



MINUTES

Disability and Carers Advisory Committee Monday 6 February 2023 Function Room, Administration Building

1.0 Official Opening:

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their Elders past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 The Presiding Person opened the meeting at 3.34pm.

2.0 Attendance, Apologies and Leave of Absence Previously Approved:

Voting Members

Jodie Howells	Community Representative (JH) Presiding Person
Michael Serjeant	Community Representative (MS)
Erin Taylor	Representative Organisation Providing Services (ET)
Cr Lisa Cooper	Councillor Delegate

City of Kalamunda Staff

Darren Jones	Manager Community Development (MCD)
Amberley Bradley	Coordinator Community Services (CCS)
Ruth Chodorowski	Community Development Officer – Inclusive Communities (CDO-IC)

Observers

Lisa Perrin	Community Development Administration Officer (CDAO)
Nicole O'Neill	Director Community Engagement

Apologies

Yvonne Huntley	Community Representative (YH)
Peter Thorpe	Community Representative (PT)
Dianne Owen	Representative Organisation Providing Services (DO)
Gayle Nelson	Community Representative (GN)

3.0 Confirmation of Minutes from Previous Meeting:

That the minutes of the Disabilities and Carers Advisory Committee held on 14 November 2022 as published and circulated, are confirmed as a true and accurate record of the proceedings.

Request made that the minutes be resent to members with the agenda.

Moved: MS
Seconded: ET
Vote: **Carried (4/0)**

Statement by Presiding Member:

"On the basis of the above Motion, I now sign the Minutes and the Meeting Notes as a true and accurate record of the meeting of 14 November 2022."

4.0 Disclosure of Interests:

4.1 Disclosure of Financial and Proximity Interests:

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of *the Local Government Act 1995*)
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the *Local Government Act 1995*)

Nil.

4.2 Disclosure of Interest Affecting Impartiality:

- a) Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

5.0 Correspondence:

Refer to the attached correspondence register.

Committee Action:

The Committee notes the correspondence register.

6.0 Presentation by Nicole O'Neill, Director Community Engagement

- DCE provided an outline of her new role with the City as Director of Community Engagement and the areas she now oversees.
- DCE presented an overview on Kalamunda Advancing: Strategic Community Facilities Plan "The Big Picture" advising that the City's Community facilities are ageing, and the way they are used is changing.
- A new approach is required to meet the needs of current and future generations across the entire City of Kalamunda, which is why the City has drafted a Big Picture Vision for Community Facilities.
- This vision is driven by two aspirations:

- » To provide modern 21st Century facilities that are effective, efficient and serve the needs of current and future generations.
- » To reduce, over time, the cost burden to ratepayers from the City operating, maintaining and renewing poorly utilised aging facilities, and to remove duplication of services.

- The City is seeking feedback on the draft Plan. The feedback will be considered prior to making modifications and consideration of the Plan for final adoption.
- The City will be hosting a range of community workshops, information sessions and pop ups. Committee was encourage to attend and have your say on the City's Big Picture vision for community facilities.
- Information on The Big Picture and the workshops can found at <https://engage.kalamunda.wa.gov.au/bigpicture>

7.0 Presentation by Erin Taylor, Inclusion Consultant Kalamunda WayFairer Project

- Erin is the Project Lead of Kalamunda WayFairer Project
- Funded by the Department of Communities in partnership with the City of Kalamunda and Inclusion Solutions
- Kalamunda Project is a 5 year project and currently commencing its 4th year
- About connecting older adults (50+) with the community through volunteering with local community groups who have a shortage of volunteers.
- Café Connect Coffee Groups running monthly in Forrestfield, Kalamunda and High Wycombe for social connection.
- Free to residents of City of Kalamunda and can access an online matching tool where volunteers and groups can enter their details online to create a match.
- For more information contact Erin erin.taylor@inclusionsolutions.org.au or join the Facebook group Kalamunda Wayfairer's Online Community

8.0 Items for Committee Consideration:

- 8.1 Update on Jorgenson Park – Accessible Walk Trail.
- CDO-IC reported that Asset Management has requested a preliminary design along with costings, with the intention for the trail to be considered as part of the 23/24 Capital Works Program.

Committee Action:

The Committee notes the information.

9.0 Business Unit Update: Provide Committee members with updates on business unit.

- 9.1 Kalamunda Compassionate Communities – Artist in Residence appointed.
- Eleisha Pirouet has been appointed as the Artist in Residence and will commence the project in March.
 - Workshops will commence in April at Kalamunda Districts Public Hospital.
- 9.2 Community Development Officer - Inclusive Communities (CDO-IC) is investigating options for Communication Boards to be installed at some of the City's playgrounds. CDO-IC met with Deputy Principal from Kalamunda Primary Education Support Centre. Committee encouraged to send in any information on providers.
- 9.3 CDO-IC on Annual Leave from 7 February to 6 March 2023.
Any enquiries can be directed to Amberley Bradley during this time.

Committee Action:

The Committee notes the business unit update information.

10.0 General Business with the Approval of the Presiding Member

- 10.1 The City is working with PR to come up with a sentence to go on all the City's flyers showing that the City is inclusive and welcomes people of all abilities, as well as a contact number for all accessibility needs. If anyone has any ideas of the best wording, please let CDO-IC know.
- 10.2 CDO-IC forwarded an email this morning to committee members regarding the review on the disability standards for accessible public transport.

Action:

- 10.1 Committee to forward any wording ideas to CDO-IC that can go on all the flyers.
- 10.2 Committee to forward email on the disability standards for accessible public transport to their contacts.

11.0 Urgent Business with the Approval of the Presiding Member

Nil

12.0 Date of Next Meeting

The next meeting of Disability and Carers Advisory Committee will be held on 8 May 2023 between 3.30pm and 5.00pm at the City's Administration Building, 2 Railway Road Kalamunda.

13.0 Closure

There being no further business, the Presiding Member declared the Meeting closed at 4.33pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____
Presiding Member

Dated this _____ day of _____ 2023.



Correspondence Register

Date	Correspondence Item
Kalamunda Secondary Education Support Centre - using laneway as a path	
17/11/22 OUT	<ul style="list-style-type: none"> Email sent to principal of KSESC advising the access pathway near KPAC is a laneway/loading bay for access to the theatre stage and not safe for students to be using as a path. The construction crew will also be parking their vehicles on the gravel area where the students are walking. The City has also budgeted to renew this stage loading dock area and it is likely the whole laneway will be closed whilst this construction occurs. No timeframes have been given to this at this stage.
Stairs - Barberry Square	
22/11/22 OUT	<ul style="list-style-type: none"> Email sent to Ron Farris Real Estate whose client is Bizerta Pty Ltd, owners of Barberry Square regarding the safety concern of the handrails at the top of the steps in front of Replenish.
22/11/22 IN	<ul style="list-style-type: none"> Received an email from Real Estate agency, he is keen to look into changing the handrails and requested if there are any guidelines available.
22/11/22 OUT	<ul style="list-style-type: none"> Guidelines sent to Real Estate Agency.
2/12/22 OUT	<ul style="list-style-type: none"> Follow up email sent to Real Estate Agency - no response.
Offer to conduct Accessibility Audit	
17/11/22 OUT	<ul style="list-style-type: none"> Email sent to Peta Crane advising her that the committee is in full support of her offer to participate in an accessibility audit of the Kalamunda Town Centre. Included in the email the link to Haynes St Upgrades and Magnolia Way, All Abilities Playground, which were out for public comment.
No parking signs on the verge across the road from Kal Library	
22/11/22 IN	<ul style="list-style-type: none"> The No parking signs were installed quite a number of years ago due to resident complaints and the congestion it was causing.
Gopher charging stations	
22/12/22 OUT	<ul style="list-style-type: none"> Email sent to Recharge Scheme requesting the costs involved for a LGA to become part of the scheme. No response.



Specialist disability accommodation	
5/1/23 IN	<ul style="list-style-type: none"> Email received from Rocky Bay advising of Rocky Bay's Specialist Disability Accommodation (SDA) development in Fremantle Road Gosnells. Vacancies for Females under 45 years. Shared with various networks.
Kalamunda Central	
12/1/23 IN	<ul style="list-style-type: none"> Email received from YH. The footpath on the eastern side of the 777 Pharmacist is very narrow and is partially obstructed by a fire appliance, which forces people onto the bitumen driveway. In addition, the crossover from that path to the footpath leading up to the shopping centre is lacking tactiles and has poorly placed ramps.
16/1/23 OUT	<ul style="list-style-type: none"> Advised YH that the shopping centre is privately owned and out of City control. CDO-IC to write to Kalamunda Central with some suggestions.
Stirk Park Upgrade	
12/1/23 IN	<ul style="list-style-type: none"> Email received from YH asking if an independent accessibility group has been assigned to the Stirk Park redevelopment project.
16/1/23 OUT	<ul style="list-style-type: none"> Email sent to Project Manager – Water Projects asking if an independent accessibility group been assigned to the redevelopment project.
16/1/23 IN	<ul style="list-style-type: none"> Email received from Project Manager advising that at this stage an independent accessibility group has not been appointed at this stage as the design has had a full Access and Inclusion review done previously.
Installation of Tactiles on Railway Rd between Haynes St and Elizabeth St	
12/1/23 IN	<ul style="list-style-type: none"> Email received from YH requesting tactiles be installed on Railway Rd.
16/1/23 OUT	<ul style="list-style-type: none"> Email sent to Coordinator Asset Management asking if it could be considered in the capital works budget to install tactiles on both sides of the crossover on Railway Rd, outside Thai on the Hill and the library side.
18/1/23 IN	<ul style="list-style-type: none"> Email received from Road Maintenance Supervisor advising he will obtain quotes to be added into the Long Term Financial Plan.