



MINUTES

KALAMUNDA ENVIRONMENTAL ADVISORY COMMITTEE SPECIAL MEETING 6PM THURSDAY 3 OCTOBER 2019 OPERATIONS BOARDROOM, 10 RAYMOND ROAD WALLISTON

1.0	<p>OPENING OF MEETING – Chairperson</p> <p>The Chairperson opened the meeting at 7:18pm, due to presentations being received prior to the official opening of Committee</p>																								
2.0	<p>ATTENDANCE AND APOLOGIES – Chairperson</p> <p>Attendance <u>Committee Members</u></p> <table border="0"> <tr> <td>Kevin Goss</td> <td>Presiding Member</td> </tr> <tr> <td>Mark Schilling</td> <td>Deputy Chairperson</td> </tr> <tr> <td>Peter Forrest</td> <td>Community Representative</td> </tr> <tr> <td>Rupert Duckworth</td> <td>Community Representative</td> </tr> <tr> <td>Councillor Brooke O'Donnell</td> <td>Councillor Delegate</td> </tr> <tr> <td>Councillor Cameron Blair</td> <td>Councillor Delegate</td> </tr> </table> <p>Staff</p> <table border="0"> <tr> <td>Rod Strang</td> <td>Manager Parks & Environmental Services</td> </tr> <tr> <td>Dallas Lynch</td> <td>Coordinator Natural Areas</td> </tr> <tr> <td>Brett Byfield</td> <td>KEAC Support Officer</td> </tr> </table> <p>Apologies</p> <table border="0"> <tr> <td>Councillor Sara Lohmeyer</td> <td>Councillor Delegate</td> </tr> <tr> <td>Alison McGilvray</td> <td>Community Representative</td> </tr> <tr> <td>Victoria Laurie</td> <td>Community Representative</td> </tr> </table>	Kevin Goss	Presiding Member	Mark Schilling	Deputy Chairperson	Peter Forrest	Community Representative	Rupert Duckworth	Community Representative	Councillor Brooke O'Donnell	Councillor Delegate	Councillor Cameron Blair	Councillor Delegate	Rod Strang	Manager Parks & Environmental Services	Dallas Lynch	Coordinator Natural Areas	Brett Byfield	KEAC Support Officer	Councillor Sara Lohmeyer	Councillor Delegate	Alison McGilvray	Community Representative	Victoria Laurie	Community Representative
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4.0	<p>DISCLOSURE OF INTERESTS</p>																								
4.1	<p>Disclosure of Financial and Proximity Interests:</p> <ol style="list-style-type: none"> a) Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.65 of the <i>Local Government Act 1995</i>) b) Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Section 5.7 of the <i>Local Government Act 1995</i>) 																								

	Nil
4.2	<p>Disclosure of Interest Affecting Impartiality</p> <p>a) Members and staff must disclose their interests in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.</p> <p>Nil</p>
5.0	<p>CORRESPONDENCE</p> <p>Correspondence from the Western Australian Planning Commission inviting KEAC to attend workshops relating to the Pickering Brook and Surrounds Planning and Tourism Study.</p> <p>KEAC noted the correspondence, but also noted that KEAC is an Advisory Committee that takes referrals from Council, rather than providing advice direct to the WAPC or other Agencies.</p>
6.0	ITEMS FOR COMMITTEE CONSIDERATION – Chairperson
6.1	<p>EUROPEAN HOUSE BORER PRESENTATION by Jenny Crisp</p> <p>A presentation was provided by the Department of Primary Industries and Regional Development, by Jenny Crisp on the European House Borer. European House Borer arrived in Australia in 1953, and were eradicated in the Eastern States in a program between 1953 and 1970. The first European House Borers in Western Australia were found in 2004, with an eradication program in place up until 2010, at which point the program became one of containment.</p> <p>The European House Borer can potentially cause significant damage to structures, they can stay in wood undetected 2 to 5 years. The containment program is centred around stopping the spread of the insect to the Eastern States.</p> <p>There is an interactive map available on the mypestguide website, showing areas where European House Borer have been found, and also restrictive movement zones. The public are asked to take photos of any wood that looks to have bored holes in it, and send it to mypestguide. An assessment can then be made as to whether it is European House Borer, or another type of insect.</p> <p>Local Government needs to:</p> <ul style="list-style-type: none"> - Be aware of signs of EHB - Keep pine trees trimmed of dead wood - Don't plant pine - Don't keep plantation pine species - Embed practices - Promote awareness - Promote burning of pine debris - Ensure use of H2 treated pine - Promote other management recommendations

6.2

EUROPEAN WASP ACTIVITY PRESENTATION by Catherine Webb

A presentation was provided by the Department of Primary Industries and Regional Development's Catherine Webb on the European Wasp activities. It was noted that there have been two significant incidents relating to European Wasps recently, with a High Wycombe resident severely stung, and a child repeatedly stung across her body. The danger with European Wasps is that they can sting repeatedly, as their stinger is not barbed.

The European Wasps arrived from New Zealand to Sydney in 1954. They first appeared in Western Australia in 1977, through Fremantle. It was initially eradicated but re-appeared in the 1980s. WA has a surveillance and eradication program, which is distinct from the Eastern States which are in a containment phase. There are more nests appearing, with some appearing in the hills. The European Wasp has a number of advantages in Australia, with milder winters, lots of food sources, and no predators. It is imperative therefore that there is a strong monitoring program, and that nests are dealt with quickly.

166 nests were found and destroyed in 2018/2019. A significant part of the program is Local Government involvement, with the City of Kalamunda's Fire Mitigation Crew, and Environmental Health Officers setting traps and monitoring areas for the pest. The City has one of the highest participation rates, alongside the Shire of Mundaring, in setting traps and partnering with the Department. The City set 89 traps throughout 2018/2019.

European wasps impact outdoor dining, beekeeping, impact food industries, and impact the environment due to competition and predation of invertebrates and vulnerable animals. 90% of nests are hidden underground

The Western Australian European Wasp program is getting more attention at the national level, as WA is a model for other states. It is more effective to suppress early, rather than try to slow European Wasps down after establishment.

The Department of Primary Industries and Regional Development appreciates the City of Kalamunda's leadership in this issue.

KEAC notes the City of Kalamunda's cooperation with the European Wasp program, and the staffing resources provided to help with the program. It was noted that if Local Government doesn't become involved now, then the program may change to a containment program and the responsibilities for dealing with European Wasps may fall completely with Local Government. The City of Kalamunda should be congratulated on the work undertaken.

Resolution

KEAC received the presentations and is mindful of the importance of the City being involved in works relating to European House Borer and European Wasp programs.

KEAC noted the amount of work that the City is already providing help with the European Wasp program.

KEAC recommends that the presentations be provided to Council.

Moved Cr Blair

	<p>Seconded Peter Forrest CARRIED UNANIMOUSLY</p>
<p>6.3</p>	<p>LOCAL ENVIRONMENT STRATEGY</p> <p><u>Background</u></p> <p>The goal of the City's first Local Environment Strategy (LES) is to capture community aspirations, values and priorities for the local environment.</p> <p><u>Details</u></p> <p>A presentation was provided on the Local Environment Strategy, with full graphics. The document is close to finalisation, with two photos to be added to finalise the document.</p> <p>Resolution</p> <p>KEAC recommends that Council provide the Local Environment Strategy to community groups and schools, as an educational document.</p> <p>Moved Peter Forrest Seconded Councillor Cameron Blair</p> <p>CARRIED UNANIMOUSLY</p>
<p>6.4</p>	<p>LEMON SCENTED GUM TREES ON WELSHPOOL ROAD</p> <p>KEAC discussed an earlier presentation and engagement with community representatives on proposed work to maintain the health of the Lemon Scented Gum Trees on Welshpool Road, which was based on arborist advice.</p> <p><u>Background</u></p> <p>In responding to community contention about an original plan to clear some of these gums for roadworks, Council placed them on the Municipal Inventory in May 2018 in order to recognise their significance to the City of Kalamunda</p> <p>The Parks & Environmental Team sought arborist advice as to best manner to manage these trees, which has recommended pruning of some as well as removal of some saplings that have taken root and are compromising the sustainability of the valued trees. The team will consult with interested community groups on this rationale.</p> <p><u>Discussion</u></p> <p>KEAC might consider the implications of the process followed in this case, to gain community trust, and what the listing of the Lemon Scented Gums means for a more pro-active 'significant trees' inventory.</p> <p><u>Member Discussion</u></p> <p>It was noted that a Significant Tree Register would help the City avoid these types of issues in the future. There is a need to have a great understanding of the trees that the City has, and their value. An objective assessment of value is difficult, but possible with various measurement tools available. ELUPS and Urban Forest Strategy will trigger further consideration of a</p>

	<p>Significant Tree Register. Other Councils allow nomination of significant trees by public, for public and private land.</p> <p>Resolution</p> <p>KEAC noted the presentation received and the way in which public consultation has changed for this issue, and the City's improved engagement.</p> <p>KEAC noted that the City of Kalamunda handled the issue relating to Lemon Scented Gums by putting them on the Municipal Inventory.</p> <p>KEAC recommends that the City considers a review of a Significant Tree Inventory as part of the Urban Forest Strategy development, so that the City of Kalamunda can better manage its trees.</p> <p>Moved Peter Forrest Seconded Councillor Cameron Blair</p> <p>CARRIED UNANIMOUSLY</p>
<p>6.6</p>	<p>ELUPS</p> <p><u>Background</u></p> <p>KEAC was advised at its 1 August 2019 meeting that pre-consultation planning was being done by Public Relations to progress development of ELUPS. Also, KEAC resolved that a working group of Kevin Goss and Rupert Duckworth would discuss with Planning Services staff the options and opportunities for engagement on ELUPS actions.</p> <p>KEAC noted the advice that an implementation plan has been prepared consistent with actions and timelines in ELUPS, and that a briefing be provided to the next group of KEAC members.</p>
<p>6.7</p>	<p>URBAN FOREST STRATEGY</p> <p>At KEAC's 1 August meeting it commended the initial work of the working group of Mark Schilling, Vicki Laurie and Peter Forrest and noted further work to progress the full resolution of Council, to develop a draft strategy, will come later. KEAC resolved that the working group meet with Parks & Gardens Management to discuss next steps including priorities and resourcing.</p> <p><u>Member Comment</u></p> <p>A budget amount has been provided for a consultant to compile the Urban Forest Strategy</p> <p>A strategy meeting will be undertaken to introduce what an Urban Forest Strategy is. This briefing will discuss what will be included and excluded. It will be an opportunity to understand community expectations.</p> <p>Resolution</p> <p>KEAC recommends that the newly elected Council be briefed on the potential options and complexity for an Urban Forest Strategy on the basis of KEAC's analysis of other Councils' plans.</p> <p>Moved Mark Schilling</p>

	<p>Seconded Councillor Cameron Blair</p> <p>CARRIED UNANIMOUSLY</p>
<p>6.8</p>	<p>LOCAL PLANNING POLICY PUBLIC ART CONTRIBUTIONS</p> <p><u>Background</u> Council at its Ordinary Council Meeting (OCM) on 27 August 2019 resolved to adopt the draft Local Planning Policy – Public Art Contributions for the purposes of public advertising. Minutes from the 27 August 2019 OCM meeting can be viewed on the Agenda and Minutes section of the City of Kalamunda’s (City) website (www.kalamunda.wa.gov.au).</p> <p>The aim of this policy to improve the quality of the City’s built environment, enhancing the amenity and activity within the City, and to provide opportunities for local artists supports the notions that Public art is an important aspect of the City’s built and natural environment which contributes towards local identity and encourages associated cultural and economic activity.</p> <p>This draft policy builds on a key focus area of Creative Communities: An Arts Strategy (Adopted by the Council in June 2019) to facilitate the provision of public art through development proposals and provides guidance on the format of public art contributions within the City.</p> <p>The policy applies to all applications for development approval where the estimated cost of development exceeds \$500,000 ex GST, with the exception of a single house, grouped dwelling, ancillary dwelling, building upgrades, heritage development works or any ancillary structures. It also applies to City initiated Community Facility projects and Streetscape enhancement projects, with an approved budget over \$500,000 ex GST and overheads. The value of the contribution is one percent (1%) of the total estimated cost of development (including the budgeted costs for contingencies), with a maximum contribution limit of \$250,000.</p> <p>A majority of Local Governments around the Perth Metropolitan Area already have public art policies, and an audit of these policies was undertaken to ensure consistency and best practice within the City of Kalamunda. As the City does not have the scale of developments in comparison to other local governments, the contribution threshold has been set to begin at \$500,000. The contribution can be used in a variety of different ways, for example, developers may choose to utilise the contribution as part of the design of the building or in creative landscaping with playgrounds becoming features within aged care facilities.</p> <p><u>Details</u></p> <p>KEAC noted the Policy</p>
<p>6.9</p>	<p>REFLECTION ON KEAC TERM</p> <p><u>Background</u> For its 2018-2019 term the Kalamunda Environmental Advisory Committee had Council approved KPIs and a Schedule of Tasks approved by KEAC in March 2018.</p> <p><u>Discussion</u> KEAC Members to reflect on how it progressed its tasks, the impact of its recommendations for strategic objectives, attendance and participation in meetings, and overall performance of the Committee.</p>

The Chair will summarise this discussion in a report to Council and the City's CEO.

Member Comment

There have been a significant number of Special Advisory Committee Meetings. While the KPI relating to meeting attendance provides an indicator of effort, there was a significant amount of work done by working groups, and in Special Meetings to work through issues placed before KEAC.

Alignment with Strategic Objectives was 100%, as KEAC did not stray in its resolutions into operational matters

Mark Schilling, as the Deputy Chairperson, spoke on the terms of reference of the Committee at the Advisory Dinner, and thanked members for their work. He provided a thank you to staff and Council.

Major items that have been worked through at Committee and/or in Working Groups include:

- The Local Environment Strategy,
- ELUPS,
- Local Biodiversity Strategy
- Public Open Space
- Forrestfield North
- Cambridge Reserve
- Fox trapping
- Future Open Space Strategy

During the current term, relationships around KEAC have grown and gotten strong. KEAC has become a useful resource and advisor to Council. Additional documents have been presented to KEAC, staff presentations to KEAC have increased. Continuity and momentum has been created. KEAC are satisfied with the amount of production and output, and are satisfied that there has been a good impact from advice provided to Council

Members provided the following comments on what went well, and what could be improved:

- Suggestion for changes to the Terms of Reference for KEAC, to allow KEAC to be more proactive over and above receiving referrals from Council. This potentially could allow KEAC to provide a conduit between the community and Council.
- Individual development issues aren't currently within KEAC's remit, with Kalamunda Wedge being an example.
- Suggestion for allowing residents to view the Advisory Committee Meetings, to allow for a gallery to watch proceedings
- Noted that KEAC had done an outstanding amount of work, with the working groups and special meetings.
- Councillors have been informed about what KEAC does by Councillor Delegates, and staff
- Suggestion for involvement of community meetings with KEAC meetings, allowing for diversity of thought.
- Staff impressed by the high level of professionalism and functionality of the Committee

- KEAC has been extremely helpful for issues that have been very contentious, to have an outside voice to provide credibility. An example being the Fox trapping issue.
- KEAC's workload is very challenging, and something that will require monitoring in the next term.
- KEAC initiating actions would have helped to avoid missed opportunities. An example is the Kalamunda Activity Plan, which was not referred but which could have benefited from KEAC input.

Resolution

Kalamunda Environmental Advisory Committee's Key Performance Indicators identified in the Terms of Reference Document were:

KPI	Performance
Meeting Attendance	79%
Compliance – Agendas and Minutes are provided in accordance with the Local Government Act 1995. Members act in accordance with the code of conduct	0 Breaches
Strategic Objectives – Recommendations are in line with the strategic objectives and actions set by Council through the Strategic Community Plan	100% of recommendations met the Strategic Objectives

While Meeting Attendance was lower than the expected level of 100%, there have been a significant number of Special Committee Meetings, as well as Working Groups that continued to work on major issues in between meetings.

The Chairperson will submit a letter to Council and the CEO, based on Committee feedback on the term, and KPI's.

7.0 URGENT BUSINESS WITH THE APPROVAL OF THE PRESIDING MEMBER

7.1 Thank you

Thank you to the Community Members of the Committee – a large amount of work has been undertaken. A High level of professionalism has been shown throughout.

Councillor Delegates – thank you for fitting KEAC into the busy Council schedule. Thank you to Councillors for speaking up at Council, and spreading the message.

Thank you to staff. Can be difficult for staff, with late meetings and workload, however a lot of help can be provided by KEAC.

Thank you to Kevin Goss for Chairing KEAC, and the steering meetings

8.0 DATE OF NEXT MEETING

To be Decided

9.0 CLOSURE Meeting closed 8:57pm

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