



**MINUTES**

**Aged Care Advisory Committee  
 Wednesday 8 September at 5pm  
 City of Kalamunda Administration Centre Function Room**

**Terms of Reference - KACAC Objectives**

To consider and advise Council regarding initiatives:

- 3.1 To promote and facilitate adequate access to Residential Aged Care accommodation in the City of Kalamunda.
- 3.2 To monitor trends, issues and developments occurring at the local, state and national levels for the aged care sector.
- 3.3 To undertake ongoing research and analysis of the aged care sector to ensure the City is at the forefront of any development opportunities that may emerge.
- 3.4 To advocate and develop relationships with the aged care sector and identify opportunities for partnership ventures.
- 3.4 To consider and advise upon greater access to community based aged care facilities and support services
- 3.5 To investigate and promote regional approaches to aged care issues.

**1 Opening**

In the absence of the Chairperson, Emma Brierty, Cr Sue Bilich presided over the meeting. Cr Bilich welcomed all members of the committee and observers. The meeting was opened at 5:05pm.

Cr Bilich also welcomed Chris Mitchell, Director Aged Care at Rise, as a member of the Committee.

**2 Acknowledgement of Traditional Owners**

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders' past, present and future and respect their continuing culture and the contribution they make to the life of this City and this Region.

**3 Attendance and Apologies****Attendance**

Cr Sue Bilich  
Malcolm Roberts  
Bev Love  
Ian Tarling  
Ray Maher

**Apology**

Cr Margaret Thomas JP  
Cr Mary Cannon  
Emma Brierty  
Elaine Sincock

**City of Kalamunda Staff**

Rhonda Hardy  
Nadine Popelier  
Ruth Chodorowski  
Donna McPherson

**Observer**

Neil Pember  
Iris Jones  
Florence Cawley

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**4 Confirmation of Minutes**

That the Minutes of the Aged Care Advisory Committee Meeting held on 9 June 2021 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Moved: **Ray Maher**

Seconded: **Malcolm Roberts**

Moved: **Carried Unanimously**

**5 Disclosure of Interests**

- a) Members must disclose the nature of their interest in matter to be discussed at the meeting. (Section 5.56 of the *Local Government Act 1995*.)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*.)
- c) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee had given or will give advice.

5.1 Nil.

**6 Correspondence**

Heidelberg Park letters to providers.  
Email to Development WA.

**7 Questions or Deputations**

7.1 Nil.

**8 Presentations**

8.1 Community Development- Inclusive Communities – Nadine Popelier  
This presentation will outline the role and functions being undertaken by the City in relation to the city’s seniors’ programs.

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**9 Reports from City of Kalamunda**

9.1 Update Confidential Site Matrix – Rhonda Hardy

**10 General Business**

**10.1 COTA Update**

Attachment 1: <https://www.cotawa.org.au/wp-content/uploads/2020/07/Website-COTAWA-SENIORS-AT-HOME-GUIDE-DownloadOnlineViewing-01July2020-FNL.pdf>

Attachment 2. <https://www.cotawa.org.au/wp-content/uploads/2020/10/COTAWA-RESOURCES-FOR-SENIORS-IN-WA-27Oct2020-FNL.pdf>

The CEO provided update to the committee on a recent meeting held between the Chairman, the CEO and COTA.

COTA will be presenting an information session hosted by the Darling Range Seniors Hub in November at Kalamunda. The City will assist in the promotion of this event.

**10.2 Notice of Motion - Malcolm Roberts**

1. To form a randomised focus group of elderly residents to assess the City of Kalamunda Website by attempting to gain specific information, to check their ability to access and understand the system and the information gained.

Compare the result with the use of hard copy information and verbally delivered information. This would identify any information transfer issues, such as highlighted in the Royal Commission Report and, if significant issues are found, support a case for the provision of a Seniors/Aged Care Officer, readily available to provide guidance and assistance to Kalamunda senior citizens.

Moved **Malcolm Roberts**

Seconded: **Bev Love**

Vote: **CARRIED**

**City of Kalamunda Response:**

The City would require Council allocating resources to undertake this task. The City currently does not have funding or resources allocated to undertake such a task and the budget and business plans have been set for the 21/22 financial year.

The City's website was reviewed 2 years ago and not due for review. Understanding the aged care system is not a role for local government to interpret.

The City acts as a connector for seniors wanting information about the aged care systems and will refer seniors to the appropriate services that can assist in this regard.

2. To recognise Commonwealth Government Residential Aged Care Accommodation targets as the desired standard for The City, provide incentives to offset increased building costs in the Hills, and actively engage with Governments and the aged care sector to promote and facilitate the development of appropriate residential aged care facilities in the city to assist in achieving these targets.

Moved **Malcolm Roberts**

Seconded: **Bev Love**

Vote: **CARRIED**

**City of Kalamunda response:**

The City would not support setting targets for a matter that is outside the control of the City. Setting targets would raise expectation that may not be achievable by a Local Government and could potentially be subject to community criticism if targets were not achieved when aged provision is not a local government responsibility.

The City has already provided incentives through the creation of land at Cambridge Reserve and Heidelberg Park for aged care purposes. The city continues to pursue and advocate where possible to attract aged care providers.

This was the role adopted by Council as outlined in the Aged Care Strategy 2016.

- *should not directly undertake any retirement or aged care developments. The sector has become increasingly demanding in terms of regulation, cost efficiency pressures, operational requirements and market demands that both the retirement living and aged care sectors have become more demanding of their owner/operators;*
- *encourage providers that will provide a 'hub and spoke' approach to aged care which means they will have one or more home bases within the Shire and be able to use these to provide home (community) care services and therefore encourage ageing in place; and*
- *use government assets (including State Government land) to encourage retirement living and aged care developments (similar to the Carine Rise and Ridgewood Seniors Affordable Housing development examples); and*
- *□ prioritise sites close to existing amenities (shops, public transport) which also helps to address the social isolation that some residents have with retirement villages that are suitable for a ground lease to a retirement/aged care operator.*

3. Seek KACAC advice on defining the role of a Seniors /Aged Care Officer, including in relation to aged care accommodation, and provide ongoing monitoring of local RACFs, provision of their services and Home Care Services in CoK, to ensure residents' needs are met at the prescribed standard.

Moved **Withdrawn**

Seconded:

Vote:

4. Investigate increased funding options associated with the Aged Care Royal Commission recommendations to engage a Seniors Officer with a role as described above.

Moved **Withdrawn**

Seconded:

Vote:

**11 Date of Next Meeting**

- 11.1 No meeting set until after local government elections.

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**12 Closure**

There being no further business, the Presiding Member declared the Meeting closed at 6:20pm. I confirm these Minutes to be a true and accurate record of the proceedings of this Council.

Signed: \_\_\_\_\_  
Presiding Member

Dated this                    day of                    2021