



**LOCAL EMERGENCY MANAGEMENT  
COMMITTEE MINUTES**

**25 FEBRUARY 2021 – 9.00AM**  
**Function Room, City of Kalamunda Administration Building**  
 2 Railway Road, Kalamunda

**1. OPENING OF MEETING**

Mayor Margaret Thomas at 9.00am

**2. ATTENDANCE AND APOLOGIES**

Attending Members:

Cr Margaret Thomas – City of Kalamunda – Mayor	MT
Gary Ticehurst – City of Kalamunda – Director Corporate Services	GT
James Wickens – City of Kalamunda – Manager Env Health & Comm Safety	JW
Brett Jackson – City of Kalamunda – Director Asset Services	BJ
Nicole O’Neill – City of Kalamunda – Manager Customer & Public Relations	NO
Tim Parry – City of Kalamunda – Coordinator Community Safety	TP
Grant Howatson – Fire and Emergency Management Officer	GH
Sarah Stampalia – City of Kalamunda - Senior Ranger	SS
Emma Morgan – City of Kalamunda – CRO Community Safety (Secretary)	EM
Mike Ward – KAL/DFES – CESM Fire Chief	MW
Tony Moiler – KVFRS – Captain	TM
Roy Newland WA Police Senior Sergeant – OIC Forrestfield	RN
Shane Forbes – WA Police Sergeant – Forrestfield	SF
Chris DeBurin – WA Police – OIC Detective Senior Sergeant - Arson Squad	CD
Inese Morton – Kalamunda Hospital – (Proxy for Adam Gregson)	IM
Claire Silveira – Red Cross	CS
John Bubb – Red Cross – Perth Hills Preparedness Project	JB
Helen Deacon – Kalamunda SHS – Principal	HD
Warwick Martindale – SES – Local Manager	WM
Leo Surjan (Proxy for Helen Deacon) – Lesmurdie SHS	LS

**APOLOGIES**

Rhonda Hardy – City of Kalamunda – CEO	RH
Chris Thompson – City of Kalamunda – Mgr Asset & Waste Operations	CT
Duncan Wilson – City of Kalamunda – Principal Building Surveyor	DW
Peter Varelis – City of Kalamunda – Director Development Services	PV
Jamie Hunter – City of Kalamunda – Senior Fire and Emergency Mngt Officer	JH
Gayle Hall – City of Kalamunda – Recreational Facilities	GH
Cameron Chisholm – City of Kalamunda – Coordinator Health	CC
David Stewart – KVFBF – Captain	DS
Merveen Cross – DFES – DEMA	MC
Ryan Hamblion – Department of Communities – Senior District ESO	RH



Michael Pasotti – DBCA – Fire Coordinator	MP
David Wilson – District Officer Newburn - DFES	DW
Adam Gregson – Kalamunda Hospital – Coordinator of Nursing	AG
Kerry Chipchase – Lesmurdie SHS – Principal	KC
Paul Southam – DFES – District Officer	PS
Steve Hall – St John Ambulance	SH
Daymon Joseph – Hall & Prior Health & Aged Care Group – Exec Director	DJ
Mike Hayward – Kalamunda Hospital	MH
Karen Edmeades – Red Cross - State Coordinator Emergency Services	KE

**3. CONFIRMATION OF MINUTES**

Minutes – 26 November 2020

All in favour

**4. MATTERS ARISING FROM PREVIOUS MINUTES**

- 4.1 Paul Southam to forward a full weather briefing from the bureau – Confirmed and sent out with these Minutes
- 4.2 Ryan Hamblion – The latest staff PPE guidelines required to manage C-19 is listed in the COVID -19 Welfare Centre Guide. NFA.

**5. CORRESPONDENCE IN/OUT**

- Out – LEMC Minutes of Meeting – 26 November 2020 with attachments – Bush Fire Ready Presentation, DFES Report, ARC LEMC Report
- In – WALGA Emergency Management Information to City of Kalamunda
- In – WALGA Local Government Emergency Management Network
- In – SEMC Consultation Request – State Hazard Plan HAZMA Annex A Radiation Escape from a Nuclear-Powered Warship
- In – ICC digital information sheet Transition Covid19 outbreak
- In – ICC The West 06.02.2021



**To be circulated with these Minutes**

- NBN Co Presentation
- Tim Parry- Mid Season update of Fire Compliance - Presentation
- Mike Ward – High Wycombe Fire – Presentation
- Paul Southam – Full Weather Briefing and Aviation Services Briefing

**6. GENERAL BUSINESS**

**6.1 Chris DeBurin Presentation– WA Police – Arson Squad**

- 6.1.1 Arson squad has 11 people during bushfire season. CD  
 High Wycombe was one of our investigations. This showed some child-like behavior in the area no one has been charged. This year we have charged 30 offenders for arson 12 adults 18 juveniles (who receive cautions). Wooroloo is under investigation some behaviour in private property due to grinders is being further investigated. Grinders also started the fire near Adventure World. The message of public awareness about metal work activities. In general, using Crime Stoppers to provide any information on fires is helpful and they create an incident report and its fed to us. Witnesses are vital, if anyone calls 000 the first data is who called, and they are early witnesses as they might have seen something in the area. This information is supplied by DFES. CCTV is fantastic and the first thing we ask for.
- 6.1.2 Are the punishments strong enough for arson attacks? MT
- 6.1.3 Yes, it is imprisonment if you light a fire and up to 20 years imprisonment. CD  
 We cannot determine what the Judge decides but the penalties are there.
- 6.1.4 Property Owners using grinders on hot days – would that be seen as willfully starting a fire? JW
- 6.1.5 It is lawful activity but if it is a Total Fire Ban you can't, and it is a \$1000 fine for using a grinder on a Total Fire Ban day but it is not classed as deliberately lit. CD
- 6.1.6 Would like to say the Variable Message Boards are really successful and really help to get the message across about Total Fire Bans and other things. They really work. TM
- 6.1.7 Are there may serial arsonists at the moment? MW
- 6.1.8 We manage them. There are close tabs on them and there aren't any major ones at the moment but it's easier to monitor – getting better through technology. CD



**6.2 James Wickens – Terms of Reference**

6.2.1 Between now and the next LEMC Meeting, a draft TOR will circulate and we will get input from Members and present for the next meeting. JW

**ACTION – JW to circulate TOR to Members for input and will discuss at the next LEMC Meeting**

**6.3 Mike Ward – Wooroloo Fires**

**ACTION – MW to present on the Wooroloo fires at the next LEMC Meeting.**

**7. AGENCY UPDATE**

**7.1 CITY OF KALAMUNDA RANGERS SS**

7.1.1 The City has successfully received the Animals in an Emergency Grant through DPIRD and WALGA. In Production now are two short films one about Care of large animals and the other on small animals in emergencies – will be completed in March and put-on City websites and socials.

**7.2 DFES**

7.2.1 Busy summer this year. There have been a few fires - Oakford, Kwinana, Tony's team KVFBF was up there at Wooroloo and DFES would like to thank brigades and Kalamunda supplied 3 trucks for months 24 hours a day. It is pleasing to get crews and the SES supporting fire crews. The SES have been busy as well. From DFES, thanks for the commitment and dedication. MW

**7.3 KALAMUNDA HOSPITAL**

7.3.1 Contractors to sort out vegetation close to hospital. IM  
 Fire drills continuing and people in actual hospital getting better at being Involved in them.  
 Community have been lovely and compliant with Covid-19 and people have been patient.



- 7.4 WA POLICE RN
- 7.4.1 During the fires, Police managed Vehicle control points. From an educational perspective most people got it, but wanted to go back to properties, livestock, Pets. We still have issues in relation to people making their own way and going back to their homes. I understand but it causes more problems - would like to educate people more about taking direction from Police you cannot go here or there. Pretty well organized and understood overall though.
- 7.5 CITY OF KALAMUNDA – CUSTOMER AND PUBLIC RELATIONS NO
- 7.5.1 Bushfire community and engagement plan - early roll out, face to face interactions and moved more to keep awareness up. A lot of work was done in COVID-19 space to understand restrictions. Really good levels of compliance, actually continued understanding self-policing in the community which is pleasing to see.
- 7.6 KALAMUNDA SENIOR HIGH SCHOOL
- 7.6.1 Interesting start with lockdown – teenagers wearing masks – had 100 percent compliance all of the kids really taking it seriously. Obviously if the Police or Premier tell you they will listen. They just walked in day 1 all in masks. Primary school students weren't wearing masks so they felt quite adult. We are now busy catching up. HD
- 7.7 LESMURDIE SENIOR HIGH SCHOOL
- 7.7.1 For us it's the same (as with Kalamunda Senior High School). The Wooroloo fires that cements the importance of preparing for bushfires. We do three bushfire drills per year and educate the students on the importance of preparedness. We also do Lockdown drills and this year we are doing five drills. LS
- 7.8 SES
- 7.8.1 NYE land search Pickering brook – gentleman dumped his car at Pickering Brook Store and SES were out for two days searching – unfortunately not a good result but we located him. 85 volunteers helped and we also give thanks to local business. We have worked with KVFBFB went to Red Gully then onto Wooroloo - SES logistical support crews have worked hard. WM
- 7.9 KALAMUNDA VOLUNTEER BUSH FIRE BRIGADE
- 7.9.1 Have own bus transport – Fire Fighters tend to try and stay around this area. We have been out at several fires and have some great dashcam footage and interesting images of the Wooroloo fires. (Offered to provide to Mike Ward). Do we have enough volunteers? TM  
MT



4 to 5 people are more than enough we are part of the response but air support and others come. We receive 150 to 200 calls per year we don't recruit beyond 40 would like more daytime people though. TM

## 7.10 RED CROSS

7.10.1 Really busy with Wooroloo first aid and emotional support – register find unite – made numerous matches with family in the east. We support Recovery Centres as well. Supported both City of Swan and Shire of Mundaring with the Wooroloo fires. Ran recovery committees - outreach with Mundaring and will be ongoing for the next few weeks. We are door knocking in the area impacted not just property loss but overall. That was really well received by the community. Support Tilden Park Community and local schools, children, events. Outside Wooroloo, we have been involved in various bushfires since New Year's Day - Martin Gosnells fire - running outreach for Riverside Gardens Lifestyle Village where 400 Residents were impacted psychologically. Commenced program with DFES called "Were you ready?" which we are running post-incident (where no significant property loss occurred) – a near miss if you like in Wooroloo, Martin, Chittering in a couple of weeks. In terms of the Hills Preparedness Program, COVID-1, we lost a Project Officer at Christmas but we recruited quickly. This is John's first week continued booking a number of sessions on the go. Project is being revamped since issues that have occurred. Sessions with schools and bush fire brigades. We do talk about Total Fire Bans and bushfire readiness in our sessions. CS

## 7.11 CITY OF KALAMUNDA – MANAGER ENV HEALTH & COMM SAFETY

7.13.1 Tim and Sarah provided an overview. Just on the recent lockdown – The Crisis Management Team was again formed. We were well prepared this time as we had our Covid-19 Pandemic Preparedness Plan which was developed last year at the start of Covid. Staff worked from home. Overall, it was a seamless transition and worked well. Environmental Health are busy checking contact registers and reporting to WAPOL. Reporting on PPE stocks weekly to the Department of Finance. JW

## 8. NEXT MEETING

27 May 2021

## 9. CLOSURE

Meeting closed at 10.10am.