

Market Food Stall Application Form

City of Kalamunda 2021-2022

Trading On Thoroughfares and Public Places Local Law 2008 (Part 3)



Please note this application for food stall approval is separate to the approvals issued by the Market Organiser. Please contact the relevant Market Organiser prior to submitting this application.

Please note that applications submitted less than 7 working days from the event date may incur an Expedited Service Fee.

Part 1: Applicant Details

Title:	Given Name/s:	Surname:
Business/Organisation Name:		
Address:		
Email Address:		
Contact telephone number:		

Part 2: Please select which Market/s you wish to attend

<input type="checkbox"/> Kalamunda Farmers Market Central Mall, Kalamunda Run by: Kalamunda Chamber of Commerce	<input type="checkbox"/> Kalamunda Night Market Central Mall, Kalamunda Run by: Kalamunda Chamber of Commerce	<input type="checkbox"/> Kalamunda Artisan Market Central Mall, Kalamunda Run by: Kalamunda Rotary Club	<input type="checkbox"/> Forrestfield Night Market 20 Strelitzia Road Forrestfield Run by: Kalamunda Chamber of Commerce
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Part 3: Food – Please provide a list of all food types to be sold:

Part 4: Stall Structure and Registration - Please tick and complete all that apply

<input type="checkbox"/> Trestle Table <input type="checkbox"/> Marquee <input type="checkbox"/> Registered food vehicle: Registration # _____
<input type="checkbox"/> Other (please describe): _____
<input type="checkbox"/> This stall or van is registered with the City of Kalamunda, Registration Number [FP] _____, OR
<input type="checkbox"/> This stall or van is registered with _____ (name of local authority),
<input type="checkbox"/> This stall or van is not registered. Registration may be required prior to approval of temporary food stalls.

Part 5: Address where food is prepared if off site:

Address:
<input type="checkbox"/> Local Government Certificate of Registration attached, OR
<input type="checkbox"/> This address is not registered as a food business. <i>Registration may be required prior to approval</i>

Part 6: Transportation Details

How will food be transported to site?	<input type="checkbox"/> Car <input type="checkbox"/> Van <input type="checkbox"/> Refrigerated Van <input type="checkbox"/> Other (please describe):.....
What temperature control methods will be used?	
Approximate Travel Time:	

Part 7: Applicant Checklist

We are a Charity/Not for Profit Organisation Yes No
(If yes, please attach evidence of charitable status)

Charity/Not for Profit organisations are exempt from the temporary food stall application fee. However, if the application is received within 14 days from the event date, an expedited service fee of \$35.50 is payable.

1. Food Business Registration Certificate attached
2. Public Liability Insurance Certificate attached

Part 8: Declaration

I declare the information provided on this form is accurate, complete and correct.

Signature _____ Date _____

Part 9: Payment

Fees:

First application \$ 80
Expedited Service Fee (For applications received within 7 working days of the event date) \$ 35.50

Payment must be received before your application will be processed. Total Payable \$ _____

Payment Options:

In Person: Pay via cash, EFTPOS or credit card at the City of Kalamunda, between 8.30am - 4.30pm Mon to Fri.
Credit Card: Credit card payments can be taken over the phone 9257 9999

Note: Credit card and Pay Pass transactions incur a surcharge of 0.46%

Lodging your application form:

In Person: City of Kalamunda – 2 Railway Rd, Kalamunda WA
Via Email: enquiries@kalamunda.wa.gov.au