



# DAP Form 1

## Notice of development application to be determined by a Development Assessment Panel

*Planning and Development Act 2005*

*Planning and Development (Development Assessment Panels) Regulations 2011*

### How to complete this form

This form is for development applications that are eligible for determination by a Development Assessment Panel (DAP). The first page of this form must be completed by the applicant. Please ensure that all fields are completed correctly. Once completed, the applicant must submit this form, together with the standard development application Form 1, to the relevant local government.

**Note:** Unless advised otherwise, the Development Assessment Panel secretariat will use the contact details provided in the standard development application Form 1 to communicate with the applicant.

To:	[Name of local government or Western Australian Planning Commission]
Planning scheme(s):	[Name of planning scheme(s) that applies to the land prescribed below]
Land:	[Lot number, street name, town/suburb, existing use, proposed use]
Details of development application made to responsible authority:	[Number and date of development application]
Estimated cost of development:	[\$]

### Part A

#### Notice of election to have development application determined by a Development Assessment Panel

(r. 7 – to be completed if required)

I give notice that I elect to have the development application that is attached to this notice determined by a Development Assessment Panel.	
Applicant's signature:	
Date:	

### Part B

#### Acknowledgement of initiation of development application to be determined by a Development Assessment Panel

(To be completed and signed by applicant in the presence of a local government officer)

Notice	I give notice that I [please tick one of the following]:
	<input type="checkbox"/> understand that this is a mandatory Development Assessment Panel application (r. 5)
	<input type="checkbox"/> have elected to have the development application that accompanies this notice determined by a Development Assessment Panel as an optional Development Assessment Panel application (r. 7)
	<input type="checkbox"/> understand that this is an application of a class delegated to a Development Assessment Panel for determination (r. 19)
	I declare that all the information provided in this application is true and correct. I understand that the information provided on this form, and in the development application will be made available to the public on the Development Assessment Panel, local government and Western Australian Planning Commission websites.
Applicant's signature:	
Date:	

## Part C

### Acknowledgement by local government

(To be completed and signed by a local government officer in the presence of the applicant)

Development application	<input type="checkbox"/> Confirmation of intended recipient of development application made to responsible authority <input type="checkbox"/> local government <input type="checkbox"/> Western Australian Planning Commission <input type="checkbox"/> Dual local government and Western Australian Planning Commission	
Development Assessment Panel fee	<input type="checkbox"/> Development Assessment Panel fee that has been paid by the applicant \$.....(Schedule 1) <input type="checkbox"/> Amount to be paid by local government \$..... [delegated applications only (r. 22)]	
Statutory timeframe:	<input type="checkbox"/> 60 days; <input type="checkbox"/> 90 days; <input type="checkbox"/> other...please specify:	
Name of officer:		Signature:
Position/title:		Date:

#### Development Assessment Panel Secretariat use only

Development Assessment Panel reference number \_\_\_\_\_ Electronic Funds Transfer number \_\_\_\_\_

Development Assessment Panel Secretariat receipt date \_\_\_\_\_ Planning officer report due date \_\_\_\_\_

Checked by Development Assessment Panel secretariat (print name) \_\_\_\_\_ Date \_\_\_\_\_

### Information for applicants

Mandatory Development Assessment Panel application thresholds:

City of Perth	Over \$15 million
Rest of State	Over \$7 million

'Opt-in' Development Assessment Panel application thresholds

City of Perth	Between \$10 and \$15 million
Rest of State	Between \$3 and \$7 million

Excluded applications (r. 3):

- a) Construction of –
  - i) a single house and any associated carport, patio, outbuilding and incidental development;
  - ii) less than 10 grouped dwellings and any associated carport, patio, outbuilding and incidental development;
  - iii) less than 10 multiple dwellings and any associated carport, patio, outbuilding and incidental development; or
- b) development in an improvement scheme area; or
- c) development by a local government or the Commission; or
- d) development in a district for which –
  - i) a Development Assessment Panel is not established at the time the application is made; or
  - ii) a Development Assessment Panel has been established for less than 60 days at the time the application is made.

### Checklist for lodging a Development Assessment Panel application

Applications applicable for Development Assessment Panel determination must be forwarded to the Development Assessment Panel secretariat within 7 days of receipt by the local government as required under the Planning and Development (Development Assessment Panels) Regulations 2011. The following information is required for all Development Assessment Panel applicable applications:

- Copy of Development Assessment Panel fee receipt attached
- Local government/Western Australian Planning Commission application form(s) attached
- Copy of application attached, in PDF or equivalent (if unable to supply in electronic format two hard copies are to be provided)

All details sought in this form and the above checklist must be provided. Failure to provide the required documentation will result in the application being returned.

### Development Assessment Panel refund policy

Development Assessment Panel application fees for cancelled applications will not be refunded if the Development Assessment Panel Secretariat has scheduled a meeting at which the Development Assessment Panel will determine the application and has notified the applicant of this scheduled meeting under regulation 15(c)".