



MINUTES

KALAMUNDA ARTS ADVISORY COMMITTEE

6.00pm Monday 13 July 2020

City of Kalamunda Function Room

1.0 ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

1.1 Presiding Member acknowledged the traditional owners of the land.

2.0 OPENING OF MEETING

2.1 Meeting opened at 5.58pm

2.2 The Presiding Member introduced new staff members Andre Stuyt and Brittany Cover, asking all attendees to introduce themselves and give a brief background.

3.0 DISCLOSURE OF INTERESTS

3.1 Disclosure of Financial and Proximity Interests.

a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the Local Government Act 1995)

b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the Local Government Act 1995).

Nil.

3.2 Disclosure of Interest Affecting Impartiality

a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

4.0 ATTENDANCE AND APOLOGIES

4.1 Attendance

Committee

Cr Kathy Ritchie (KR)

Cr Geoff Stallard

Andy Farrant (AF)

Claire Eden (CE)

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Gordon Mitchell (GM)
 Annette Eassie (AE)
 Leon Allen (LA)
 Ruth Bale (RB)
 Briony Bray (BB)

City of Kalamunda Staff

Andre Stuyt (AS)
 Brittany Cover (BC)
 Catherine Daniels (CD)

Apologies

Michelle White
 Jessica Wellman
 Stephen Castledine
 Ronan Lane
 Sian McMillan

5.0 CONFIRMATION OF MINUTES FROM THE PREVIOUS MEETING

It was noted by Gordon Mitchell (GM) that Agenda Item 15.2 from the previous meeting should have listed four local artists, not two. Annette Eassie (AE) also requested that the confidential document she developed in relation to facility reviews be placed back in the actions list.

5.1 MOTION

“That the minutes of the Kalamunda Arts Advisory Committee held on 10/02/2020, are confirmed as a true and accurate record of the proceedings.”

Moved: **Kathy Ritchie**
 Seconded: **Gordon Mitchell**
 Vote: **Carried Unanimously**

6.0 MATTERS ARISING FROM MINUTES OF LAST MEETING

ACTION ITEMS – 10 February 2020			
Item	Who	Date raised	Status
ACTION 1: Confidential document provided by AE to be revisited and discussed.	All	16/09/2019	Ongoing BC to recirculate the document and to meet with AE to re-visit the document and the approach taken.

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ACTION 2: JV to investigate requirements relating to cash and in-kind contributions for the outer metro funding.	BC	10/02/2020	BC to meet with DLGSCI and funding guidelines have been reviewed to align with change in community need due to impact of Covid-19.
ACTION 3: GT to look at the existing budget and advise what funds are available for the Launch of the Arts Strategy and Arts Forum.	GT	10/02/2020	Interrupted due to Covid-19. Working group ongoing.
ACTION 4: GT to check if the Stained-Glass Windows are included on the Asset register and if it's been valued.	GT	10.02.20	Assets team have confirmed inclusion on register with value of \$220,000. BC to circulate entire Arts Collection for KAAC information.

7.0 COVID BUDGET PRESENTATION – DIRECTOR CORPORATE SERVICES

7.1 AS provided a City of Kalamunda Budget update which can be found attached to minutes.

8.0 ARTS STRATEGY UPDATE (Since 10 February 2020)

8.1 Public Art Opportunity – Kalamunda Community Learning Centre

BC provided an update on the Kalamunda Community Learning Centre project with \$55,000.00 allocated to Public Art.

ACTION 1: BC to investigate opportunity for time lapse of construction to be made available.

AF encouraged the KAAC to regularly check the 'Engage Kalamunda' web page for updates.

8.2 High Wycombe Train Station – Public Art Update

BC and AF provided an update on the Forrestfield Airport Link Public Art Strategy in which certain members of the KAAC have been actively involved in providing feedback in relation to the proposed public art elements. BC reminded the KAAC that the Public Transport Authority are not bound to work with the KAAC and the City and encouraged a strategic approach is required.

8.3 Public Art Masterplan

BC advised the Committee that the first draft of the City's Public Art Masterplan had been received and was being internally reviewed. A presentation will be scheduled in the coming weeks for Maggie Baxter (consultant) to present her findings to the committee with an estimated timeline for Council endorsement to be the end of the 2020 calendar year.

9.0 ARTS STRATEGY PRIORITIES UPDATE

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9.1 AF reviewed strategies within the Arts Strategy and asked the committee to re-identify what the priorities are noting that Covid-19 has had a significant impact on said priorities. These included:

Raising the profile of online arts engagement opportunities with a separate platform for people to engage with.

Re-investigation of Artist in Residency opportunities across the City.

It was suggested by BC that the development of an online Arts database be investigated to allow the City to act as a central point for information and opportunities to be accessible.

AF called for committee members to work with BC to re-identify and prioritise strategy.

ACTION 2: BC to work with committee members GM, CE and AE to re-identify and prioritise strategy.

10.0 COVID -19 CREATIVE COMMUNITY STIMULUS PACKAGE

10.1 AS provided an overview on the City of Kalamunda's Crisis Relief Fund available to the community

https://kalblob.blob.core.windows.net/kallibrary/docs/default-source/community/covid-19/relief-funding-applications/covid-19-crisis-relief-funding-community-innovation-grants.pdf?sfvrsn=66dcae2_10

10.2 BC also advised that the Federal Government has announced Arts and Cultural funds available to support the sector. It was noted that much of these funds were in the form of loans rather than grants.

ACTION 3: BC to circulate guidelines to the KAAC when announced.

11.0 ARTS FORUM RELAUNCH

11.1 BC asked the committee to consider relaunching the Arts Forum and strategy document at KPAC to showcase the improvements that have happened at KPAC and to provide examples as to how the external spaces can be activated and how the City can apply new ways of thinking. Councillors would be invited; local content would be shown and the Mayor would be asked to address the forum.

BC advised that there was currently no budget and a budget review process would need to apply. KR suggested partnering with existing events planned during November to ensure maximum exposure.

ACTION 4: BC to develop event concept and brief and present to KAAC.

12. COORDINATOR ARTS, CULTURE AND LIBRARIES UPDATE

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12.1 NAIDOC Approach and Collaborations

BC advised that NAIDOC week has been rescheduled to November (8-15th) and expressed the importance of the City taking the lead in celebrating Aboriginal people in the City of Kalamunda. AF confirmed that the Arts Forum expressed that Reconciliation Action Plan and celebrating Aboriginal people was a priority.

ACTION 5: BC to develop internal response to NAIDOC week 2020 and present to KAAC.

The presiding member suspended the rest of the meeting due to time constraints and the remainder of the Agenda was not discussed. AF also requested that meetings not be scheduled during school holiday periods.

Items not discussed:

12.2 KPAC Relaunch

12.3 Headshot and Bios

13.0 Register of Volunteers Hours

14.0 ANY OTHER BUSINESS

15.0 DATE OF NEXT MEETING

15.2 Monday 12 October 2020

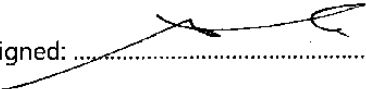
15.2 Monday 18 January 2021

15.3 Monday 19 April 2020

16.0 CLOSURE

The Presiding Member Closed the Meeting at 8.30pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this meeting.

Signed:  Presiding Member

Dated this 21 Day of July 2020

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PREVIOUS ACTION ITEMS – Rolling over 10 February 2020			
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ACTION 1: Confidential document provided by AE to be revisited and discussed.	All	16/09/2019	Ongoing BC to recirculate the document and to meet with AE to re-visit the document and the approach taken.
ACTION 2: JV to investigate requirements relating to cash and in-kind contributions for the outer metro funding.	BC	10/02/2020	BC to meet with DLGSCI and funding guidelines have been reviewed to align with change in community need due to impact of Covid-19.
ACTION 3: GT to look at the existing budget and advise what funds are available for the Launch of the Arts Strategy and Arts Forum.	GT	10/02/2020	Interrupted due to Covid-19. Working group ongoing.

NEW ACTION ITEMS – 13 July 2020			
Item	Who	Date raised	Status
ACTION 1: BC to investigate opportunity for time lapse of construction to be made available.	BC	13/07/2020	BC to investigate opportunity for time lapse of construction to be made available.
ACTION 2: BC to work with committee members GM, CE and AE to re-identify and prioritise strategy.	BC	13/07/2020	Meeting scheduled for Tuesday 21 July to discuss.
ACTION 3: BC to circulate guidelines to the KAAC when announced.	BC	13/07/2020	BC to circulate guidelines to the KAAC when announced.
ACTION 4: BC to develop event concept and brief and present to KAAC	BC	13/07/2020	BC to develop event concept and brief and present to KAAC

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ACTION 5: BC to develop internal response to NAIDOC week 2020 and present to KAAC.	BC	13/07/2020	BC to develop internal response to NAIDOC week 2020 and present to KAAC.
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