|  |
| --- |
| **Part 1: Event Acceptance** |
| Have you been accepted by an Event Organiser to attend an event in the near future within the City of Kalamunda? Y / N |
| If yes, please provide name of the event: | Date of event: |
| **Part 2: Applicant details** |
| Title:  | Given Name/s: | Surname: |
| Company/Organisation Name: |
| Postal Address: |
| Email Address: |
| Contact telephone number:(M) (W) |
| **Part 3: Food - Please provide a list of all food types your food business will sell at events:** |
|  |
|  |
|  |
| **Part 4: Stall Structure and Registration - Please tick and complete all that apply** |
| [ ]  Trestle Table [ ]  Marquee [ ]  Registered food vehicle: Registration #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  Other (please describe): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_[ ]  This stall or van is registered with the City of Kalamunda, Registration Number [FP] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ , OR[ ]  This stall or van is registered with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name of local authority),[ ]  This stall or van is not registered. Registration may be required prior to approval of temporary food stalls. |

|  |
| --- |
| [ ]  Local Government Food Business Certificate of Registration attached, OR |
| [ ]  This address is not registered as a food business. *Registration may be required prior to approval of temporary food stalls.* |
|  **Part 5: Transportation Details** |
| How will food be transported to events? | [ ]  Car [ ]  Van [ ]  Refrigerated Van[ ]  Other *(please describe):* |
| What temperature control methods will be used? |  |

|  |
| --- |
| **Part 6: Additional Information** |
| We are a Charity/Not for Profit Organisation [ ]  Yes [ ]  No *(If yes, please attach evidence of charitable status)* FREE Online Food Safety Training at <https://www.kalamunda.wa.gov.au/building-development/health/food-premises>**Please ensure the following documents are attached:**[ ]  Food Business Registration Certificate attached [ ]  Public Liability Insurance Certificate attached   |
| **Part 7: Declaration** |
| I declare the information provided on this form is accurate, complete and correct. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Part 8: Payment** |
| There is no fee for a Kalamunda Food Stall Permit. However, applications received within 7 working days of an event may incur an Expedited Service Fee ☐ $52.50**Payment Options:**In Person: Pay via cash, EFTPOS or credit card at the City of Kalamunda, between 8.30am - 4.30pm Mon to Fri.Credit Card: Credit card payments can be taken over the phone 9257 9999 ***Note: Credit card and Pay Pass transactions incur a surcharge of 0.46%***  |
| **Part 9: Lodgment** |
| **Lodging your application form:**In Person: City of Kalamunda – 2 Railway Rd, Kalamunda WAVia Email: enquiries@kalamunda.wa.gov.au Via Post: HEALTH SERVICES PO Box 42, Kalamunda WA 6926 |

