



**MINUTES**  
**Disability and Carers Advisory Committee**  
**Monday 9 November 2020**  
**Function room, Administration Building**

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**1.0 OPENING OF MEETING**

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Deputy Presiding Person opened the meeting at 3.35pm.

**2.0 ATTENDANCE AND APOLOGIES**

**2.1 Members:**

Justin O’Meara Smith	Representative Organisation Providing Services
Peter Thorpe	Community Representative
Michael Serjeant	Community Representative
Laetitia Thompson	Community Representative
Cr. Janelle Sewell	Councillor Delegate

**Staff:**

Darren Jones	Manager of Community Development Services (MCD)
Nadine Popelier	Coordinator Community Services (CCS)
Annelies Gevers	Seniors and Disability Officer (SDO)
Nicole O’Neil	Manager Customer and Public Relations (MCPR)
Nic Daxter	Leisure Planning Project Manager (LPPM)

**Visitor:**

Rebecca Biltoft	Visitor
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**Apologies:**

Yvonne Huntley	Community Representative
Cr. Dylan O’Connor	Councillor Delegate

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### **3.0 CONFIRMATION OF MINUTES**

3.1 That the minutes of the Disabilities and Carers Advisory Committee held on 10 August 2020 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: Justin O'Meara Smith

Seconded: Michael Serjeant

Vote: Carried (5/0)

### **4.0 DISCLOSURE OF INTERESTS**

#### **4.1 Disclosure of Financial and Proximity Interests:**

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

*Nil*

#### **4.2 Disclosure of Interest Affecting Impartiality**

- a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

*Nil*

### **5.0 CORRESPONDENCE**

Coordinator of Community Services provided flyers on the Linking Together Carer Social Support Group and Carers WA Information booklets.

### **6.0 ITEMS FOR COMMITTEE CONSIDERATION**

#### **6.1 Stirk Park Playspace**

Nic Daxter, Leisure Planning Project Manager provided an update on the Stirk Park Play Space and initial concept design.

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The committee requested that City officers be mindful when developing connected pathways, and the play space provide an area to be actively involved and participating in the space and not just watching.

LPPM thanked the committee for their feedback and all comments will be taken into consideration for the final Stirk Park Play Space Concept.

**Committee Recommendation:**

That the DACAC endorse the concept design for the Stirk Park Playspace and Skatepark and support the City’s funding application to Lotterywest, noting the commitment to accessibility and hopes the City will strive for further inclusive spaces and equipment.

Moved: Justin O’Meara Smith

Seconded: Peter Thorpe

6.2 **Community Strategic Plan Engagement and Consultation Strategy**

The Manager of Customer and Public Relations (MCPR) provided an update on the Community Strategic Plan Engagement and Consultation Strategy and delivered a short workshop with the committee.

<p><b>Action</b> The Committee notes the information.</p>
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The committee acknowledged and congratulated Nicole O’Neil on her recent Local Government Emerging Leader Award.

7.0 **Business Unit Update**

Coordinator of Community Services provided the following Business Unit Update.

7.1 **Inclusive Training**

The workshop delivered by WebkeyIT will support City staff in learning skills in creating accessible documents and websites. The staff workshop is booked in the City’s administration building’s function room on 12 November 2020.

7.2 **Carers Week Project**

This project recognised and appreciated Carers who live within the City of Kalamunda. After consultation, the committee advised they want something that shows appreciation for their efforts. The four-week marketing campaign built a data base of Carers in our community. On Thursday 15 October, staff hand delivered 22 gifts to registered Carers. Partnerships were established with Carers

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WA and local Carer support groups. Officers have connected Carers to the support services in the area.

7.3 **Microbat Box Kalamunda Education Support Program**

The City's Community Development and Public Health teams developed a presentation on microbats and European wasps for the students from the Kalamunda Secondary Education Support Centre. Students will paint microbat boxes made by the Kalamunda Men's Shed as part of the Duke of Edinburgh International Award Program. The boxes will be disseminated throughout the City.

7.4 **COVID 19 Community Innovation Grants**

The City of Kalamunda has established a \$1 million COVID-19 Crisis Relief Fund to support households, community groups and small businesses that employ staff and are subject to closure or highly impacted by the shutdown restrictions announced by the Government as a result of the corona virus (COVID-19). Community groups were invited to apply for innovation grants up to \$5000 to help our community recover from the impacts of the pandemic.

Reclink All Abilities Sport and Recreation Program

Will see the implementation of weekly all abilities sport and recreation activities delivered at the Hartfield Recreation Centre.

Forrestfield Football Club Community Diversity Project

Forrestfield Football Club have developed a diverse community program that will consist of the following AFL Wheelchair, Walking Footy and the Auskick Star Kick Program.

Cahoots (Kids Camps Inc)

Cahoots will deliver a camp for young people ages 5-11 living with a disability or facing exceptional challenges. Cahoots will do this through the provision of a weeklong camp. The camp will provide respite to families and Carers affected by the pandemic.

7.5 **Public Health Advocacy of Western Australia Local Government Policy Awards**

Community Development on behalf of the City was awarded first place in one of the Local Government Children's Environment and Health Policy Awards in the category titled "Children's Consultation". The award was received for the recent consultation with children and young people and involving them in the co-design of significant projects to provide healthy spaces and improve the local

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environment. These projects were the Stirk Park Play Space and the Shared Path Art Treatments Engagement Project.

**7.6 International Day of People with Disabilities**

The City will promote a disability-led short documentary series called “A Different Lens”. The project was formed by Carers WA in partnership with Screenwest for a one-off opportunity for a Western Australian Producer or Production Company to work with emerging storytellers and practitioners who identify as disability diverse.

**8.0 General Business with the Approval of the Presiding Member**

*Nil*

**9.0 Urgent Business with the Approval of the Presiding Member**

*Nil*

**10.0 DATE OF NEXT MEETING**

The next meeting of Disability and Carers Advisory Committee will be held on Monday 8 February 2021 between 3.30pm and 5.00pm at the City’s Administration Building 2 Railway Road Kalamunda.

**11.0 CLOSURE**

There being no further business, the Presiding Member declared the Meeting closed at 5.00pm

I confirm these Minutes to be a true and accuracy record of the proceedings of this meeting.

Signed: ..... Presiding Member

Dated this Monday Day of 9 November 2020