

# Permit to Burn Request

## Garden Refuse or Running Fire



**A Fire Control Officer will be in contact to organise a time and date to attend your property and assess the burn pile prior to issuing a permit to burn.**

If the request is for a Running Fire Permit the Chief Bushfire Control Officer will review the request and be in contact for any further details required.

---

### PART A - COMPLETE IN FULL

Applicant's Full Name:

Date:

Postal Address:

Daytime Phone #:

Email Address:

Property address where the burn will occur:

Suburb:

Postcode:

Where on the property is the burn taking place?

Proposed date you plan to burn?

**If your request is for a Garden Refuse Permit, please complete PART B**

**If your request is for a Running Fire Permit, please complete PART C**

---

### PART B - GARDEN REFUSE PERMIT

Approximate size of burn pile 1:

Is there a minimum 3 metre bare mineral earth break around the pile?

Yes

No

**Please be aware that on assessment a Fire Control Officer may request the fire break be increased in size due to pile size or other safety measures.**

What resources will you have available on site at the time of the fire? Select all applicable)

Garden hose (in good condition and reaches the pile)

Other:

500L or less portable water source

More than 500L portable water source

Hand tools (e.g., rakes, shovels etc)

Heavy machinery (e.g., front end loader etc)

# Permit to Burn Request

## Garden Refuse or Running Fire



### PART C - RUNNING FIRE PERMIT

A planned burn of the surface fuels on your property in areas of bush and shrub land.

Approximate size of burn area:

Type of vegetation being burnt:            Bush/Forest            Grass/stubble            Other

Are there mineral earth fire breaks around the burn site and/or on the property?            Yes            No

**Please attach where possible an aerial image of the property with a visual of the proposed burn site.**

**(Please be aware that the Chief Bushfire Control Officer may request additional works or requirements be undertaken prior to issuing a permit due to any prevailing risks/hazards identified).**

What resources will you have available on site at the time of the fire (e.g., people, machinery, water source etc)?

---

Please note, the following conditions must be followed once a permit to burn has been issued. A Running Fire Permit or Garden Refuse Permit may have further restrictions added.

- » Notify neighbours no less than 4 days in writing and/or no less than 24 hours verbally.
- » Notify and register your burn with the Department of Fire and Emergency Services (DFES).
- » Notify Department of Biodiversity Conservation and Attractions (DBCA) if burning within 3km of forest land.
- » Have at least 3 abled bodied persons on site while burning at all times until fully extinguished.
- » Do not commence any burning on days where the Fire Danger Rating is Very High or above.
- » Do not commence any burning on days where a Total Fire Ban has been declared for the area.
- » Any other conditions set out in the permit issued.