

M I N U T E S

Ray Owen Sports Centre Management Committee Thursday 7 August 2025 6.00pm Ray Owen Sports Centre

1.0 Official Opening

We wish to acknowledge the traditional custodians of the land we are meeting on, the Whadjuk Noongar people. We wish to acknowledge their elder's past, present and future and respect their continuing culture and the contribution they make to the life of this City and this region.

1.1 Presiding Person opened the meeting at 6.11pm.

2.0 Attendance, Apologies and Leave of Absence Previously Approved

2.1 Voting Members

Cr Geoff Stallard	Councillor Delegate - Presiding Member
Nicole McKennay	Kalamunda and Districts Netball Association (KDNA)
Cherie Stoodley	Kalamunda and Districts Netball Association (KDNA)
Jarod Avila	Kalamunda and Districts Basketball Association (KDBA)

City of Kalamunda Staff

Nic Daxter	Leisure Planning Project Manager (LPPM)
Jordie Maxwell	Club Development Officer (CDO)

Observers/Guests

Cr David Modolo	Councillor
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Apologies

Cr John Giardina	Councillor Deputy Delegate
Fiona Stuart	City of Kalamunda – Senior Leisure Planning Officer

2.2 Leave of Absence Previously Approved

Nil

3.0 Confirmation of Minutes from Previous Meeting:

That the minutes of the Ray Owen Management Committee meeting held on 1 May 2025 published and circulated, are confirmed as a true and accurate record of proceedings.

Moved: Nicole McKennay

Seconded: Jarod Avila

Vote: Carried Unanimously (4/0)

Statement by Presiding Member

"Based on the above Motion, I now sign the Minutes as a true and accurate record of the meeting of 1 May 2025.

4.0 Disclosure of Interest

4.1 Disclosure of Financial and Proximity Interests

- a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the *Local Government Act 1995*).
- b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.70 of the *Local Government Act 1995*).

Nil.

4.2 Disclosure of Interest Affecting Impartiality

- a) Members and employees must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.

Nil.

5.0 Items for Committee Consideration

5.1 Ray Owen Master Plan Update

5.1.1 Four Court Extension and Car Parking Project

LPPM provided an update to the group regarding this item:

- The design process for the project is now nearing completion and the City recently received a draft needs assessment report from Otium Consulting.
- The report includes assessing the need for basketball and netball courts across the City, including both Ray Owen and the proposed new indoor courts at High Wycombe Community Hub.
- Feedback on the draft report has been provided to Otium Consulting for their revision.
- All information relevant to the project, including designs and the needs assessment, will be packaged up and workshopped with Councillors in the near future and to determine the next steps for the project.

The group discussed a staged building approach, budget limitations and potential competing project priorities.

City staff will be in contact with stakeholders regarding the next steps in the process once designs have been workshopped with Council.

Committee Action

That the Committee NOTES the information provided.

5.2 Council Elections 2025

City staff confirmed this Committee meeting would be the last official meeting for the year, due to the City entering the next Local Government election cycle in October 2025 whereby all Committees of Council will be absolved.

Nominations are being sought for representatives from KDBA and KDNA.

The next Committee meeting is scheduled for 6 November 2025, whereby it is suggested an informal meeting could still be held.

Committee Action

That the Committee NOTES the information provided.

5.3 Upgrade of Maida Vale Outdoor Netball Courts

Committee were advised at the last meeting in May 2025, of the Labor election pledge of \$1.1 million to upgrade lighting and courts at Maida Vale.

LPPM explained the City is currently developing a Scope of Works for project, which is the first step in order to access the funding.

The Maida Vale Reserve Master Plan recommended that the eight northern outdoor courts be converted to be multipurpose to cater for both basketball and netball, in addition to the southern four courts potentially being converted to a multipurpose synthetic surface for other sports. This will allow for greater programming to optimise the courts usage and potentially reduce some of the usage pressures faced by the Associations.

The Associations agreed with the Maida Vale courts being converted to a multi-purpose surface, with new lighting to maximise usage.

KDNA reiterated that the site will be used for training only and not competitions, due to the impost of operating from two separate locations. KDNA acknowledged that the

site could be used to full capacity when the 4-court extension project is underway, once funded.

To ascertain a degree of knowledge of usage forecasting, KDBA and KDNA were requested to seek information from current coaches regarding when they might utilise the Maida Vale outdoor courts for training if available.

ACTION:

1. KDBA and KDNA to seek information from current coaches regarding when they might utilise the Maida Vale outdoor courts for training if available for future use.

Committee Action

That the Committee NOTES the information provided.

5.4 Ray Owen Reserve – Oval Redevelopment

Further to the update provided in the Agenda the Committee noted the following:

- It is anticipated there will be some reduced capacity to the eastern car park during this time, noting no AFL/Cricket usage during this time should reduce the impact to the Associations.
- Associations noted that after October, the reduced access to the carpark would not impact the groups as much. However, prior to October, there could be parking issues.
- The preferred location of the site setup area should be consistent with the stage 1 car-park development as it did not take up any parking bays.
- Agreed that a dust mitigation strategy is required by the Contractor.
- That the oval re-development will include a wall either inside or outside of the outdoor netball court fence to redirect the flow of water and prevent flooding. A separate meeting will be arranged to discuss this further once contractor is engaged and project has commenced. KDNA indicated a preference for the wall to be on the inside of the fence line.
- Requested a copy of the timeframes for the oval redevelopment project.

Committee Action

That the Committee NOTES the information provided.

5.5 Running Action Register

The Committee discussed items on the Running Action Register.

Refer to the attached Running Action Register.

Committee Action

That the Committee NOTES the information provided.

6.0 Urgent Business with the Approval of the Presiding Member

6.1 – Thank you - Councillor Stallard

The City and Committee wishes to take this opportunity to formally acknowledge Cr Stallard's outstanding commitment to the role of Presiding and Deputy Presiding member of the Ray Owen Sports Centre Management Committee over the years.

The passion, strong interest and support for the development of the Ray Owen Sports Centre and future of the local community is truly commendable.

The Committee wishes him all the best.

7.0 Date of Next Meeting

6 November 2025 – Informal meeting

8.0 Closure

There being no further business, the Presiding Member declared the meeting closed at 7.20pm.

I confirm these Minutes to be a true and accurate record of the proceedings of this Meeting.

Signed: _____

Presiding Member

Dated this _____ day of _____ 2025

ATTACHMENT 1

Ray Owen Running Action Register

Date of meeting	Item	Status	Responsible Officer/s	Comments
August 2025	Advertising & Sponsorship signage	Ongoing	Community Development	<ul style="list-style-type: none"> • City staff in Development Services are drafting an Advertising and Sponsorship Policy. This Policy will be relevant for all leased facilities and City owned buildings. • Associations would like to have a separate document due to the unique nature of the licence agreement. Associations do not agree with the timeframes required to being any requests for sponsorship signage through the Committee for consideration and consensus • KDBA and KDNA to provide a draft document for consideration by City which will include, but not limited to: <ul style="list-style-type: none"> ○ Location of advertising ○ Size of advertising ○ Timing of advertising (netball finals on Court 5/6) ○ Material type
August 2025	New key system – Bilock	Ongoing	Asset Maintenance	<ul style="list-style-type: none"> • New Bilock system approved for roll out at ROSC, Both Associations have provided a list of keys they require to Building Maintenance • CDO to check with maintenance regarding the roll out timeframes • CDO to advise if bilock system will be included for kiosk

August 2025	Resurfacing of the Maida Vale Netball Courts	Ongoing	Asset Renewal	<ul style="list-style-type: none"> • Committee agreed to keep this item on the running action register as MVNC is proposed to be utilised during the construction of the 4-court extension at Ray Owen. • In early 2025, the Labour Party (now State Government) pledged \$1.1M to upgrade lighting and courts at MV. • Noted that there are currently only four serviceable courts with lighting at MVNC. Once a funding agreement is secured, a detailed design and costing process will confirm the scope of the project. • See agenda item 5.3
August 2025	Flooring reseal	Ongoing	Building Maintenance	<ul style="list-style-type: none"> • Floor reseal Dec 2025 • Associations have provided availability from 15 Dec onwards • Dates have been provided to Building Maintenance to secure contractor.
2020	Reinstatement of Cts 17 & 18	Ongoing	SLPO	<ul style="list-style-type: none"> • Reinstatement request from Associations noted. Implementation is linked to Master Plan. • Courts to be reinstated as netball courts during 4 court extension project. • Committee noted that this project is subject to the final design outcomes of the ROSC – 4 court expansion project.