of the Shire this equates to an additional \$518,794.
10. As part of the 2014/2015 Budget Review for Seven Months to January 2015, considered by Council in March 2015 the following projects were added to the budget with R2R funding to match the 2014/2015 allocation:
- |   |                  |
|---|------------------|
| Dawson Road – Juniper Way to Bougainvillea Avenue             | \$344,819        |
| Kalamunda Road – patch repairs to pavement (balancing amount) | <u>\$173,975</u> |
|   | \$518,794        |
11. The aim was to have these projects completed during the period April to June 2015. This was not achieved due to shortfall in resources, inadequate scope of works for Kalamunda Road and incomplete design for Dawson Road.
12. In response to queries from the Shire about the annual allocation of R2R funding, the Department of Infrastructure and Regional Development (DIRD) advised on 29 January 2016 that unspent funding allocations on a per funding year are automatically transferred to the last year of the programme. In the Shire's case, the unexpended \$518,794 from 2014/2015 has transferred to 2018/2019, increasing the allocation for that year to \$1,037,583. It may be possible to allocate this unspent 2014/2015 funding over 2016/2017 and/or 2017/2018, subject to consideration/approval by DIRD of the projects submitted in the first instance.
13. Written advice to the Shire President from the Minister dated 30 June 2015 and received at the Shire on 6 July 2015, announced that Councils across Australia will receive an extra \$1.105 billion over the next two years from the Australian Government for local road or street works following the reintroduction of Consumer Price Index – linked fuel excise (refer Attachment 2). This correspondence did not specifically detail the additional funding to be received by the Shire and covered a number of other National Government funded programmes.
14. A Roads to Recovery Circular 2015/4 was provided on 30 June 2015 directly to the Shire's designated R2R contact officer, noted and no action taken. This circular provided a link to the R2R website which detailed increased allocation of funds to LGA's. This was the appropriate time to review the programme and report to Council on amendments to the budget to include additional roadwork projects.
15. It is considered that a more effective method of advising LGA's of the increased R2R allocation would have been written advice from the Minister to each LGA along the lines of the Minister's correspondence on 2 October 2014 confirming the "life of programme" allocation for the period 1 July 2014 to 30 June 2019.

16. The increase in funding to the Shire is \$1,638,970 over the 2015/2016 and 2016/2017 financial years, with the revised “life of programme” allocation summarised below:

Year	Amount	Increase
2014/2015	\$518,794	
2015/2016	\$1,482,558	\$444,969
2016/2017	\$1,712,795	\$1,194,001
2017/2018	\$518,794	
2018/2019	\$518,794	
<b>Total</b>	<b>\$4,751,735</b>	<b>\$1,638,970</b>

17. On 18 January 2016 a generic reminder email was sent by DIRD to the Shire’s R2R contact officer to remind Councils of these increased funding allocations for 2015/2016 and 2016/2017 and associated processes. This advice was the catalyst for this report to Council.
18. In response to queries from the Shire about conditions relating to this increase in funding in 2015/2016 and 2016/2017, from government savings in fuel excise, DIRD advised on 29 January 2016 that this funding (i.e. \$444,969 in 2015/2016 and \$1,194,001 in 2016/2017) must be fully utilised in the approved years or the Shire will lose this funding. It was also advised that this condition applies to the \$1,037,588 already approved for 2015/2016. There is no opportunity of transferring these components of R2R to later years.

### Shire’s Own Source Expenditure

19. There is a further critical condition relating to R2R funding in that the Shire must complement expenditure of this funding through appropriate allocation of sufficient municipal funding across road related infrastructure capital and/or maintenance works. The minimum amount of municipal funding on an annual basis has been predetermined at a baseline amount of \$4,985,111 and identified from a R2R perspective as Shire’s “own source expenditure”. This baseline figure has been calculated from past expenditure for the period 2004-2009 and is applicable for the term of the current R2R program (i.e.: 2014/15 to 2018/19).
20. It is also noted that this baseline figure cannot include other grant funding utilised in road related infrastructure capital and/or maintenance works from sources such as Metropolitan Regional Road Programme, Black Spot Programs, etc. In ensuring this baseline figure is met, the Shire has a process in place whereby the relevant road related infrastructure budget sources are identified/amalgamated, grant funding associated with these sources determined and deducted and the expenditure outcome then compared. By tracking actuals against budget on a monthly basis, variance can be monitored and adjustments then made to capital and maintenance works programs if the expenditure outcome is falling in arrears.

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## DETAILS

21. The status of the recommended 2015/2016 R2R funded projects is summarised below:

- Foxton Boulevard, High Wycombe – Kalamunda Road to Upwood Circle  
The pavement renewal works have been completed at a cost of \$96,000.
- Holmes Road, Forrestfield – Anderson Road to Coburg Road  
The pavement renewal works have been completed at a cost of \$57,000.
- Sussex Road, Forrestfield – Coburg Road to Cumberland Road  
The pavement renewal works have been completed at a cost of \$134,000.
- Coburg Road, Forrestfield – Holmes Road to Sussex Road  
The pavement renewal works have been completed at a cost of \$58,000.
- Kalamunda Road, Gooseberry Hill – Faye Crescent to Gray Road  
Preliminary mechanical testing of the road pavement has indicated a number of pavement renewal options, however there is a risk of undertaking these works without protecting the pavement from sideways water penetration. An option to address this water penetration is the installation of a subsoil drainage system. More detailed mechanical testing and drainage design is required before the rehabilitation of the pavement can be considered. It is proposed that this project be deferred to enable these additional investigations and design works to be undertaken, and to consolidate associated construction cost.
- Dawson Avenue, Stage 1, Forrestfield – Juniper Way to Bougainvillea Avenue  
The scope of works include an asphalt overlay comprising 900mm wide red asphalt edge lanes, 2000mm wide red asphalt median, 3000mm wide black traffic lanes, median traffic islands and repairs to damaged kerbing. It is proposed to delete the red asphalt and traffic island components of these works and concentrate on an asphalt overlay to upgrade the existing road wearing course.

It is also proposed to extend the scope of works by bringing forward the Stage 2 works from 2016/2017 to enable the total section of Dawson Avenue between Berkshire Road and Hale Road to receive a modified treatment, comprising asphalt overlay to deteriorated sections of pavement, upgrade of the existing pathway to shared pathway standard to accommodate both pedestrians and off road cyclists and kerb replacement where required.

In addition, it is proposed to formalise the parking embayment adjoining the Dawson Park Primary School as part of these works.

The requirement for traffic treatments, pedestrian crossings and on road cycle facilities will be subject to a detailed traffic study.

22. There is a requirement to add further road projects to the 2015/2016 capital works budget to accommodate the full R2R funding of \$1,482,558 allocated to this year.
23. The following proposed additional road projects to be funded from this R2R allocation have been selected because they are able to be implemented during the balance of the 2015/2016 financial year:
- Pomeroy Road, Lesmurdie – Canning Road to McNabb Place including the Canning Road roundabout  
Scope of works include profiling the pavement, new asphalt surface, kerb and footpath replacements at an estimated cost of \$285,000.
  - Grove Road, Lesmurdie – Canning Road to Trott Road including roundabout at Canning Road  
Scope of works include profiling the pavement, new asphalt surface, kerb and footpath replacements at an estimated cost of \$165,000.
  - Armour Way, Lesmurdie  
Scope of works include profiling the pavement, new asphalt surface and kerb repairs where required at an estimated cost of \$140,000.
  - Shield Road, Lesmurdie  
Scope of works include profiling the pavement, new asphalt surface and kerb repairs where required at an estimated cost of \$95,000.
  - Hunter Road, Lesmurdie  
Scope of works include profiling the pavement, new asphalt surface and kerb repairs where required at an estimated cost of \$130,000.

#### **STATUTORY AND LEGAL CONSIDERATIONS**

24. The budget variation request is in compliance with *Local Government Act 1995*, Part 6 – Financial Management and *Local Government (Financial Management) Regulations 1996*, Part 2 – General Financial Management.

#### **POLICY CONSIDERATIONS**

25. Nil.

#### **COMMUNITY ENGAGEMENT REQUIREMENTS**

26. The standard practice of advising residents and property owners of road works will be implemented for all projects detailed in this report.

#### **FINANCIAL CONSIDERATIONS**

27. R2R funding comprises 34% of total grant funding for roads infrastructure for the financial year 2015/2016. The recommended road projects represent \$1,593,000 of R2R expenditure which will adequately cover the minimum spend required of \$1,482,558 to claim the amount allocated for the current year. Any expenditure in excess of this amount will be adjusted in the 2016/2017 allocation of R2R funds.

28. Clarification is being sought from R2R officials as to the amounts that can be charged for Survey, Design and Project Delivery on capital projects and for supervising on road maintenance.
29. The municipal component required to deliver the projects as listed amounts to \$232,000 will be found from savings identified in the second budget review which is currently underway. However, as this report is being requested to be approved prior to the budget review being approved, the immediate impact will be a reduction in the closing surplus position by the same amount. The reduction is within the 10% threshold allowable under the *Financial Management Regulations Act 1996*.
30. The projects brought forward for 2016/2017 will require a review of the Long Term Financial Plan for the period 2016-2026. It is very likely that projects planned in 2017/2018 and outer years will require to be brought forward to ensure that the Shire is able to claim the significant grant allocation allowed for in 2016/2017 which amounts to \$1,712,795. This could affect project delivery in other areas as resources available are re-allocated.
31. The impacts on ratios will be mainly positive as it will boost the Shire's Asset Ratios as more money is applied against renewal projects. Cash ratio will be slightly lower with an estimated impact of -0.02, however a benchmark of >1 will still be manageable.

## **STRATEGIC COMMUNITY PLAN**

### **Strategic Planning Alignment**

32. *Kalamunda Advancing: Strategic Community Plan to 2023*

OBJECTIVE 4.7 – To ensure the selection, maintenance, inspection, renewal and disposal of all categories of assets within the Shire are managed efficiently.

Strategy 4.7.1                      Maintain, refurbish or upgrade existing infrastructure, including public buildings, parks, reserves, local roads, footpaths, cycle ways, verges and drainage networks to encourage increased utilisation and extension of asset life.

OBJECTIVE 6.8 – To ensure financial sustainability through the implementation of effective financial management, systems and plans.

Strategy 6.8.3                      Access maximum levels of grant funding available through government and non-government sources.

Strategy 6.8.4                      Provide effective financial services to support the Shire's operations and to meet sustainability planning, reporting and accountability requirements.

## **SUSTAINABILITY**

### **Social Implications**

33.                      Nil.

### **Economic Implications**

34.                      Nil.



## Environmental Implications

35. Nil.

## RISK MANAGEMENT CONSIDERATIONS

36.

Risk	Likelihood	Consequence	Rating	Action/Strategy
Council does not approve an amendment to the 2015/2016 Capital Works Budget.	Unlikely	Major	Medium	<ul style="list-style-type: none"> <li>Ensure Council is aware of the R2R Programme guidelines and the funding opportunities for road related projects.</li> </ul>
Approved R2R projects are not completed within timeframes and budget.	Possible	Major	High	<ul style="list-style-type: none"> <li>Regular project management meetings to address progress on projects.</li> <li>Allocation of resources to manage all approved projects.</li> </ul>
Loss of Australian and State Government grants for road related projects as a result of not meeting timelines due to time constraints associated with the tender procurement process.	Possible	Major	High	<ul style="list-style-type: none"> <li>Delegate authority to the Chief Executive Officer to accept tenders and WALGA eQuotes for the period 23 February 2016 to 30 June 2016.</li> </ul>
Reduced R2R funding in the next 5 year program if the Shire does not achieve its "own source" expenditure requirement.	Possible	Major	High	<ul style="list-style-type: none"> <li>Regular review by the Capital Works Steering Committee.</li> <li>Review of the baseline with DIRD.</li> <li>Sufficient municipal funding for road construction and maintenance in the budget to accommodate the baseline.</li> </ul>

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## OFFICER COMMENT

37. R2R is an integral source of funding to the Shire to assist with its construction and maintenance of the road network. The guidelines and conditions relating to this program are stringent and must be strictly followed to ensure receipt of the funding allocation over the five years of the programme.
38. The expenditure maintenance requirements of R2R are designed to ensure that LGAs do not substitute R2R funds for their own funding. The requirement states that “for each financial year in which the LGA receives, spends or retains a R2R payment it must spend, on the construction and/or maintenance of roads, funds from its own sources equal to or greater than the reference amount applicable to the LGA. This “own source expenditure” excludes all State or Commonwealth funds, whether tied or untied.”
39. The Shire’s “own source expenditure” amount for the current R2R programme is \$4,985,111 which was derived from expenditure on road construction and maintenance in the period 2004-2009. The Shire is about to enter into discussions with DIRD about a review of this baseline figure as annual expenditure compliance with this amount impacts on the annual approval of R2R funds.
40. The proposed R2R projects and funding adjustments are necessary to ensure that the Shire retains the full annual grant allocations, with the most critical one at this time being the \$1,482,558 allocated to the 2015/2016 financial year.
41. Spending across the programme in the past two years has been below the budget requirements to receive the full annual R2R funding as a result of the following factors:
- Uncertainty around the application of overhead allocations which impacts on the Shire’s “own source expenditure” condition.
  - Capacity constraints within the Shire to deliver projects at a time when substantial resources have been allocated to large facilities and reserves projects, such as Hartfield Park and Kostera Oval Re-developments.
  - Administration oversight in not progressing the increased R2R funding allocated for 2015/2016 and 2016/2017 as a result on the reintroduction of the Consumer Price Index, linked to the fuel excise.
42. Actions taken by Administration to address these matters include:
- A comprehensive review has been undertaken of the R2R Programme, with revised management responsibilities introduced to ensure future funding is managed to deliver the required outcomes and optimise grant funding in a timely manner.
  - Road projects which can be easily implemented brought forward from future years into 2015/2016 and early confirmation from DIRD that these projects have been endorsed as “compliant”.
  - The cost estimates and associated budgets for the revised 2015/2016 R2R projects have excluded the corporate overheads as these items are

not supported by DIRD. However a project management charge of 9% has been included and comprises survey 1%, design 5% and delivery 3% of the project cost estimate.

- Adjustments to responsibilities in the Project Delivery Team to provide project management capacity to implement the revised 2015/2016 R2R funded programme.
- Liaison with DIRD to clarify the treatment of overhead allocations that may enable the “own source expenditure” baseline to be reset for future years.
- Changes to organisation resource allocations to enable completion of survey, design and approvals in the year prior to project delivery.
- Establishment of a Capital Works Steering Committee to provide oversight to the preparation and implementation of the Capital Works Program and the administration of road grants, including R2R, Metropolitan Regional Road Group and Black Spot.

43. The proposed budget amendments have been incorporated into this report rather than then being considered as part of the Mid-Year Budget Review Report programmed for March 2016 due to the tight timeframes to complete the additional projects by 30 June 2016.

44. To also address the timeframes to complete the additional R2R projects and an approved State Black Spot Funded project with a municipal funding component which forms part of the Shire’s “own source expenditure”, it is recommended that delegated authority be authorised to the Chief Executive Officer to accept the following road project tenders through either the WALGA eQuote system or public tender process:

- (a) Welshpool Road/Lewis Road Intersection Upgrade.
- (b) Asphalt resurfacing works should the Shire’s asphalt contractor not be able to accommodate the increased schedule of works.

<b>Voting Requirements: Absolute Majority</b>
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RESOLVED OCM 19/2016

That Council:

1. Notes that the Shire of Kalamunda will receive additional Roads to Recovery Programme (R2R) funding of \$444,469 in 2015/2016 and \$1,194,001 in 2016/2017 as a result of increased revenue through the re-introduction of the Consumer Price Index linked fuel excise, subject to these funds being expended in the years of approval and the Shire continuing to expend its “own source expenditure” of \$4,985,111 in each of these two years.

2. Endorses the proposal to change the scope of works for Job No 3318 Dawson Avenue Stage 1, Forrestdfield to:
  - (a) Exclude traffic island and red asphalt treatments for the section Juniper Way to Bougainvillea Avenue.
  - (b) Include asphalt overlays to sections of deteriorated pavement and upgrade of existing sections of pathway to shared pathway standard (2.0 metre wide) for the extended length of Dawson Avenue between Berkshire Road and Hale Road.
  - (c) Include the formalisation of the parking embayment adjoining Dawson Park Primary School.
  
3. Endorses the proposal to delete Job No 3319 Kalamunda Road – Pavement Repairs from the 2015/2016 Capital Works Budget due to the need to undertake detailed mechanical testing of the pavement and design of a subsoil drainage system.
  
4. Approves a budget amendment to reflect adjustment to the allocated projects incorporating 2015/2016 R2R funding as outlined below, with the Municipal funding component including part construction costs and a 9% Project Management Charge, comprising Survey 1%, Design 5% and Project Delivery 3%:

Description	Capital Project Job No	Current Budget		Adjusted Budget		Revised Total Budget
		R2R	Municipal	R2R	Municipal	
Dawson Rd – Road and Pathway Renewal (Berkshire Road to Hale Road)	3318	\$375,000	\$0	\$580,000	\$85,000	\$665,000
Kalamunda Road (Pavement Repairs)	3319	\$145,000	\$0	\$0	\$0	\$0
Foxton Blvd, High Wycombe - Kalamunda Rd to Upwood Circle (Pavement renewal)	3336	\$200,000	\$0	\$88,000	\$8,000	\$96,000
Holmes Rd, Forrestdfield - Anderson Rd to Coburg Rd (Pavement renewal)	3348	\$90,000	\$0	\$52,000	\$5,000	\$57,000
Sussex Rd, Forrestdfield - Coburg Rd to Cumberland Rd (Pavement renewal)	3350	\$130,000	\$0	\$120,000	\$14,000	\$134,000
Coburg Rd, Forrestdfield - Holmes Rd to Sussex Rd (Pavement Repairs)	3349	\$70,000	\$0	\$53,000	\$5,000	\$58,000
<b>TOTAL</b>		<b>\$1,010,000</b>		<b>\$893,000</b>	<b>\$117,000</b>	<b>\$1,010,000</b>

5. Pursuant to Section 6.8 (1) (b) of the *Local Government Act 1995*, approves the unbudgeted expenditure listed in the following table to reflect unexpended 2015/2016 R2R funding, additional 2015/2016 R2R funding of \$444,969 and associated Municipal funding component including part construction costs and a 9% Project Management Charge, comprising Survey 1%, Design 5% and Project Delivery 3%:

Description	Adjusted Budget (R2R)	Adjusted Budget (Municipal)	Total Adjusted Budget
Pomeroy Rd, Lesmurdie – Canning Rd to McNabb PI (Profile Pavement and Asphalt Overlay)	\$240,000	\$45,000	\$285,000
Grove Road, Lesmurdie – (Profile pavement and asphalt overlay)	\$135,000	\$30,000	\$165,000
Armour Road, Lesmurdie – (Profile pavement and asphalt overlay)	\$125,000	\$15,000	\$140,000
Shield Road, Lesmurdie – (Profile pavement and asphalt overlay)	\$85,000	\$10,000	\$95,000
Hunter Road, Lesmurdie – (Profile pavement and asphalt overlay)	\$115,000	\$15,000	\$130,000
<b>TOTAL</b>	<b>\$700,000</b>	<b>\$115,000</b>	<b>\$815,000</b>

6. Notes that any budget variances to address the Shire’s “own source expenditure” requirements of the R2R Programme will be included in the 2015/2016 Mid-Year Budget Review.
7. Delegates authority to the Chief Executive Officer to accept tenders through either the WALGA eQuotes system or public tender process for the following road related projects:
- (a) Welshpool Road/Lewis Road Intersection Upgrade.
  - (b) Asphalt resurfacing works should the Shire’s asphalt contractor not be able to accommodate the increased schedule of works.

Moved: **Cr Geoff Stallard**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

## Attachment 1



### **The Hon Warren Truss MP**

Deputy Prime Minister  
Minister for Infrastructure and Regional Development  
Leader of The Nationals  
Member for Wide Bay

The Mayor  
Shire of Kalamunda  
PO Box 42  
KALAMUNDA WA 6926

Dear Mayor

I am writing to advise you of your Council's funding allocation under the Roads to Recovery Programme from 1 July 2014 to 30 June 2019.

In addition to our commitment to maintain Roads to Recovery funding at the current level of \$350 million per annum, the 2014 Budget announced that a further \$350 million will be provided in 2015-16. This brings total funding for the programme to \$2.1 billion over the five years to 2018-19 and the additional funding in 2015-16 means that each council will receive the equivalent of one extra year's Roads to Recovery funding.

A total of \$307.2m has been allocated to WA, which has been divided between the councils in the State on the basis of the 2014-15 recommendations of the Local Government Grants Commission for the roads component of the Financial Assistance Grants. This methodology is consistent with the allocation of Roads to Recovery funding for previous programmes.

Your Council's life of programme allocation for the period 1 July 2014 to 30 June 2019 will be \$3,112,766. This amount includes the double payment in 2015-16 and is allocated as follows:

Financial Year	Allocation
2014-15	\$518,794
2015-16	\$1,037,589
2016-17	\$518,794
2017-18	\$518,794
2018-19	\$518,794

Councils will be able to enter projects for Roads to Recovery funding and provide a quarterly report during October and the first payment of the new programme will be made in November 2014. Councils must have submitted a satisfactory 2013-14 Roads to Recovery Annual Report by 31 October 2014 to be eligible for a payment in November 2014.

The programme will continue to run under simple administrative arrangements with councils free to decide the projects to be funded under the programme. My Department will advise you of the formal funding conditions in the coming weeks.

Suite MG 41, Parliament House  
CANBERRA ACT 2600

Phone: 02 6277 7680  
Fax: 02 6273 4163

This funding will greatly assist all councils to deliver the better, safer local roads and streets their communities need and I look forward to continuing the successful relationship between the Australian Government and your council over the coming years.

Yours sincerely



WARREN TRUSS

## Attachment 2



### The Hon Warren Truss MP

Deputy Prime Minister  
Minister for Infrastructure and Regional Development  
Leader of The Nationals  
Member for Wide Bay

*PDR ID: MS15-001002*

Cr Sue Bilich  
Shire President  
Shire of Kalamunda  
PO Box 42  
KALAMUNDA WA 6926

Dear Shire President

I had the pleasure of opening the Australian Local Government Association's (ALGA) National General Assembly in Canberra on Monday 15 June 2015 where I spoke about the Australian Government's commitment to Local Government.

One year after we announced a record \$50 billion investment in infrastructure, the Government is getting on with the job of improving road and freight rail links in every state and territory – projects in the biggest cities and small local communities.

The 2015-16 Budget demonstrates this Government's continued commitment to working with Local Government to deliver the infrastructure and services you require for more prosperous communities. I encourage you to use the additional funding provided in the 2015-16 Budget this year.

Councils are the biggest winners from the Government's reintroduction of indexation of fuel excise. The Government will provide an additional \$1.105 billion in funding for the Roads to Recovery Programme over the next two years from the proceeds of the indexation – \$300 million in 2015-16 and \$805 million in 2016-17. This means local governments across Australia will receive an extra \$300 million in 2015-16, on top of the already doubled \$700 million you are receiving this year. In 2016-17, local governments will receive an extra \$805 million in addition to the \$350 million you were scheduled to receive. In 2017-18, the Roads to Recovery Programme will revert to its base funding of \$350 million.

The Government's commitment to the Roads to Recovery Programme and Local Government is demonstrated in the Government's *National Land Transport Act 2014*. We have increased the level of funding and the Programme is permanent – something Labor failed to do during their time in office.

Suite MG 41, Parliament House  
CANBERRA ACT 2600

Phone: 02 6277 7680  
Fax: 02 6273 4163



The increased funding will be distributed to Councils according to the usual formulae and there will be no requirement for Councils to match this extra money.

This major boost to local road construction and maintenance reflects the importance the Australian Government places on building last mile infrastructure for the future of our nation.

At the ALGA National General Assembly I announced that Round Two of the \$300 million Bridges Renewal Programme will be available exclusively to Local Government. Up to \$100 million will be provided to Local Government for the repair and replacement of local bridges to deliver better transport links for their communities and industries. Applications will be open on 1 July 2015 and close on 31 August 2015. I was pleased that ALGA President Mayor Troy Pickard welcomed the Government's moves to ensure this much needed funding hits the ground where it is most needed.

From 2015-16 an additional \$200 million has been committed by the Government over the next two years under the \$500 million Black Spot Programme to further reduce crashes on Australian roads. The Government has also committed \$200 million under the Heavy Vehicle Safety and Productivity Programme over five years providing councils with funding for important local infrastructure. I strongly encourage local governments to submit their applications to these important programmes.

Local governments are also encouraged to apply for Round Two of the \$1 billion National Stronger Regions Fund to deliver priority infrastructure projects in disadvantaged communities. The guidelines have been revised to give the programme broader reach to Local Government by allowing two applications to be submitted in each round and by quarantining \$25 million for projects worth less than \$1 million. Round Two is currently open and closes on 31 July 2015.

I regret to say that the quality of applications under Round One of both the National Stronger Regions Fund and the Bridges Renewal Programme was in some instances disappointing. Many good projects were undersold or ruled ineligible – often because questions were not answered, evidence was not provided, matching funding was not confirmed or projects were simply not eligible. To address this issue I have tasked Regional Development Australia (RDA) Committees to work closely with local government and industry to develop robust proposals that will support economic development in their region. I encourage councils to seek feedback on their applications from my Department and to work with their RDA Committees to enhance the quality of their funding proposals for subsequent rounds.

The Government's decision to temporarily pause the Financial Assistance Grant indexation was an unpopular one, and it was not one the Government wanted to take. However, when elected the Government inherited \$123 billion of cumulative deficits. The Government has undertaken the only responsible action in the circumstances and has succeeded in reducing that deficit by \$41 billion. The indexation pause has contributed to the important task of budget repair; however, there is still a long way to go. The pause is temporary and Councils will still receive \$9.45 billion across the forward estimates. Additionally, to ensure Councils have immediate access to untied funding to spend according to their local priorities, the first two 2015-16 quarterly Financial Assistance Grant payments have been brought forward. Councils will receive their payments from the week commencing 29 June 2015.

These programmes, along with other initiatives will help ensure councils have access to the funding they need to build the infrastructure they require. A list of Government investment programmes available to Local Government is included for your reference.

Over the months and years ahead, we are determined to strengthen the Budget and the economy so that all Australians benefit through more jobs and greater prosperity.

This Government's commitment to Local Government goes beyond providing financial support. There is now a once in a generation opportunity for us to rethink the way we as governments do business and serve our communities. The Government is providing the forum to discuss change through our White Papers on the Reform of the Federation and Taxation.

Our Federation has served our national well for over 100 years and shown some flexibility to deal with issues of concern over the years. But the balance of constitutional responsibility and revenue raising capability has become increasingly grotesque. Reforming the Federation is vital if we are to deliver our publicly funded services to the Australian people more effectively, more efficiently and more fairly.

I encourage all local governments to provide submissions and comments as part of the consultative processes in the development of the Green and White Papers.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Warren Truss', written in a cursive style.

**WARREN TRUSS**

30 June 2015

### **Australian Government investment programmes available to local government**

Further information on these and other Commonwealth Grant Programmes can be found at:

<http://investment.infrastructure.gov.au/funding/>

#### ***Bridges Renewal Programme***

The Bridges Renewal Programme will improve the economic capacity of bridges and access for local communities, by investing \$300 million over four years from 2015–16 to renew our nation's dilapidated bridges. Successful Round One projects were announced in February 2015. Nationally, 73 proposals for Australian Government funding of \$114.8 million were approved. Round Two will be exclusively available to Local Government meaning up to \$100 million will be provided for the repair and replacement of local bridges. Applications for Round Two of the programme will open on 1 July and close on 31 August.

#### ***Black Spot Programme***

The Black Spot programme will continue to reduce crashes on our roads, with \$60 million allocated annually to target dangerous areas where crashes regularly occur on local roads. The Australian Government is almost tripling its funding for the Black Spot programme for the next two years with an extra \$100 million being allocated in 2015–16 and 2016–17 to accelerate road safety improvements.

#### ***Heavy Vehicle Safety and Productivity Programme***

The Heavy Vehicle Safety and Productivity Programme will continue to fund infrastructure projects across Australia to improve the productivity and safety outcomes of heavy vehicle operations. The Australian Government has committed a further \$200 million from 2014–15 to 2018–19. Funding of \$96 million for 53 projects under Round Four of the Programme was announced in March 2015. Round 5 will be announced later in 2015.

#### ***Roads to Recovery Programme***

The expanded \$3.2 billion Roads to Recovery Programme will continue to support the construction and maintenance of local roads by councils. The Government will provide an additional \$1.105 billion in funding for the Roads to Recovery Programme over the next two years – \$300 million in 2015-16 and \$805 million in 2016-17. This means Councils across Australia will receive an extra \$300 million in 2015-16, on top of the already doubled \$700 million they are receiving this year. In 2016-17, local governments will receive an extra \$805 million in addition to the \$350 million they were already scheduled to receive. More than 2,300 projects have already been listed for funding under the current 2014–2019 programme. The Roads to Recovery Programme operates uniformly across Australia. Under current arrangements, each council is guaranteed a share of the total available funding.

#### ***National Stronger Regions Fund***

The National Stronger Regions Fund will begin from 2015–16, with the first 51 successful projects to support economic and infrastructure projects in regional communities; from freight and transport projects to convention centres and major multi-purpose sports facilities. \$1 billion is available under the Fund for community projects over five years. The guidelines have been revised to give the programme broader reach to Local Government by allowing two applications to be submitted in each round and by quarantining \$25 million for projects worth less than \$1 million. Round Two is currently open and closes on 31 July 2015. This is on top of the over \$300 million invested in Community Development Grants for 300 projects in local communities.

#### ***Stronger Communities Fund***

The Australian Government's new Stronger Communities Programme will provide \$45 million over two years to fund small capital projects in local communities. Commencing in 2015–16, grants of between \$1,000 and \$20,000 will be made available to reputable, not-for-profit organisations.

### ***Beef Roads***

The new \$100 million Northern Australia Beef Roads Fund will work with the northern jurisdictions, transport and industry experts to improve the productivity and resilience of cattle supply chains in northern Australia by funding targeted upgrades to key roads necessary for transporting cattle in the north. The initiative will draw on CSIRO modelling and will commence in July 2015 terminating in June 2019.

### ***Northern Australia: Our North, Our Future***

The White Paper delivers an initial investment of \$1.2 billion. This is in addition to the \$5 billion Northern Australia Infrastructure Facility to provide concessional finance for infrastructure projects in the north. The Government will support the development of more water resources in the north by establishing a \$200 million Water Infrastructure Development Fund. Further, the Government will focus on funding high priority infrastructure through additional initiatives including:

- a new \$600 million roads package to improve key roads in the north, including consideration of upgrades for the Arnhem, Barkly, Flinders, Great Northern, Savannah and Hann highways, the Outback Way and the Tanami Road;
- investing \$39.6 million to upgrade airstrips and subsidise air services in remote Australia; and
- investing \$5 million in rail freight analyses — starting with a pre-feasibility analyses of the Mount Isa to Tennant Creek railway and an upgrade of the Townsville to Mount Isa line.

### ***Drought Relief***

A \$333 million drought relief package was announced by the Prime Minister ahead of the budget including:

- \$35 million for “shovel-ready” local infrastructure and employment projects
- \$26 million for the control of weeds and animal pests such as wild dogs
- \$20 million for social and community programs and improving mental health
- An extra \$250 million in concessional loans

### ***Financial Assistance Grant Programme***

The Financial Assistance Grant programme is provided under the *Local Government (Financial Assistance) Act 1995* (the Act) and has the following components:

- a general purpose component, which is distributed between the states and territories according to population; and
- an identified local road component, which is distributed between the states and territories according to fixed historical shares.

Both components of the grant are untied allowing councils to spend the funds according to local priorities.

Declaration of financial / conflict of interests to be recorded prior to dealing with each item.

**10.3.9 CONFIDENTIAL ITEM – Consideration of Quotes for Community Perceptions Survey and Strategic Marketing and Communications Plan**

Reason for Confidentiality *Local Government Act 1995 S5.23 (d) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”*

Previous Items	Nil
Responsible Officer	Chief Executive Officer
Service Area	Governance and PR
File Reference	
Applicant	
Owner	
Confidential Attachment 1	Proposal by Clarity Communications <u>Reason for Confidentiality</u> <i>Local Government Act 1995 S5.23 (d) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”</i>
Confidential Attachment 2	Supporting materials Clarity Communications <u>Reason for Confidentiality</u> <i>Local Government Act 1995 S5.23 (d) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”</i>
Confidential Attachment 3	Proposal by CATALYSE Pty Ltd <u>Reason for Confidentiality</u> <i>Local Government Act 1995 S5.23 (d) (c) – “a contract entered into, or which may be entered into, by the local government which relates to a matter to be discussed at the meeting.”</i>

*The report had been supplied to Councillors under separate cover; as there were no remaining residents or press in the gallery the item was considered in sequential order.*

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 20/2016

That Council:

1. Accept the quote from Catalyse to undertake the 2016 Community Perceptions Survey at a cost of \$16,000 + GST.
2. Accept the quote from Clarity Communications to undertake a review of the Strategic Marketing and Communications Plan at a cost of \$5,910 + GST.

- 
3. Notes that:
1. Work will commence in February, with a report to Council following the completion of the two bodies of work.
  2. Councillors will be involved in the development of the Strategic Marketing and Communications Plan.

Moved: **Cr Tracy Destree**

Seconded: **Cr Simon Di Rosso**

Vote: **CARRIED UNANIMOUSLY (11/0)**

## 11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 11.1 Cr Geoff Stallard – Beautification RSL Site Kostera Oval

#### Rationale:

The state of the RSL Memorial site has seen gradual deterioration over the years and is in need of a face lift, especially for the ANZAC Day ceremony. While the War memorial itself was upgraded many years ago, the surrounds have been neglected, as evident in the attached photos. The Kalamunda & Districts Historical Society and RSL members request that we improve the facility in keeping with Kostera Oval redevelopment and as a symbol of our respect for those who have and are making sacrifices. It was originally called the 'Kalamunda Memorial Gardens' in 1939 but currently there is little evidence of this so they feel that it would be 'nice to see some garden replaced.'

Currently the Stirk Park master plan is being drawn up and will be out for public comment with questions about memorial area enlargement and/or relocation to Stirk Park. This is already a contentious issue and may take years to resolve.

Many RSL members prefer the Memorial to stay at the Kostera Oval site and they suggest a more comprehensive program also be considered for the future, such as Laterite walls to be built either side of the memorial for plaques as an Honour Roll; these will help with wreaths and screening. The upgrades need to be finished for the 2018 centenary celebrations of WW1.

#### Officer Comment

Recent communications with the President of the Kalamunda RSL have confirmed a preference and intention to maintain and preserve the Memorial site at Kostera Oval given the historical significance and ongoing Memorial events of importance.

The President of the Kalamunda RSL has also confirmed the group's willingness to be involved in the impending consultation process and resultant concept designs of the Stirk Master Plan. The enormity and growth in attendance of the annual ANZAC ceremony has highlighted the need to commemorate the national occasion in a larger space, with Stirk Park identified as a potential site for an additional, designated Memorial.

*A Councillor asked what the time-frame would be for these works, the Chief Executive Officer indicated this would be complete by 25 April 2016 for Anzac Day. A Councillor noted that this year is the 50<sup>th</sup> Anniversary of the battle of Long Tan (18 August 2016) and it would be good to ensure it is looking its best at that time also.*

#### **Voting Requirements: Simple Majority**

#### RESOLVED OCM 21/2016

That Council:

1. Approves an amount of up to \$10,000 being considered as part of the 2015/16 midyear budget review for the undertaking of beautification works of the RSL site on the Kostera Oval Reserve.

Moved: **Cr Geoff Stallard**  
Seconded: **Cr John Giardina**  
Vote: **CARRIED UNANIMOUSLY (11/0)**

### RSL Photographs



### 11.2 **Cr Andrew Waddell – Change To The Terms for Cell 9 Trust Fund**

#### Rationale:

The Cell 9 Landscape Masterplan was commissioned and finalised in June 2012. Severe restrictions apply to the expenditure of the Cell 9 funds. The Wattle Grove community has long requested that the Shire invest in street-scaping, park facilities and verge trees. The Minister can alter the terms of the trust to enable an expansion of the type of expenditure that the funds may be applied to.

#### Officer Comment:

Whilst there is no objection to writing to the Minister with such a request, it is noted by administration that these funds are held to complete certain prescribed works on behalf of developers.



Any change to the scope would leave the Shire with insufficient funds to complete the required works and it would not be equitable to shift the burden to undeveloped land.

This may be seen as inequitable to those landowners yet to develop and may give rise to future challenges against payment, if the scope is changed, as it may no longer meet the criteria set out in *State Planning Policy 3.6*.

*The Presiding Member asked for clarification regarding the Officer Comment. Director Development Services indicated that when establishing a development contribution arrangement a pre-determined scope of works is set-out. This includes things such as road up-grades and in this case the earthworks associated with public open space, underground power, dual use paths and the purchase of the primary school land. There is therefore a large amount sitting in the trust in order to cover these costs. Recently the Shire engaged a Project Manager to commence the required works which are in the pre-determined scope. The Director Development Services also noted that should the scope of works for the contribution scheme be changed as it was running it could give rise for a legal challenge by those who have paid in and about to.*

*A Councillor asked if the motion's intention was it to extend the funds to upgrade parks where residents have not contributed to the scheme. The mover indicated this was primarily to look at some elements of street scaping which came up at the Wattle Grove Residents Association meeting.*

*The Chief Executive Officer requested the Director bring forward a scope of works for landscaping in this area, that it be costed and the Shire start to budget for improvements in these areas.*

*With the seconder's approval the mover withdrew the motion in order that discussion could take place and the motion come back to Council at the March Ordinary Council Meeting*

<b>Voting Requirements: Simple Majority</b>
---

**MOTION**

That Council:

1. Authorise the Shire President and Chief Executive Officer to write to the Minister for Planning to seek a change to the terms for the Cell 9 Trust Funds to allow for the release of funds for the development of parks and equipment, public open spaces and verge tree planting within the Wattle Grove development to which the Cell 9 funds apply.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Brooke O'Donnell**

Vote: **WITHDRAWN BY MOVER**

11.3 **Cr Andrew Waddell – Donation to Lord Mayor’s Distress Relief Fund**

Rationale:

The recent bush fires have been devastating to the South West community. Had weather conditions been different, it may have been our own community that could have been affected. The Stone Fruit Festival has been cancelled for this year delivering savings of \$15,000 and the Corymbia Committee has agreed to forgo the traditional fireworks display which will save \$5000.

Officer Comment:

The Shire confirms the amounts allocated for the Stone Fruit and the Corymbia Festival are available for re-allocation towards the LM Distress Fund in respect of the SW Fires. The additional \$5,000 required to bring the total donation to \$25,000 would be put through the midterm budget review deliberations for consideration.

*A Councillor asked if Council would have to wait for the mid-year review prior to donating the funds, the presiding member confirmed the payment would be made as soon as possible.*

**Voting Requirements: Absolute Majority**

RESOLVED OCM 22/2016

That Council:

1. That Council donate a sum of \$25,000 to the Lord Mayor’s Distress Fund which is raising funds to assist the victims of the South-West bushfires. The funds are to be derived from the budget allocations made for the Stone Fruit and Corymbia Festivals with the remaining funds to be identified in the mid-year review.

Moved: **Cr Andrew Waddell**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY/ABSOLUTE MAJORITY (11/0)**

11.4 **Cr Andrew Waddell – Proposed Boundary Change**

Rationale:

Since writing to the community, alerting the affected residents to the proposal, the Shire and councillors have been inundated with people opposed to the change. Affected residents will likely face rate increases of 7% and the Shire will suffer a revenue loss that will translate to the need for further rate rises for the remainder of the Shire.

Officer Comment:

The Shire Administration accepts the expression of opposition to the proposed transfer of part of Wattle Grove to the City of Gosnells as proposed to the Local Government Advisory Board.

Preliminary analysis indicates that there is likely to be an adverse impact on current and future rate levels. The Shire Administration concurs with the likely impact on residents of a 7% rate increase, with future rate revenue losses estimated at more than 2.5%pa.

*This item was brought forward and discussed during suspension of Standing Orders. The full Minutes are on pages 6 and 7.*

<b>Voting Requirements: Simple Majority</b>
---

RESOLVED OCM 02/2016

That Council:

1. Oppose the proposed change of boundaries to cede parts of Wattle Grove to the City of Gosnells. Further that the Shire President is authorised to communicate the Shire's opposition to the proposal to the Local Government Advisory Board (LGAB) and the community at large.

Moved: **Cr Andrew Waddell**

Seconded: **Cr Noreen Townsend**

Vote: **CARRIED UNANIMOUSLY (11/0)**

11.5 **Cr Simon Di Rosso – Location of Optus Mobile Phone Tower**

Rationale

Over the last few weeks I have received an increasing number of requests from the community for more information about the proposed location of an Optus mobile phone tower in Gooseberry Hill, together with requests from the No to Towers Group for the Shire to seek an open and transparent dialogue with Optus to determine its reasons for choosing its currently proposed location for a mobile tower in close proximity to the Gooseberry Hill Primary School.

I am of course aware that the issue of not only this mobile phone tower, but any additional mobile phone towers in the Shire is one that comes with a significant amount of angst from the community, particularly as information as to mobile phone tower emissions and consequently, their effect on the community appears to be either very limited, dated or not widely supported and peer reviewed.

I am additionally aware that previously, Council has considered the quandary of precisely which 'expert' should be called to provide the Council, and consequently the community, with confidence as to what level of emissions such towers produce, what is in fact currently considered to be 'safe' and whether our community, particularly vulnerable members of our community such as children, will be adversely affected by a mobile phone tower in close proximity resulting in prolonged periods of exposure.

In my view, there is little room for debate as to whether we actually require improved mobile service in this Shire and I suspect our community at large would likely agree on that point. That said however, I believe it is our role as a Council to ensure that, at the very least, before we agree to new mobile phone tower locations, such as we are presently being asked to consider by Optus, we seek to facilitate the provision of in-depth and sufficiently detailed information from the proposed service provider to both this Council and the community.

I therefore propose the following motion in order to provide such an opportunity. I seek your support on this basis.

Officer Comment

The proposed motion will help to provide further clarity and information for the public ahead of the application. If agreed to by the telecommunications provider, the awareness and information will complement any further advertising as part of the planning application process.

*This item was brought forward and discussed during suspension of Standing Orders. The full Minutes are on pages 13 to 16.*

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 05/2016

That the Council requests the Chief Executive Officer to write to Optus to request that:

1. by, or before 29 February 2016, Optus provide the Council with the detailed summary of all sites that it considered in its determination of a preferred site for a proposed mobile phone tower in Gooseberry Hill (Summary);
2. the Summary include particularised reasons for Optus' selection of its preferred option (Reasons); and
3. Optus agree to attend a community consultation meeting to be arranged by the Shire of Kalamunda and held at a date to be fixed in March 2016, during which Optus present the Summary and Reasons to the community members in attendance and at the conclusion of this presentation, Optus actively engage in a community question and answer forum.
4. **In addition a request be forwarded to Telstra, NBN and Vodafone to also attend the community consultation meeting to outline their expansion plans within the Shire.**

Moved: **Cr Simon Di Rosso**

Seconded: **Cr Tracy Destree**

Vote: **CARRIED UNANIMOUSLY (11/0)**

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**12.0 QUESTIONS BY MEMBERS WITHOUT NOTICE**

12.1 Cr Dylan O'Connor - Review of Ranger's Procedures

Q. When will a review of the Ranger Management Processes be undertaken with regard to parking on verges?

A. The Director Development indicated this would be part of a Local Law that will come to Council in March or April 2016

12.2 Cr Dylan O'Connor – Walliston Transfer Station

Q. I understand WorkSafe inspected Walliston Transfer Station and wrote an order, have those or that item been rectified?

A. Director Infrastructure Services indicated he believed issues had been rectified, however took the question on notice to confirm this to Councillors.

12.3 Cr Dylan O'Connor – Good Samaritans Clothing Bins

Q. I have been contacted on numerous occasions regarding clothing being left by Good Sammy bins and that complaints had been passed to Shire Staff. Could I have an update as to what contact has been made to Good Samaritans and other providers of these bins?

A. The Chief Executive Officer took this question on notice.

12.4 Cr Dylan O'Connor – Dual Zoning

Q. Is there a requirement to demolish an existing property when developing the land?

A. If you wish to develop and stay with the current zoning and sub-division is currently available, it may be possible to leave the existing property but if the higher density qualifications are met then the original house needs to be demolished.

12.5 Cr John Giardina – Aged Care Committee

Q. When will the members be selected for the Aged Care Committee?

A. The Chief Executive Officer indicated a report will come back to Council for those appointments in next month's agenda.

12.6 Cr Tracy Destree – High Wycombe Farmers Markets

Q1. An individual is purporting to be running High Wycombe Farmers Markets from the Cyril Road Hall. This was is an unregistered business, from a Shire building with no Shire approvals. Are the Shire giving consideration to the impact this could have on the Kalamunda Farmers Markets? The store-holders would like information on the progression of this issue.

12.7 A1. A meeting is scheduled for this coming week, the applicant will be required to comply with all the Shire's event application requirements.

Q2. Will that matter come to Council?

A2. It is not known at this stage and will depend on the application details.

12.8 Cr Brooke O'Donnell – The Well Café

Q. What is the current situation with regard to charging rates for the Well Café?

A. The Chief Executive Officer indicated the Shire have been in discussion as they were notified that this is a largely commercial operation and a rate assessment will need to be made. If this is largely commercial they will be charged rates for that facility.

**13.0 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

13.1 Nil.

**14.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION**

14.1 **Reference OCM 165/2015 - 21 December 2015 – D&I 56 Alan Anderson Park Restoration – Cr Andrew Waddell**

Officer Comment

The Shire Administration supports this motion.

*The Presiding Member indicated this was moved because it has not been possible to complete the community consultation process.*

<b>Voting Requirements: Simple Majority</b>
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RESOLVED OCM 23/2016

That the Council requests the Chief Executive Officer:

1. Extend the Community Consultation period with respect to the Alan Anderson Park Restoration Project until 31 March 2016 and a report be referred to Council at the Ordinary Council Meeting on 23 May 2016.

Moved: **Cr Andrew Waddell**

Seconded: **Cr John Giardina**

Vote: **CARRIED UNANIMOUSLY (11/0)**

