



DRAFT MINUTES

Kalamunda Environmental & Sustainability Advisory Committee

6pm Thursday 17 March 2022

Operations Centre Boardroom
10 Raymond Road Walliston

1.	<p>Opening of Meeting and Acknowledgement of Traditional Owners – Presiding Member</p> <p>The Presiding member opened the meeting at 6:00pm.</p>																
2.	<p>Attendance and Apologies – Presiding Member</p> <p>Attendance</p> <p><u>Committee Members</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Victoria Laurie</td> <td>Presiding Member</td> </tr> <tr> <td>Kathy Ritchie</td> <td>Deputy Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Community Representative</td> </tr> <tr> <td>Mick Davis</td> <td>Community Representative</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative</td> </tr> </table> <p><u>Staff</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Brett Jackson</td> <td>Director Asset Services</td> </tr> <tr> <td>Janine Morton</td> <td>KESAC Support Officer</td> </tr> </table> <p>Apologies</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Rupert Duckworth</td> <td>Community Representative</td> </tr> </table>	Victoria Laurie	Presiding Member	Kathy Ritchie	Deputy Presiding Member	Mark Schilling	Community Representative	Mick Davis	Community Representative	Peter Forrest	Community Representative	Brett Jackson	Director Asset Services	Janine Morton	KESAC Support Officer	Rupert Duckworth	Community Representative
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3.	<p>Confirmation of Minutes</p> <p>Ordinary Committee Meeting of 10 February 2022</p> <p>That the Minutes of the Ordinary Committee Meeting of KESAC held on the 10 February 2022 as published and circulated, are confirmed as a true and accurate record of the proceedings, with the following amendment. Under Item 9, Mark Schilling recap on ‘Environment in all Policies’ item; ‘... were 32 policies currently to review’ should be ‘... were 32 policies reviewed’.</p> <p>Moved: Cr Kathy Ritchie Seconded: Mark Schilling Voted: Carried Unanimously</p>																



4.	Disclosure of Interests
4.1	<p><u>Disclosure of Financial and Proximity Interests</u></p> <p>a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>).</p> <p>b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>).</p> <p>Nil</p>
4.2	<p><u>Disclosure of Interest Affecting Impartiality</u></p> <p>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</p> <p>Nil</p>
5.	<p>Correspondence</p> <p>Nil</p>
6.	Items for Committee Consideration
6.1	<p>Questions Taken on Notice from 10 February 2022 Meeting</p> <ul style="list-style-type: none"> - <u>Policies & Strategies</u> What is the City's scope regarding the second Managed Aquifer Recharge (MAR)? <p><u>Response</u></p> <p>The scope to be undertaken in the study will be within the guidelines of the DWER regulations. There are two stages to the process, first stage is the entry level assessment which covers the feasibility, environmental impact and assessment. Consultants will be engaged for this. Learnings from the first MAR will be taken into consideration, noting that DWER treats all projects in isolation. The second stage is predominately technical data.</p> <p>Peter Forrest – would like it noted about the sensitivity of taking no water out of Yule Brook for this.</p> <p>Mark Schilling – asked if the proposed location will be near the existing MAR. The Director Asset Services responded that the primary source has been identified as somewhere in Yule Brook.</p> <ul style="list-style-type: none"> - <u>Carbon Footprint Reduction</u> What was the feedback from the community held Climate Action Change Workshop?



	<p><u>Response</u></p> <p>The Director Asset Services summarised community feedback received by way of a powerpoint presentation (copy attached separately to the Minutes). Further detailed information can be found on the City's Community and Engagement website page.</p>												
<p>6.2</p>	<p>Climate Change Action Plan (CCAP) – Presentation by Director Asset Services</p> <p>A presentation was given on the current status of the CCAP and examples given on what the action plan could look like, summarised below:</p> <ol style="list-style-type: none"> 1. Proposed model to be similarly based on the LES format. 2. Possible titles include: <ul style="list-style-type: none"> - Greenhouse gas - carbon footprint - Water – drying climate - Temperature – rising, impact on the community - Environment – natural environment <p>The Director opened up to the Committee for ideas. After discussion the consensus from the Committee was that they start with the approach of utilising a hybrid model taking predominately from Example 2 then incorporating the four aspects of Example 1 as presented. The Committee members should refer to CCAP – Community Engagement Report 2021 for ideas then structure from this.</p> <p>As part of the discussions, it was noted that the Director will contact Water Corporation's customer representative to ascertain if they could provide the water usage for just the City of Kalamunda area.</p> <p>The Director requested that the Committee send emails directly to him with further suggestions and thoughts. He will also look at creating a Teams collaborative site to input information if this is achievable.</p> <p>Timeframes for works is provided as follows:</p> <table border="1" data-bbox="368 1514 1326 1827"> <thead> <tr> <th style="background-color: #f4a460;">Month</th> <th style="background-color: #f4a460;">Action</th> </tr> </thead> <tbody> <tr> <td>March/April 2022</td> <td>Start Climate Change Action planning</td> </tr> <tr> <td>May 2022</td> <td>Review draft CCAP and advise on actions being proposed, identify gaps and other opportunities.</td> </tr> <tr> <td>June 2022</td> <td>Review final draft CCAP and provide Council with an advice note on the draft.</td> </tr> <tr> <td>July 2022</td> <td>KESAC review and advise on the Community consultation process and survey.</td> </tr> <tr> <td>August 2022</td> <td>Council adopts the draft CCAP for public consultation.</td> </tr> </tbody> </table>	Month	Action	March/April 2022	Start Climate Change Action planning	May 2022	Review draft CCAP and advise on actions being proposed, identify gaps and other opportunities.	June 2022	Review final draft CCAP and provide Council with an advice note on the draft.	July 2022	KESAC review and advise on the Community consultation process and survey.	August 2022	Council adopts the draft CCAP for public consultation.
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6.3	<p>Environment in all Policies – Checklist Review</p> <p>Mark Schilling presented the checklist review.</p> <p><u>Resolution</u></p> <p>It was resolved that KESAC recommends Council:</p> <ol style="list-style-type: none"> 1. Receive and consider the discussion paper on ‘Environment in all Policies’ and seek direction. <p>Moved: Cr Kathy Ritchie</p> <p>Seconded: Vicki Laurie</p> <p>Voted: Carried unanimously</p>								
6.4	<p>Tasks to be undertaken by KESAC by request of the City of Kalamunda:</p> <ul style="list-style-type: none"> - Director Asset Services outlined the further proposed KESAC actions (excluding CCAP as referred in Item 6.2) for remainder of calendar year 2022 stemming from discussions between the Presiding Member, Mayor and Chief Executive Officer. <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #f4a460;"> <th style="text-align: left; padding: 5px;">Month</th> <th style="text-align: left; padding: 5px;">Action</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;">August/September 2022</td> <td style="padding: 5px;"> <ol style="list-style-type: none"> 1. Receive an overview of the review of UFS and LBS the findings. 2. Undertake a review of the revised documents and develop an advisory note for Council to consider the revised documents. </td> </tr> <tr> <td style="padding: 5px;">By October/November 2022</td> <td style="padding: 5px;"> <ol style="list-style-type: none"> 1. Conclude review of UFS and LBS and submit Council with a briefing note. 2. Review the consultation outcomes from the CCAP. (Depending on consultation process). </td> </tr> <tr> <td style="padding: 5px;">December 2022</td> <td style="padding: 5px;">Council adoption of UFS and LBS.</td> </tr> </tbody> </table> <p><u>Discussion</u></p> <ul style="list-style-type: none"> - The Presiding Member asked the Director as to where the UFS and LBS are at. An update will be provided at the next Committee meeting. - The Presiding Member and Deputy Presiding Member will arrange a meeting schedule with the Committee members (informal meetings). 	Month	Action	August/September 2022	<ol style="list-style-type: none"> 1. Receive an overview of the review of UFS and LBS the findings. 2. Undertake a review of the revised documents and develop an advisory note for Council to consider the revised documents. 	By October/November 2022	<ol style="list-style-type: none"> 1. Conclude review of UFS and LBS and submit Council with a briefing note. 2. Review the consultation outcomes from the CCAP. (Depending on consultation process). 	December 2022	Council adoption of UFS and LBS.
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<p>6.5</p>	<p>Switch your Thinking (https://www.switchyourthinking.com) – for City to consider participation.</p> <p>The Presiding Member discussed the benefits of this site and asked if it would be something that the City would be willing to join, noting that Membership is around \$7,000 /year.</p> <p><u>Resolution</u></p> <p>It was resolved that KESAC recommends Council:</p> <ol style="list-style-type: none"> 1. KESAC recommend the City of Kalamunda joins ‘Switch Your Thinking’ and is funded in the draft 2022/23 budget. <p>Moved: Mick Davis Seconded: Mark Schilling Voted: Carried unanimously</p>
<p>6.6</p>	<p>Tree Removal – current permission requirements of different land tenures (prior to Draft Local Planning Policy 33 – Tree Retention)</p> <p>The Director Asset Services provided the following response from the Director Development Services to the Committee:</p> <p>“There’s no “black and white” answer to the City’s tree removal permissions.</p> <p>Each case needs to be assessed against the City’s planning framework and advice provided according to the particulars of the situation. As you can appreciate, there are an array of matters that influence tree removal permissions with bushfire being an example.</p> <p>Notwithstanding, the City is looking to better manage the unauthorised removal of vegetation from private properties through the planning process. In addition to finalising the draft Local Planning Policy 33 – Significant Trees, the City is preparing an information sheet and developing a communication strategy aimed at educating developers, landowners, builders, tree removal and smaller gardening businesses and arborists as to the City’s requirements regarding the removal of vegetation (trees included). The new process will also consider how the City will respond to complaints regarding the alleged removal of vegetation.</p> <p>Once the information is developed it will be provided to KESAC for information.”</p>
<p>6.7</p>	<p>KESAC – Professional expert representative update.</p> <p>The Director advised this has now been extended until 21 March 2022. An update will be provided at the next meeting.</p>



6.8	<p>Wetlands and Waterways LPP34 Submissions.</p> <p>Discussed in detail by the Committee. It was agreed by the Committee that KESAC's position should be to wait for the review of submissions and outcomes from these.</p>
7.	<p>Urgent Business with the Approval of the Presiding Member</p> <p>Nil</p>
8.	<p>Date of Next Meeting</p> <p>Thursday, 12 May 2022.</p>
9.	<p>Closure</p> <p>Meeting closed at 7:48pm.</p>

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