



## LOCAL EMERGENCY MANAGEMENT COMMITTEE MINUTES

29 May 2025 – 9.00AM

Forrestfield Police Station

**1. OPENING OF MEETING**

Manager Community Health and Safety Freya Ayliffe at 9.00am

**2. ATTENDING MEMBERS**

|  |    |
|--|----|
| Freya Ayliffe – City of Kalamunda – Community Health and Safety              | FA |
| Anthony Vuleta – City of Kalamunda – Chief Executive Office                  | AV |
| Gary Ticehurst – City of Kalamunda – Director Corporate Services             | GT |
| Luke Ellis – City of Kalamunda – Director Community Services                 | LE |
| Freya Ayliffe – City of Kalamunda – Manager Community Health & Safety        | FA |
| Tim Parry – City of Kalamunda – Coordinator Community Safety                 | TP |
| Grant Howatson – City of Kalamunda – Snr Fire & Emergency Management Officer | GH |
| Angie House – City of Kalamunda – Senior Ranger                              | AH |
| Cameron Chisholm – City of Kalamunda – Coordinator Environmental Health      | CH |
| Kath Parkinson – City of Kalamunda – Manager Customer and Public Relations   | KP |
| Carli Kovacevich – City of Kalamunda – CRO Community Safety / Secretary      | CK |
| Mike Ward – City of Kalamunda Community Emergency Services Manager (CESM)    | MW |
| Tony Moiler – KVFRS – Captain  | TM |
| Cornelia Moiler – KVFRS  | CM |
| Brad Robinson – WA Police – OIC Forrestfield                                 | BR |
| Jo Harris – Kalamunda Hospital   | JH |
| Cheryl Gole – Red Cross  | CG |
| Warwick Martindale – SES – Deputy Unit Manager                               | WM |
| Danielle Clark – Department of Communities – Metro Regional Officer          | DC |
| Jayden Flint – KVFRS -Lieutenant   | JF |

**APOLOGIES (MEMBERS)**

|  |    |
|--|----|
| Margaret Thomas – City of Kalamunda – Mayor                            |    |
| Nathan Ritchie – City of Kalamunda – Director Development Services     | NR |
| Sinead McGuire – City of Kalamunda – Director Asset Services           | SM |
| Ryan Hamblion – Dept of Communities – Senior District ESO              | RH |
| Donna Morgan – DFES – DEMA   | DM |
| Kerry Chipchase – Lesmurdie SHS – Principal                            | KC |
| Nicholas Pagonis – Perth Airport                                       | NP |
| Helen Deacon – Kalamunda Senior High School - Principal                | HD |
| Nick Wilkinson - City of Kalamunda – Coordinator Recreation Facilities | NW |

**PROXY IN ATTENDANCE**

|   |    |
|---|----|
| Karl Kjaerheim - City of Kalamunda – (for Sinead McGuire)                           | KK |
| Simon Griffiths – City of Kalamunda – Coordinator ICT Operations (for Lloyd Peters) | SG |
| Donna Gardiner – Lesmurdie SHS (for Kerry Chipchase)                                | CH |



### 3. CONFIRMATION OF MINUTES

27 February 2025

Adjustment – Correction to 8.5 amend to Kalamunda Volunteer Fire and Rescue

**Moved** – Kath Parkinson

**Seconded** – Freya Ayliffe

Passed Unanimously

### 4. MATTERS ARISING FROM PREVIOUS MINUTES

4.1 Nil

### 5. PRESENTATIONS

5.1 Brad Robinson – WA Police OIC Forrestfield

Walk through of new Forrestfield Police Station post meeting.

### 6. CORRESPONDENCE IN/OUT

6.1 **IN** Report City of Swan – Big Map Project

6.2 **IN** DFES – Australian Warning System Implementation and Emergency WA Integrator update.

6.3 **IN** Australian Red Cross: LEMC Report May 2025

6.4 **IN** Recovery Basics Webinar Series Flyer 2025: Coordination and Planning Officer (CPO) Update Capability for the 2024-25

6.13 **OUT** Nil.

### 7. GENERAL BUSINESS

7.1 GH

Appendix 6. Emergency Contacts Directory has been reviewed and updated. For any internal changes to contact information, please advise the City of Kalamunda as soon as possible. Please check information is correct and if so, please send back "no change". Form sent with minutes.



## 8. AGENCY UPDATE

### 8.1 AUSTRALIAN RED CROSS

CG

- 8.1.1 Business as usual, the Red Cross is engaged in preparedness for a number of different groups including children, elderly, linguistically diverse backgrounds and other vulnerable populations who can struggle in emergency or disaster.

### 8.2 CITY OF KALAMUNDA – MANAGER COMMUNITY HEALTH & SAFETY

FA

- 8.2.1 Discussion of unit specific recovery plans. Health and Rapid Response helping with sampling water on damaged or impacted homes and businesses.
- 8.2.2 Concerns raised regarding recent injuries and incidents caused by e-scooters. Damage to infrastructure, BMX parks and Gym Tonic recently.

### 8.3 FORRESTFIELD POLICE

BR

- 8.3.1 WAPOL also having issues with offences relating to e-scooters. Focus on clamping down on these offences and seizing mobility vehicles.
- 8.3.2 Focus on grass roots policing and patrolling, with assistance from City Rangers, Eyes on the Street and sharing information between agencies. Increase joint discussions and campaigns between Police and City of Kalamunda and neighbouring councils. MOU from Forrestfield Police to be actioned, in progress.

### 8.4 DEPARTMENT OF FIRE AND EMERGENCY SERVICES

MW

- 8.4.1 No changes to Australian Warning System. No issues noted through summer period and has been accepted by the community quite well.
- 8.4.2 Concern in rise of number of house fires caused by batteries in e-scooters, especially imported vehicles with poor quality charging systems. These fires burn much faster and more intense.

### 8.5 CITY OF KALAMUNDA – COORDINATOR COMMUNITY SAFETY

TP

- 8.5.1 City of Kalamunda attended the Big Map Project hosted at the City of Swan. The area of City of Swan was imprinted onto a map then laid out onto the floor to allow attendees to walk around the map and identify areas of risks, for example flood modelling. This concept has been used by military departments and there is growing interest by local governments. Cost estimated at \$20,000 for the workshop and the map is then kept by the LG/ department. The same weekend the event was hosted by the City of Swan for their community members.



- 8.5.2 City of Kalamunda attended to the DEMC meeting held Wednesday, 21 May 2025. The CS team are currently in the process of reviewing the City's LEMA for 2025. The City's recovery plan was reviewed and amended through a consultant in 2024. The Animal Welfare Plan was exercised in December 2024. The outcomes of this exercise will inform the review of the AW plan. Lesson's learnt from the AWP exercise were mainly deficiencies in resourcing and equipment. The SEMC review of the current LEMA structure is still in progress, I don't see to many changes to the current SEMC templates at this point.  
Through the DEMC it was advised if LGs were reviewing their arrangements now to continue working through the process using the current templates.
- 8.6 DEPARTMENT OF COMMUNITIES DC
- 8.6.1 Updated Local Emergency Relief and Support Plan document *attached*. Simplified document for easier reading.
- 8.7 CITY OF KALAMUNDA – CHIEF EXECUTIVE OFFICER
- 8.7.1 How do we manage native animals? Kanyana have asked for Information on process for disaster management and recovery. Great opportunity to link with Kanyana and have them involved. AV
- 8.7.2 DPIRD is the HMA for animal management DBCA manage wildlife. City of Kalamunda will assist in recovery as required and may be required to assist the HMA with local knowledge and support TP
- 8.7.3 Agreeance by members to invite Kanyana Wildlife to next meeting for presentation and discussion regarding disaster and recovery management. The EO will reach out to Kanyana for the next meeting. FA

## 9 NEXT MEETING

28 August 2025

## 10 CLOSED

Meeting closed at 9:30am