



LOCAL EMERGENCY MANAGEMENT  
COMMITTEE MINUTES

25 NOVEMBER 2021 – 9.00AM  
Function Room, City of Kalamunda Administration Building  
2 Railway Road, Kalamunda

1. OPENING OF MEETING

Mayor Margaret Thomas at 9.00am

2. ATTENDANCE AND APOLOGIES

Attending Members:

Cr Margaret Thomas – City of Kalamunda – Mayor	MT
James Wickens – City of Kalamunda – Manager Env Health & Comm Safety	JW
Brett Jackson – City of Kalamunda – Director Asset Services	BJ
Jamie Hunter – City of Kalamunda - Senior Fire and Emergency Management Officer	JH
Duncan Wilson – City of Kalamunda – Principle Building Surveyor	DW
Sarah Stampalia – City of Kalamunda - Senior Ranger	SS
Mike Ward – DFES – Acting District Officer	MW
Michael Hall – KAL/DFES – Acting CESM Fire Chief	MH
Glen South – WA Police – Acting OIC Forrestfield	GS
Tony Moiler – KVFRS – Captain	TM
Kelly Trinne – Department of Communities	KT
Johno Bubb – Red Cross – Perth Hills Preparedness Project	JB
Warwick Martindale – SES – Local Manager	WM
Leo Surjan (Proxy for Helen Deacon) – Lesmurdie SHS	LS
Lara Moltoni – Hall & Prior Health & Aged Care Group – Exec Director	LM
Armanda Capell – Hall & Prior Health & Aged Care Group	AC
Sharna Sumpton – DFES (Proxy for Merveen Cross)	SS
Guest – Gary Hughes – Project Officer – Safe & Found WA Initiative – WA Police	GH

APOLOGIES

Rhonda Hardy – City of Kalamunda – CEO	RH
Gary Ticehurst – City of Kalamunda – Director Corporate Services	GT
Peter Varelis – City of Kalamunda – Director Development Services	PV
Chris Thompson – City of Kalamunda – Manager Asset & Waste Operations	CT
Nicole O'Neill – City of Kalamunda – Mngr Customer & Public Relations	NO
Tim Parry – City of Kalamunda – Coordinator Community Safety	TP
Mark Watton – City of Kalamunda – Recreational Facilities Team Leader	MW
Cameron Chisholm – City of Kalamunda – Coordinator Health	CC
Emma Morgan – City of Kalamunda – CRO Community Safety (Secretary)	EM
Roy Newland WA Police Senior Sergeant – OIC Forrestfield	RN
Ryan Hamblion – Department of Communities – Senior District ESO	RH



David Stewart – KVFBF – Captain	DS
Marven Cross – DFES – DEMA	MC
Dene Olive – Kalamunda Hospital DO	
Michelle Baines – Kalamunda Hospital	MB
Helen Deacon – Kalamunda SHS – Principal	HD
Kerry Chipchase – Lesmurdie SHS – Principal	KC
Michael Pasotti – DBCA – Fire Coordinator	MP
Paul Southam – DFES – District Officer	PS
Steve Hall – St John Ambulance	SH

3. CONFIRMATION OF MINUTES

26 August 2021

Moved and Seconded.

4. MATTERS ARISING FROM PREVIOUS MINUTES

- 4.1 JH - Table report for exercise ALIWA, HAZMAT conducted at LEMC Meeting 26 August 2021 – This is in Draft - Pulling together Outcomes against Objectives – to be forwarded in due course.

5. CORRESPONDENCE IN/OUT

- 5.1 In – Email to Gary Hughes WAPOL re: Safe & Found WA Initiative
- 5.2 In – Department of Health seeking contact details for key personnel
- 5.4 In – Safe Found WA – A joint initiative of WA Police and Medic Alert Australia
- 5.5 In – LEMC November 25<sup>th</sup> – Safe Found WA initiative
- 5.6 In – MA00f Safe Found Posters
- 5.7 In – Mandatory Covid 19 Vaccinations Summary
- 5.8 In/Out – Mary’s Mount Primary School Bushfire Plan – Reaching out to Local Stakeholders for Feedback

6. PRESENTATIONS

- 6.1 Safe & Found Initiative – WAPOL – Gary Hughes  
Has this been promoted and advertised through GP’s at all? GT



Would you believe 12 months ago we started planning how to deliver Safe and Found and we wanted to get involved with Drs Surgeries and Medical Centres and it had to be announced by the Minister and then announced on 12 August it was officially launched and that's when we started promoting it but it is firmly in Medic Alerts hands and it is progressive. WAPOL have engaged with major stakeholders and now starting to hand back to Medic Alert.

GH

Very complex issue for us running an Aged Care Facility – I think it is fantastic. What is the split/statistics on people searching for have they come from Home or Residential Aged Care?

LM

1 in 5 is Residential Aged Care

GH

Would be very interested in a presentation at the Facility

LM

Has anyone been found using the system?

MW

Yes, Richard that we spoke about.

GH

6.2 Training Preparation of FCO and brief of the FHRP – Jamie Hunter

As they Fire Control Officer's are casual is it hard to fill positions?

MT

It is tricky. We have been quite lucky in the last two seasons we've had a good number of applications considering it's such a short period and the Team we have had this season I am quite impressed.

JH

The Casuals are a fantastic bunch of Casuals, the last two years there have been quite a few applications and it has been good.

JW

6.3 Presentation of Emergency Management Training – Recovery Coordinator Moora – James Wickens

JW

6.4 Animals in Emergency Training – Muresk – Sarah Stampalia

SS

7. GENERAL BUSINESS

7.1 Mary's Mount Primary School Bushfire Plan was circulated and was forwarded on to relevant DFES Staff who do assist and review school Bush Fire Plans.

8. AGENCY UPDATE

8.1 DFES – Acting Chief Michael Hall

MH

8.1.1 Winding up the season it is getting drier out there. Doing a lot of Operational Workshops at the moment. We are expecting the season to be drier but the season may not kick off until January.



- 8.2 DFES – Acting District Officer Mike Ward
- 8.2.1 Showed some slides and spoke about 1<sup>st</sup> December high threat period meaning increased triggers in the South West region. We have three heavy appliances coming on board on the 1<sup>st</sup> and 31<sup>st</sup> December to increase capability in region, to Gosnells, Serpentine and Armadale. Regional Response. Some of the volunteer organisations have extra light tankers. As Mike said we completed pre-season exercises. Level 2 simulation in Roleystone was attended and the zone 220 requirements – air response across Darling Scarp. This relates to air support as well as appliance that will turn out automatically. In Kalamunda you will get KBFB, KVFRS and career Fire and Rescue appliances turning out on report of any fire. The air fleet for this year, we have new addition. Two Black Hawke helicopters – military aircraft fitted for fire suppression each one of them hold 4,500 Litres which gives us the ability to split the resource and gives us 9000 litres. That is new this year instead of the Georgia Peach. They come on board 20 December. DFES have the ability to map a fire at night time, rate of spread, thermal imaging. Lions Scanner will give data back to incident management regarding thermal imaging. Recent fires in Port Hedland it did mapping up there. This will be extra handy. This air fleet 1<sup>st</sup> November Helitacs came on board 2,600Litres per Helitac, Helitac Supervisor and Dorphine Multi Purpose Utility Air. Coming 1<sup>st</sup> December two more coming on board – Jandakot then 15<sup>th</sup> the two more and 20<sup>th</sup> the Black Hawke. They are contract to Western Australian and can cost anywhere from 15 to 20 million dollars to contract for the season. Fixed Wing, Spotter Planes are also available and on contract. MW
- 8.2.2 What is the reason for putting it way down South? Obviously that was decided years ago but can we bring it further North? GS
- 8.2.3 It will always be based in Busselton as we have the threat down South West Margaret River, Busselton threats. We need an airfield big enough to actually land the aircraft and Busselton is big enough to land on. The only other one is Pearce through RAAF. Last year they were under maintenance. There will be one at Pearce but the other one will be at Busselton. MW
- 8.2.4 It feels like the City of Kalamunda has had a lot more controlled burns this year. Is that right? MT
- 8.2.5 Parks and Wildlife have done a program again and have been very proactive, plus City burns and like Jamie said some of the Residents have been very pro-active. Parks and Wildlife did a lot of burns around Bickley which was last done 7 years ago. MW
- 8.2.6 There was general conversation about types of chemicals and retardants used.



8.3 RED CROSS

8.3.1 Emergency Services Dept at Red Cross has been busy past few months. JB  
 Dealing with aftermath of Wooroloo Bush Fires and Cyclone Seroja, second round of Community Outreach in Wooroloo has been completed and Report is being written as we speak. We have hired a number of new staff for the Mid West to assist with outreach Cyclone Seroja. Perth Hills Prep Project has been delivering preparedness workshops extensively in Kalamunda. Pillowcase which is one of our school programs has been successful in Kalamunda. Recently a couple of students from Gidgeganup Primary School won a Lions Courage Award following their response to Wooroloo Bush Fire, packed pillowcases, got family prepared and aided in evacuation. We are still conducting Community Based Workshops – there will be one next week at the Kalamunda Library. Please feel free to come along.

8.4 DEPARTMENT OF COMMUNITIES KT

8.4.1 There’s a big movement with the Senior DESOs – they are having holidays. Myself and another colleague will be attending various Meetings over the next couple of months. There is a couple of things happening with Communities, working with DFES on trial of Level 1 incidents we are attending and coordinating welfare response for people. We are looking at starting a trial very soon and rolling that out State Wide hopefully. That is a good initiative and LGs are supposed to assist in a Level 1 incident – this is something DOC have been able to do to assist during the Covid 19 period. We have a new CRM system “Sharpie” for helping and recording people in emergencies which is being rolled out. Vaccinations of community volunteers and staff.

8.5 WA POLICE GS

8.5.1 Glen South is Acting in Roy Newland’s OIC Forrestfield role. My normal role is Investigations Officer – Roy is going to be away until February. One thing I would like to introduce is a current state wide Police initiative “Keeping Culture Safe and Strong” which is a strong vaccination focus on trying to bridge the gap with very low vax rates within indigenous communities. First dose gen pop 80% indigenous may be as low as 64% some communities even lower. Focus is to keep conversations going and identify local groups where covid vaccination could be brought to them. At some point borders will open up and there is concern it will have impacts on non-vaccinated communities. If everyone could make a note of that. It is not enforcement, it is just recognising there are a lot of groups that may fall through the net. That messaging is to keep up the conversations so we don’t have the impacts it may have. Thanks Sarah we have cameras running again at FF Police Station. We had some technical issues before but it is up and running now.



- 8.6 KALAMUNDA VOLUNTEER FIRE AND RESCUE TM
- 8.6.1 Business as usual – core rates are slightly down we have attended 50 incidents around district. Last night finished last fire hazard reduction burn for the season around St Brigids College.
- 8.7 LESMURDIE SENIOR HIGH SCHOOL LS
- 8.7.1 Representing Kerry Chipchase – nothing much to report. We are required to keep fuel load low around the school – in a high fire risk area. Conducted our three mandated fire drills we are required to do so business as usual – keeping fuel load down. We have a 20m buffer zone around the school to maintain.
- 8.8 CITY OF KALAMUNDA – BUILDING DW
- 8.8.1 Of late, we have had a few house fires which is not a big problem if the properties are insured, but we have had a couple of late where the properties aren't insured. Problems arise as to how do we secure properties and want to use City resources to secure these properties. Also those who are not insured as we are now left with mess. Few issues in Forrestfield at the moment. Those are things we have to look at to do with recovery.
- 8.9 KARINGAL GREEN AGED CARE FACILITY LM
- 8.9.1 160 bed residential aged care facility which opened last year. We are really new to being engaged with Fire and EM so we have spent some time reflecting on last year's incident early January and revising our emergency plan. We will take away conversation and take away from today what we will be doing. We have quite a few trees on site which have been reviewed by Arborist. Internal fire perspective we have invested in staff training for emergency evacuation processes and we had a drill the other day and we did well which was good. Briefly talking about Covid 100% of our staff are double covid vaccinated as of last week. People will need to be double vaccinated before attending facility which leads to a significant administrative burden for us.
- 8.9.2 There was discussion about residents who are vaccinated and unvaccinated and what percentage this is and the decision making abilities of residents. Also that if there was an outbreak there is the ability to have residents who are unvaccinated in one area and all the rooms are single rooms anyway.
- 8.9.3 There was discussion about education related to the use of grinders and fire related awareness and that the City of Kalamunda is very pro-active about promotion of materials and information.



8.10 CITY OF KALAMUNDA – RANGERS

SS

8.10.1 We have a full Ranger Team over Christmas which is very good news. There are no Rangers on shift on Christmas Day and Boxing Day so if you find an animal, take it to the Vet.

9. NEXT MEETING

24 Feb 2022

10. CLOSURE

Meeting closed at 10.45am.

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