



# MINUTES

**Strategic Sports and Recreation Committee  
 Wednesday 11 March 2020  
 6:00pm – 7.00pm  
 City of Kalamunda Administration Building  
 2 Railway Road Kalamunda**

**1.0 Official Opening**

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Chairperson opened the meeting at.

**2.0 Attendance, Apologies and Leave of Absence Previously Approved**

**2.1 Attendance**

**Committee Members**

Doug Harvey  
 Terry Rolfe  
 Travis Linaker  
 Annaliese Arndt  
 Paul Curtis  
 Darryl Downing

**Staff**

Darren Jones	Manager Community Development (MCD)
Nic Daxter	Leisure Planning Project Manager (LPPM)
Fiona Stuart	Leisure Planning Officer (LPO)
Brett Jackson	Director Asset Services (DAS)

**Apologies:**

Gary Ticehurst	Director Corporate Services (DCS)
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**Leave of Absence**

Judy Houlihan  
 Phil Barker  
 Frank Scardifield

**2.2 Leave of Absence Previously Approved**

Leave of Absence previously approved for Judy Houlihan, Phil Barker and Frank Scardifield.

### **3.0 Confirmation of Minutes from Previous Meeting**

That the Minutes of the SSRC meeting held on 04 March 2020, as published and circulated, are confirmed as a true and accurate record of the proceeding, subject to the following amendment: -

Add to Item 2.2 "Leave of Absence Previously Approved"

"City of Kalamunda Committee Representative Brett Jackson, Director Asset Services requested a Leave of Absence at the 17 February 2020 SSRC meeting, for the following meeting scheduled for the 04 March 2020."

MOVED: Brett Ashdown

SECONDED: Annaliese Arndt

VOTE 7/0

### **4.0 Disclosure of Interest**

#### **4.1 Disclosure of Financial and Proximity Interests:**

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*)

- Nil.

#### **4.2 Disclosure of Interest Affecting Impartiality**

- a) Members and employees must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.
  - Nil.

### **5.0 Correspondence**

- 5.1 Emails from Officers regarding project information and assessment matrix.

## **6.0 ITEMS FOR COMMITTEE CONSIDERATION**

### **6.1 Overview of projects**

Officers provided a final overview of projects and clarified previous queries raised by the Committee at the 04 March 2020 meeting.

Further information on the Committees discussion is provided within Confidential Attachment One.

*Reason for confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (e) – “matter that if disclosed, would reveal – (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government”.*

### **6.2 Committee to consider consensus scores for each application in priority ranking.**

Officers outlined the consensus scores for each application, which the Committee discussed. Further information on the Committees discussion and endorsement is provided within Confidential Attachment One.

#### **Committee Recommendation**

*Reason for confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (e) – “matter that if disclosed, would reveal – (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government”.*

### **6.3 Presentation of current and future sport and recreation projects.**

Officers presented an overview of the current and future sport and recreation projects to provide the Committee with an understanding of the numerous competing priorities that Council will need to consider as part of the upcoming budget deliberation process.

Officers advised that two projects previously endorsed by the SSRC, were currently underway this financial year. The remaining projects endorsed from last year are currently seeking external funding opportunities.

Many of the other projects are derived from master plans previously endorsed by Council, which are predominately subject to advocacy funding campaigns from the City.

### **Officer Recommendation**

The Committee noted the information provided on the current and future sport and recreation projects.

#### **6.4 Committee to consider and recommend Projects for inclusion in the City's LTFP.**

Officers advised on the potential external funding timelines for the State Governments Community Sporting and Recreation Facilities Fund (CSRFF). Officers further noted that the Committee should consider when an applicant will be project ready.

A discussion followed regarding the scheduling of supported projects within the City's LTFP. Further information on the Committees discussion and recommendations on each of the projects is provided within Confidential Attachment One.

### **Committee Recommendation**

*Reason for confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (e) – “matter that if disclosed, would reveal – (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government”.*

#### **6.5 Review of Capital Grants Process for the 2020/21 financial year**

Officers requested that the Committee consider the current process undertaken for Capital Grants Program / SSRC and if any changes should be recommended.

A discussion followed regarding the current process and proposed changes.

Further information on the Committees discussion and recommendations is provided within Confidential Attachment One

### **Committee Recommendation**

*Reason for confidentiality: Local Government Act 1995 (WA) Section 5.23 (2) (e) – “matter that if disclosed, would reveal – (i) a trade secret; (ii) information that has a commercial value to a person; or (iii) information about the business, professional, commercial or financial affairs of a person; - where the trade secret or information is held by, or is about a person other than the local government”.*

#### **7.0 Urgent Business with the Approval of the Presiding Member**

Nil

#### **8.0 Closure**

There being no further business, the Presiding Member declared the Meeting closed at 7:00 pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: \_\_\_\_\_

Presiding Member

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021.