



MINUTES

Disability and Carers Advisory Committee Monday 10 May 2021 Kalamunda Community Centre, Jorgenson Park

1.0 Official Opening

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3.43pm.

2.0 Attendance, Apologies and Leave of Absence Previously Approved

Voting Members

Cr. Dylan O'Connor	Councillor Delegate (Presiding Person)
Justin O'Meara Smith	Representative Organisation Providing Services
Peter Thorpe	Community Representative
Michael Serjeant	Community Representative
Laetitia Thompson	Community Representative
Yvonne Huntley	Community Representative
Cr. Janelle Sewell	Councillor Delegate

City of Kalamunda Staff

Nicola Parker	Manager Asset Delivery (MAD)
Darren Jones	Manager of Community Development Services (MCD)
Ruth Chodorowski	Community Development Officer – Inclusive Communities (CDO-IC)

Apologies

Nadine Popelier	Coordinator Community Services (CCS)
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3.0 Confirmation of Minutes from Previous Meeting

That the minutes of the Disabilities and Carers Advisory Committee held on 9 November 2020 and the meeting notes dated 15 March 2021 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Michael Serjeant**
Seconded: **Cr. Dylan O'Connor**
Vote: **Carried (7/0)**

Statement by Presiding Member

"On the basis of the above Motion, I now sign the Minutes and the Meeting Notes as a true and accurate record of the meeting of 9 November 2020 and 15 March 2021."

4.0 Disclosure of Interests

4.1 Disclosure of Financial and Proximity Interests

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of *the Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

Nil.

4.2 Disclosure of Interest Affecting Impartiality

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

5.0 Correspondence

- The Committee received the resignation of Rebecca Bitloft from Mission Australia.

- Email from Committee member.

The City's Manager Asset Planning, Doug Bartlett provided a written response to inform the Committee that a possible route for a red asphalt path, 1.6km long, at Jorgenson Park has been identified and been listed for consideration in the capital works program budget.

Yvonne Huntley expressed her thanks and asked if the Committee could view a map of the trail location. Nicola Parker, Manager Asset Delivery, informed the Committee that it would be a concept plan. Nicola advised she would get more information to pass onto the Committee.

Yvonne Huntley suggested having plans in place to extend the path to 3km in the future.

Yvonne Huntley advised she had spoken to the Aldi manager about the doors not being open to entry from Mead St and was informed it was for security purposes. Yvonne requested if the City could investigate further as it is difficult to walk around to the main entry and walk down the steep steps. The only other alternative is to walk up to the carpark entry and then walk along the carpark to enter. Entry from Mead St would be a much safer and accessible option.

Action:

- Nicola Parker to provide more information to Committee on the accessibility trail for Jorgenson Park.
- CDO – IC to further investigate the Aldi doors.

6.0 Items for Committee Consideration

- 6.1 Nicola Parker informed the Committee that Kalamunda Community Centre was 100% compliant at the time of the detailed design. There is a defect liability period of 12 months in which no changes can be made to the building. Designs for a ramp to be installed at the front of the building is being considered as well as an extra ACROD parking bay. The public toilet will be refurbished, and a Universal Accessible Toilet (UAT) be installed. The temporary carpark will also be modified, fencing removed and bollards installed.

The Committee discussed that there is no independent accessible entry, the front doors and the side door where the disabled ramp and ACROD bays are

static and require a person to open them from the inside. A push button entry has been requested. The UAT inside the building has accessibility issues where a person in a wheelchair is able to enter the toilet but not able to exit. A panic alarm has been requested to be installed inside the UAT.

Committee Recommendation:

The City to consider retrofitting of appropriate entry and exit doors, UAT doors, panic alarms inside the toilets and fire extinguisher signs post the defect liability period to improve access.

Moved: **Justin O'Meara Smith**
 Seconded: **All**
 Vote: **Carried (7/0)**

6.2 Nicola Parker led the tour of Kalamunda Community Centre.

The Committee identified that the entry and exit doors need altering in the retrofit along with the UAT door.

6.3 Awareness Campaign – Are you parked on the path?

Michael Serjeant suggested an awareness campaign be conducted by the City, reminding people not to park on the footpath and for residents to be mindful of where they place rubbish bins.

The Committee suggested a sticker be placed on rubbish bins to keep a 1m clearance from the inside edge of the footpath, flyers to be distributed along with short videos educating the community.

Action:

- Nicola Parker noted the recommendation of 6.1.
- CDO – IC to consult with PR and the Youth team in running an awareness/education campaign.

7.0 Business Unit Update

Club Development Officer – Inclusive Communities informed the Committee of a Building Welcoming Community Organisations Workshop to be held on Tuesday 1 Jun, 5.45pm to 7.45pm at the Kalamunda Club. All welcome to attend.

8.0 General Business with the Approval of the Presiding Member

Yvonne Huntley enquired on the progress of Stirk Park. CDO-IC informed the Committee that Lotterywest will open its Community Investment Framework on 1 July 2021 and the City will submit an application.

9.0 Urgent Business with the Approval of the Presiding Member

Nil

10. Date of Next Meeting

The next meeting of Disability and Carers Advisory Committee will be held on 9 August 2021 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda.

11. Closure

There being no further business, the Presiding Member declared the Meeting closed at 5.06pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____

Presiding Member

Dated this _____ day of _____ 2021.