



DRAFT MINUTES

Kalamunda Environmental & Sustainability Advisory Committee

6pm Thursday 9 February 2023
 Function Room – City of Kalamunda
 2 Railway Road, Kalamunda

1.	<p>Opening of Meeting and Acknowledgement of Traditional Owners – Presiding Member The Deputy Presiding Member opened the meeting at 6:11pm.</p>																		
2.	<p>Attendance and Apologies – Presiding Member</p> <p>Attendance <u>Committee Members</u></p> <table border="0"> <tr> <td>Victoria Laurie</td> <td>Presiding Member</td> </tr> <tr> <td>Cr Kathy Ritchie</td> <td>Deputy Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Community Representative</td> </tr> <tr> <td>Mick Davis</td> <td>Community Representative (via Teams)</td> </tr> <tr> <td>Rupert Duckworth</td> <td>Community Representative</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative</td> </tr> </table> <p><u>Staff</u></p> <table border="0"> <tr> <td>Brett Jackson</td> <td>Director Asset Services</td> </tr> <tr> <td>Janine Morton</td> <td>KESAC Support Officer</td> </tr> </table> <p>Apologies</p> <table border="0"> <tr> <td>Bill Bateman</td> <td>Professional Expert Representative</td> </tr> </table>	Victoria Laurie	Presiding Member	Cr Kathy Ritchie	Deputy Presiding Member	Mark Schilling	Community Representative	Mick Davis	Community Representative (via Teams)	Rupert Duckworth	Community Representative	Peter Forrest	Community Representative	Brett Jackson	Director Asset Services	Janine Morton	KESAC Support Officer	Bill Bateman	Professional Expert Representative
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3.	<p>Confirmation of Minutes Committee Meeting of 17 November 2022</p> <p>That the Minutes of the Ordinary Committee Meeting of KESAC held on the 17 November 2022 as published and circulated, are confirmed as a true and accurate record of the proceedings.</p> <p>Moved: Cr Kathy Ritchie Seconded: Peter Forrest Voted: Carried Unanimously</p>																		
4. 4.1	<p>Disclosure of Interests <u>Disclosure of Financial and Proximity Interests</u></p> <p>a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>).</p> <p>b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>).</p> <p>Nil</p>																		



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4.2	<p><u>Disclosure of Interest Affecting Impartiality</u></p> <p>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</p> <p>Nil</p>
5.	<p>Correspondence</p> <p>Nil</p>
6. 6.1	<p>Items for Committee Consideration</p> <p><u>Urban Forest Strategy – Comments from review of circulated update</u></p> <p>The Director Asset Services briefly outlined the decision to be made by the Committee in regard to the draft Urban Forest Strategy (UFS).</p> <p>The Presiding Member then opened up to the committee members for their general comments on the draft UFS.</p> <p>The main points out of the discussion:</p> <ul style="list-style-type: none"> ▪ All members supported the draft UFS for advertising for public consultation. ▪ The current draft UFS as presented will require further wordsmithing / spell checks / general formatting (i.e. page numbering, correct use of acronyms) prior to advertising. Matters raised included: <ul style="list-style-type: none"> - In item 1.2 the definition was repeated in both the text and table. Also asked as to why item 1.6 Strategic Context was located at the end – should be moved up front. - Committee would like to see specifically who is responsible for the actions and maybe set interim targets. - The ‘canopy cover’ table in both the summary and main document be coloured green for consistency. This was agreed by the committee. Also made note that Plate 1 (page 17) would like an expansion/explanation of the ‘Statutory Documents’ for the general public to better understand the meaning. ▪ Committee members will provide individual submissions during the consultation period. <p><u>Recommendation</u></p> <p>That KESAC:</p> <ol style="list-style-type: none"> 1. Endorse the Draft Urban Forest Strategy for the purposes of community consultation. 2. Receive a copy of the final Urban Forest Strategy prior to the finalisation of the Council report for adoption. 3. Appreciate the work the City of Kalamunda has done into producing the draft Urban Forest Strategy document.



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	<p>Moved: Rupert Duckworth Seconded: Mick Davis Voted: Carried Unanimously</p>
6.2	<p><u>Climate Change Action Plan (CCAP) – Final Review Comments</u></p> <p>The Director Asset Services advised it is the City’s intent for the report and document to go to February OCM for adoption. Considerable work has already been done in the text and graphic content.</p> <p>The Presiding Member asked the committee members for their comments which are summarised below:</p> <ul style="list-style-type: none"> ▪ Support for adoption. Overall the document is good and noted the Council will have a lot of work to do once actioned. ▪ Suggested that the more technical/detailed information be relocated as an appendix (i.e. pages 7 & 11). ▪ Would also like to see the ‘Actions’ moved up to front of the Plan. ▪ text/technical detail needs to be reduced or moved as an appendix to keep the public interested in the core issues. ▪ The wording and punctuation within the document. ▪ The document needs to be more concise and easier to read for the general public. ▪ Most of the explanation needs to go to the back of the document. ▪ More detailed comments have been provided under separate cover by the Presiding Member to the Director Asset Service. <p><u>Recommendation</u></p> <p>That KESAC:</p> <ol style="list-style-type: none"> 1. Endorse the Climate Change Action Plan for adoption by Council, subject to reformatting the document to make it more concise. <p>Moved: Cr Kathy Ritchie Seconded: Victoria Laurie Voted: Carried Unanimously</p>
7.	<p>Urgent Business with the Approval of the Deputy Presiding Member</p> <p>Nil</p>
8.	<p>Date of Next Meeting</p> <p>It was proposed and agreed that the next meeting will be held on Thursday, 11 May 2023, subject to any alterations from the timing of the draft UFS.</p>
9.	<p>Closure</p> <p>Meeting closed at 7:31pm.</p>